

COMMISSIONERS' WORKSHOP MEETING

APRIL 26, 2012

The Cumberland County Board of Commissioners met on Thursday, April 26, 2012, 10:00 a.m., Commissioners' Hearing Room, Courthouse, Carlisle, PA. Present were Commissioners Barbara Cross, Jim Hertzler and Gary Eichelberger; Dennis Marion, Chief Clerk; Ed Schorpp, Solicitor; Joanne Burkhart, Deputy Chief Clerk; Janet Walter, Paralegal, Solicitor's Office; Karen Wolff, Human Resources; Dana Best, Sherry Byers, Ron Snow, Finance; Bob Dagrosa, Mary Brokans, Controller's Office; John Lopp, Facilities Management; Wendy Hoverter, Children & Youth; Hank Thielemann, Juvenile Probation; Kirk Stoner, Planning Department; Linda McCullough, MH/IDD; Bill Finnerty, Robert Barner, IMTO; Vince McCollum, Conservation District; Eric Radnovich, District Attorney's Office; Karen DeWoody, Claremont Nursing & Rehabilitation Center; Ed LeClear, Cumberland County Housing & Redevelopment Authority; Tom Imphong, Recycling & Waste Authority; Matt Stoner, Coroner's Office; Linda Hamilton, Public Safety; Lyle Herr, Adult Probation; Louis Fazekas, Upper Allen Township; Tim Noonan, Fran Shade, Cumberland/Perry Residential Task Force; Mary Jane Zeigler; Matt McLaughlin, The Sentinel; Dan Miller, The Patriot News.

Chief Clerk Dennis Marion called the meeting to order and led the Pledge of Allegiance. Chief Clerk Marion asked if there was any public comment. There was none.

Bill Finnerty presented a press release regarding the streaming of Public Commissioners Meetings on the Internet. Mr. Finnerty said to make the Commissioners Meetings more accessible to all Cumberland County residents; beginning today at 10:00 a.m., all Meetings will be accessible on the County's website (see attached press release).

Vince McCollum presented a press release regarding the Annual Cumberland County Envirothon sponsored by the Conservation District. It will take place on Tuesday, May 1, 2012, at the Mechanicsburg Sportsman Association, 493 Sample Bridge Road, Enola, PA. Nearly 130 students on 27 teams will compete from eight of the nine County public schools (see attached press release).

Dennis Marion presented a press release which states a Community Forum regarding the Governor's proposed 20% budget cuts to Human Services is scheduled for Tuesday, May 1, 2012, 7:00 p.m., at the Silver Spring Township Community Fire Company, 6471 Carlisle Pike, Mechanicsburg. The forum will include a facilitator (see attached press release).

Dana Best discussed Budget Resolutions 2012-10 and 2012-11 (see attached).

Lou Fezekas of Upper Allen Township updated the Commissioners regarding the Proposed LERTA presentation he gave to the Board on March 29, 2012. Mr. Fezekas said the Mechanicsburg Area School Board supported the proposed LERTA for the Hollinger property in a vote of 8-1 at their meeting on April 10, 2012. The school board has adopted a tentative Resolution awaiting the adoption of the Ordinance delineating the boundaries of the property. The term of the tax abatement is five years. A Public Hearing will take place on Wednesday, May 2, 2012 at 6:00 p.m. in the Upper Allen Township building regarding the proposed LERTA.

Joanne Burkhart presented the Contracts/Grants as follows:

Wendy Hoverter discussed contracts with National Mentor Healthcare, LLC, Amendment to Agreement with The Bair Foundation of PA and Family Care for Children & Youth, Inc. There is no increase for either of the first two contracts. Regarding the amendment with The Bair Foundation of PA, there is a \$500.00 a month decrease.

Linda McCulloch stated the following five agreements are for this fiscal year: Skills of Central PA, Inc., Keystone Service Systems, Inc., Center for Independent Living of Central PA, Inc., International Service Center, Inc. and Shannon Sweeney, PT. The first agreement is new and it is an amount of \$5,649. There is no effect to the County budget. The second agreement is a zero dollar business Associates Agreement for consumers being served by

Keystone. Keystone has reorganized and it will now be known as Keystone Human Services. The Center for Independent Living contract has an increase of \$3,000. It is 100% funded and there is no effect on the County match. The International Service Center, Inc. provides language interpretation and document interpretation for families where English is not spoken or is a second language. There is a \$2,500 increase for this contract with no additional County subsidy. The fifth contract is an Early Intervention contract. There is an increase to this contract of \$9,796 to cover services provided. There is no additional County match.

Joanne Burkhart stated the following two contracts are for the Board of Commissioners' evening meetings.

