

## CUMBERLAND COUNTY PLANNING COMMISSION

### Minutes of the Meeting

March 19, 2009

The monthly meeting of the Cumberland County Planning Commission was held Thursday, March 19, 2009 at 7:30 a.m. at Business Central, 18 N. Hanover Street, Carlisle, PA.

#### Roll Call

Members present included Allan Williams, Ron Glesner, Chris Knarr, Debi Ealer, Raj Jain, Bruce Rosendale, ex-officio member Barbara Wilson and Commissioner Gary Eichelberger. Staff members present included Kirk Stoner, Jim Szymorski, Jeff Kelly, Jim Bennett and Tracey Yoder. Coordinating agencies present included Chris Gulotta- Cumberland/Perry Housing and Community Partnership, Vince McCullum- Conservation District, and Tom Imphong-Director, Recycling & Waste Authority.

The meeting was called to order by Secretary Allan Williams at 7:30 a.m.

#### Minutes

A motion to approve the February 19, 2009 meeting minutes was made by Debi Ealer, seconded by Chris Knarr. The vote was unanimous.

#### Public Comment:

None

#### Coordinating Agencies

Chris Gulotta of Cumberland/Perry Housing and Community Partnership distributed a handout of projects and their locations. Chris discussed recent housing activities, recent community development initiatives, and economic stimulus funding. There is an emphasis on special needs and senior housing. The recognition of a historic district is pending for Newville Borough.

Tom Imphong, Director of Recycling & Waste Authority discussed projects his office has completed and is currently working on. Cumberland County now has 3 permanent recycling sites, Big Spring Recycling Depot at the Lions Club community fairgrounds in Newville, Southampton Municipal Building and the Cumberland County Allen Road building. Sites are available 7 days a week. Tom discussed additional recycling events that will be held for computer electronics drop offs, and household hazardous waste. Work is continuing to complete the revision of the Waste Management Plan.

Vince McCullum of the Conservation District discussed the progress in their office. The 2008 Annual Report is almost completed. There were 147 Erosion and Sedimentation plans for review in 2008 this number is down from 2007 which was 158. There were more commercial developments than residential which changes the conservation district review fee revenue; just over \$200,000 of revenue was received in 2007 and under \$80,000 in 2008. Vince explained the comparisons of 2007 and 2008 inspections and permits. Additional District activities include the Annual tree sale; information is available on the website, a well water workshop in cooperation with The Penn State Cooperative Extension will be held at the service center on April 6<sup>th</sup>, information for this event is also on the website. The County Envirothon, an environmental competition for high school students will be held May 5<sup>th</sup> at Pine Grove Furnace State Park. The state competition will be held May 19<sup>th</sup> at Bald Eagle State Park. Projects to mention are the Exit 44 project getting underway, the 15 & 581 project in Upper/Lower Allen is completely underway, and the New Kingstown bypass is also about to get started.

Kirk welcomed Justin Smith of the Cumberland County GIS department. GIS has been involved in work with the planning staff; in upcoming months the GIS department will give presentation to the planning commission of special projects that have been completed.

### **New Business:**

#### **A. Subdivision and Land Development Plans (Information)**

Jeff referred to the list of plans that were presented this month. There were 18 plans submitted for review, the larger residential plans submitted were phasing plans of developments. The Huntsdale Fish Culture Station in Penn Township submitted a plan for re-grading ponds and adding 2 new buildings.

#### **B. Ordinance Amendments (Information)**

The following item was recommended for approval with comments by staff.

1. Upper Allen – Zoning Text Change – Floodplain Regulations (submitted to meet FEMA required updates)

#### **C. Sewerage Modules (Information)**

The following modules were reviewed by staff.