The first meeting will be held at Silver Spring Community Fire Company on Tuesday, May 1, 2012. There is no charge for the use of the meeting room. On Monday, June 25, 2012, an evening meeting will be held in Prosser Hall Community Room – Camp Hill Borough Building. There is a \$25.00 fee for the use of the meeting room.

Eric Radnovich stated the contract with Agilent Technologies for Maintenance for Lab Instrument is a service contract renewal for their department. There is no increase in cost.

Dana Best stated the agreement with The Arbitrage Group is an extension for the 2008 GOB Arbitrage Calculation. The dollar amount is not changed.

Bill Finnerty stated the agreement with Elections System & Software is for the training of the Bureau of Elections staff on the voting machines, scanners and the software. This training will also be used as a refresher for regular and back-up staff.

Kirk Stoner discussed the two following agreements for HRG: Proposal from HRG for Cumberland County Engineer Basic Services – 2012 Fee Limits and Request from HRG for Extension of Completion of Preliminary Engineering for Craighead Bridge Project.

HRG has asked for an increase of \$63,400 to continue services through the end of the year. This funding is provided through the Planning Department's Liquid Fuels fund. There is no impact to the County's general fund. Mr. Stoner stated the second agreement is a request for a 12-month extension of the historic Craighead Bridge Project. The approval of PennDot and the Pennsylvania Historical Museum Commission must be obtained if the bridge is disposed of or is to remain in place. Several options are being considered on how to proceed with this issue.

Karen DeWoody reviewed agreements for Mark Pearlmutter, MS, MD – Orthopedic Medical Specialty Services, Grane Hospice Care, Inc. and J.C. Ehrlich Co., Inc. for Pest Control Services. The first agreement is for orthopedic services. Dr. Pearlmutter performs new orthopedic consultations and follow-up visits. There is no cost to CNRC. The second agreement is for hospice services. The third agreement is for pest control services.

John Lopp reviewed agreements for Road Salt Contract Participation and Agreement with PA Department of Environmental Protection for Storage Tank Registration at Public Safety. The first agreement is for participation in the State salt bidding for the 2012-2013 fiscal year. In the past the County has received salt under State contract. In the past three years, the State contract amount was \$70.00 per ton. A discussion ensued about alternative choices for salt purchase rather than through the State. Mr. Lopp will follow up on this issue with different alternatives. Mr. Lopp stated the second agreement is for storage tank registration. The 9-1-1 facility's three tanks must be registered in order to receive fuel which is a Department of Environmental Protection regulation. This tank registration fee is \$150.00 per year.

Bill Finnerty stated the contract with Communitel Services, Inc. – Voicemail Service Contract is an annual agreement for service of the County's voicemail system as well as the performance of upgrades to the software and regular backups. Standard technical support is also included in this contract. Mr. Finnerty said there is an increase of 3.8% in the cost of the contract this year.

Ed LeClear stated he is in receipt of the 2012 Community Development Block Grant (CDBG) and Home Program Grant funds from the U.S. Department of Housing and Urban Development (HUD). There is a 26% reduction in the Home Program grant funding. Mr. LeClear said the budgets are outside of a 10% discretionary amount. There will need to be reprogramming of some of the funds to make up a \$50,000 short fall. He is investigating these and after the facts are known, there will be a public hearing regarding this issue.

Hank Thielemann spoke about the following two agreements: Agreement between Juvenile Probation and PennDOT for Litter Pick-Up Services and Acceptance of Grant from PCCD for "Cumberland County BARJ Unit." The first is a five-year contract with PennDOT for litter pick-up services in Cumberland County involving the exit and on ramps on I-81 and Route 15 and a two-mile stretch of Route 944. The contract is for \$10,000 per year for a total contract amount of \$50,000 for years 2013 through 2017. The second agreement is the BARJ grant. The Board approved the submission of the grant application to PCCD on December 22, 2011. This was a \$10,000 grant with a 10% County match. On March 20, 2012 PCCD approved the grant application and awarded the grant.

Tom Imphong asked the Board for their consideration in granting submission of a reimbursement grant application to the PA Department of Environmental Protection. It is for the Recycling Coordinator's salary, benefits, travel and other miscellaneous items that are grant eligible. There is a 50% reimbursement for 2011 for the Recycling Coordinator's accumulated expenses.

Matt Stoner asked the Commissioners for their authorization to change the Project Director for the 2012 Community Traffic Safety Grant. This change will allow Mr. Stoner to collect reimbursements.

Linda Hamilton requested authorization to submit the Annual 2012-13 Hazardous Materials Response Fund Grant to PEMA. It does not affect County funds and there is no County match.

Lyle Herr reviewed the following grants: Supervision Fund Grant and Grant-in-Aid. The first agreement is a five-year contract with the PA Board of Probation and Parole. Because of the status of the State budget, there is a possibility of a 5% decrease in this grant. Historically, Mr. Herr said the grant amount has been \$230,000 to \$270,000. The second agreement is also a five-year agreement with the PA Board of Probation and Parole. It involves Adult Probation's Supervision Fee Fund. There are no changes to this grant.

Commissioner Liaison Reports:

Commissioner Cross reported that Children & Youth will recognize foster parents at the Citizens Advisory Board Committee dinner this Friday evening, April 27, 2012. On April 25, 2012 the Conservation District presented a letter to Commissioner Cross sent on behalf of the State Conservation Commission. Commissioner Cross read the letter that was signed by Executive Secretary Carl Brown congratulating the Cumberland County Conservation District for their 60 years of service. The Cumberland-Perry Drug and Alcohol Commission met on April 12, 2012. Their proposed budget needs will be addressed next week at the work session meeting on May 3, 2012. Commissioner Cross reported there is a program for drug and alcohol awareness for families with teens. Sixteen families took part in the program this past week. Tonight the Crimes Victim's Rights Rally will take place on the steps of the new courthouse at 6:00 p.m. Crime Victims Advocacy Awards will be given and Commissioner Cross encourages everyone to attend.

Commissioner Hertzler stated the Agricultural Land Preservation Board met on April 11, 2012. The Board's ranking committee is currently in the process of reviewing rankings with staff for selection of farms to be chosen at the Board's next meeting on May 9, 2012. The Cumberland County Housing and Redevelopment Authority met on April 13, 2012. Ben Laudermitch is presently serving as Acting Executive Director. The Housing Authority has submitted its annual Public Housing Agency (PHA) Plan for 2012 with the federal government. It was reported at the April 12, 2012, Local Emergency Planning Commission Committee Meeting that 1,000 people have signed up for the South Central Alert System which is aimed at notifying citizens by phone, email and text message of emergency situations throughout the region. Registration can be made by visiting www.sctfpa.org or by calling 717-218-2900. The Aging Advisory Board met on April 20, 2012. There was a discussion of several budgetary challenges that the County is

currently facing at the Office of Aging and Community Services with respect to the Governor's proposed budget. Commissioner Hertzler said the HATS Coordinating Committee will meet in Harrisburg tomorrow, April 27, 2012 and he plans to attend.

Commissioner Eichelberger reported on the 2011 year-end Library System Report. It includes a detailed breakdown of library activity across the County. The Library planning session is going to take place on Saturday, May 5, 2012. Commissioner Eichelberger plans to attend that session. Issues discussed at the Planning Commission meeting included farmland preservation and the current budget proposal for the elimination of the cigarette tax revenue. The Keystone grants which are used for parks and recreation may also be eliminated. Commissioner Eichelberger said that the Farmland Preservation Board is looking for changes to their map. The new Economic Development Director is Jonathan Bowser. Commissioner Eichelberger said there is a great deal of interest from companies that wish to begin or expand their businesses here in Cumberland County. Commissioner Eichelberger presented the CAEDC's New Board Member Orientation recently and he was happy to be part of it.

Fran Shade and Tim Noonan of the Cumberland-Perry Residential Task Force presented to the Commissioners their concerns about the impact of the proposed 2012-2013 State budget cuts to the Human Services' consumers. A major concern of the Cumberland-Perry Residential Task Force is the removal of emergency funding in the budget for individuals with intellectual disabilities in need of assistance. Consolidated waivers were discussed. These waivers are available for dire circumstances and with this proposed budget there will be no waivers available. Mr. Noonan also spoke about the providers. Their rates have been cut and they may be cut even further. Mr. Noonan spoke about the emergency and critical care planning. Chief Clerk Marion discussed the base funding. This money could be available quickly if there is an acute need. Dollars used to provide gap coverage have now eroded and disappeared.

Solicitor Schorpp stated there was a bid opening on April 24, 2012, regarding the parking lot paving and line painting at the Claremont Nursing and Rehabilitation Center and the Cumberland County Aging Building. The low bidder was Schlusser's Paving, Inc. of Carlisle (see attached bid sheet). John Lopp made his recommendation that Schlusser's Paving, Inc. be considered. Commissioner Eichelberger moved to accept receipt of the bid (see attached). Commissioner Hertzler seconded the motion and it unanimously carried.

Chief Clerk Marion asked if there was further business before the Board. Mick Burkett spoke about the Pre-Employment Screening bid. Mr. Burkett said four of the providers wished to pass those fees back to Cumberland County which was not addressed in the bid. Mr. Burkett is asking the Commissioners to reject the bids and authorize to advertise for bids again projecting third-party fees.

Chief Clerk Marion said there is a request for executive session regarding Personnel Issues. The Board came out of executive session at 11:55 a.m. and the meeting adjourned.

Respectfully Submitted,

Laurie Mazarella
Administrative Coordinator