1. Dickinson – Sam Brown – 3 residential lots – (septic)
2. North Newton – Green Spring 1<sup>st</sup> Church of God – pavilion (holding tank)

#### **D. 2009 County Planning Program Update**

Kirk referred to the table in the meeting packet that includes updates of new staff projects and ongoing projects. He briefly discussed the following items:

- Kirk provided testimony on behalf of the planning commission for the Monroe Township zoning challenge. Jim Bogar, Monroe Solicitor, concentrated on the County recommendations. Monroe Township thanks the planning commission for their participation; Kirk will provide updates as how the challenge finishes out.
- Training will be held in cooperation with PSATS for Duties of a Planning Commission on March 19<sup>th</sup> and Duties of a Zoning Hearing Board on March 26<sup>th</sup>.
- There will be a Brownfields Seminar with Economic Development presented by DEP focusing on how municipalities, developers and others can take advantage of opportunities. The event will be held Wednesday March 25<sup>th</sup> at Harrisburg West Holiday Inn.
- Kirk mentioned that the Tourism Bureau unveiled the Randall Report which is the travel marketing report for the area explaining why people come to the area and what they visit while here. There is a lot of interest in downtowns and what they have to offer. The future of potential new markets is waterfront dining, which Wormleysburg, Camp Hill and Lemoyne could work together to promote. Kirk plans to coordinate with the tourism office to assist in efforts of comprehensive planning and implementation in some of the core communities. Commissioner Eichelberger also attended and added that this was a great session, very thorough and can provide a lot of guidance. He mentioned Planning and Economic Development should work together to not duplicate efforts.
- A meeting next Thursday March 26<sup>th</sup> will be held with Camp Hill, Wormleysburg, and Lemoyne implementation committee of the Comprehensive Plan to get them organized and developing projects.
- Kirk mentioned a copy of a letter received from a resident was included in the meeting packet with a concern regarding too much development and to focus more on farmland preservation. A

response will be sent outlining efforts of smart growth planning and the farmland preservation. Kirk invites additional input if anyone has anything to add.

#### **E. Regional Growth Management Plan Scope of Work (Action)**

Kirk discussed the memo in the meeting packet of specific comments made by the Comprehensive Plan Committee. Jim made a recommendation of Tri County staff sitting in with the Planning Commission to discuss and review the Regional Growth Management Plan. Raj mentioned that Tri-County staff could meet with the Comprehensive Plan Committee rather than the full commission. The comprehensive plan committee can then present it to the full commission.

It was approved for the comprehensive plan committee to work with Tri-County staff in accomplishing Cumberland County Comprehensive Plan needs on a motion made by Rajesh Jain, seconded by Bruce Rosendale. The vote was unanimous.

#### **F. Regional Program Update**

Jim referred to the table included in the meeting packet of the work program for the Transportation Program and for the Regional Planning Program.

- He discussed that the Regional Transportation Plan is being updated in conjunction with the Regional Growth Management Plan. Federal regulations require the need to combine these long range plans. They will remain separate documents but will provide a more thorough integration of the plans. There has been a contract established with TB America to prepare a public outreach program. The information will be prepared with the regional Planning Commission when received.
- A quarterly meeting of the Regional Goods Movement Forum met on February 26<sup>th</sup> in PMTA Camp Hill Office.
- The CAT Service Planning Study continues to develop route, operation and facilities alternatives.
- Tri-County Regional Planning is responsible for standard transportation program highway performance monitoring. PennDot has assigned 30 count locations for Cumberland County; 22 of those will be classification counts. While resources are available, staff will work with municipalities to provide traffic counts where desired.
- The executed contract for the Regional Growth Management Plan Update was received March 12<sup>th</sup>. All the funding has now been received.
- There are 4 applications in for the Regional Economic Base Study, funding for this does not look to be available immediately. The scope of work for an initial approach is being reviewed. Funds are set aside in the regional budget for the study and additional funds from the state is also anticipated.
- A quarterly GIS Support meeting was held in February, a draft data sharing agreement has been completed and will be submitted for acceptance. Cumberland County and Tri-County will be using Community Viz programs.

#### **G. CCPC Hats Committee Representative**

Kirk mentioned that Jodi Harpster and he are the delegates of the technical committee for HATS, the alternates for them are Bruce Rosendale and Commissioner Rick Rovegno. The subject of proposing an additional alternate for Kirk to the Commissioners can be discussed.

#### **H. Letter to Central PA Conservancy for computer software**

A letter of appreciation to be sent to Central PA Conservancy for providing the Community Viz software to the County was approved on a motion made by Chris Knarr, seconded by Ron Glesner. The vote was unanimous.

The next regular meeting of the Commission will be held on Thursday April 16, 2009, 7:30 a.m. at Business Central, Carlisle. There being no further business, the meeting was adjourned at 9:12 a.m. on a motion made by Raj Jain.

Respectfully Submitted,

Tracey Yoder  
Administrative Coordinator