

COMMISSIONERS' WORKSHOP MEETING

August 16, 2012

The Cumberland County Board of Commissioners met on Thursday, August 16, 2012, 9:00 a.m., Commissioners' Hearing Room, Courthouse, Carlisle, PA. Present were Commissioners Barbara Cross, Jim Hertzler and Gary Eichelberger; Dennis Marion, Chief Clerk; Ed Schorpp, Solicitor; Joanne Burkhart, Deputy Chief Clerk; Janet Walter, Solicitor's Office; Controller Al Whitcomb; Ron Anderson, Sheriff; Lynette McCulloch, Ron Snow, Finance; Mick Burkett, Karen Wolff, Human Resources; Bill Fulton, Controller's Office; Wendy Sheaffer, Aging and Community Services; Eric Radnovich, Kelly Hogarth, District Attorney's Office; Silvia Herman, MH/IDD; Ted Wise, Megan Silverstrim, Department of Public Safety; Jennifer Gibb, Coroner's Office; Pat Slattery, Capital Projects Manager; Bill Finnerty, George Shickler, Kyle Kurtz, Nolan Gill, IMTO; Wendy Hoverter, Nikki Gresh, Lisa Reider, Children & Youth; Sam Miller, Juvenile Probation; Karen DeWoody, Claremont Nursing & Rehabilitation Center; Rebekah Finkey, CJ Planning and IP Programs; Chris Sechrist, Administrative Services; Ron Turo, Esq; Lieutenant Michael McLaughlin, Upper Allen Township; Chief Richard Hammon, Silver Spring Township; Bob Smee; Mike Perry, U.S. Army Heritage Education Center Foundation; Perry Heath, Matt Candland, Carlisle Borough; Mary Jane Zeigler; Stacy Brown, The Sentinel; Dan Miller, The Patriot News.

Chief Clerk Marion called the meeting to order and led the Pledge of Allegiance to the Flag. Chief Clerk Marion asked if there was any public comment. There was none.

The following Contracts/Grants were reviewed for possible action at the Board of Commissioners' Meeting on Monday, August 20, 2012:

Wendy Hoverter reviewed the following Agreements for Children & Youth Services:

- Avanco International, Inc. is the Children & Youth Services' web-based case management system. There is an increase but the department's IT Grant will cover the increase.
- The Children's Aid Society of Franklin County is a shelter and residential program.
- Pressley Ridge, Inc., Parent Works Program is a parenting program.

There are no increases regarding these two agreements.

Wendy Sheaffer discussed the following Agreements for Aging & Community Services:

- Global Healthcare – Home Support and Personal Care, and
- Medstaffers – Home Support and Personal Care are in-home health agencies.
- King's Kettle Food Bank – Food Bank Distribution is located in Shippensburg.
- Christopher Royer, Psy.D – Psychological Services performs in-home medical evaluations.

All of the agreement rates remain the same.

Silvia Herman presented the following Agreements for MH/IDD/EI:

- Invo HealthCare Associates, Inc. – Evaluation Services which provides Early Intervention evaluation services.
- Living Unlimited, Inc. – Therapy Services which provides music therapy for Early Intervention.
- Michael Chambers – Emergency On Call System
- Timothy Sukay, MSW – Emergency On Call System
- Gregory Knox, MSW – Emergency On Call System
- UHS of PA, Inc., Roxbury Psychiatric Hospital – Inpatient
- Perry County Prison – Outpatient
- Cumberland County Prison – Outpatient
- Holy Spirit Hospital Community Mental Health Center
- United Cerebral Palsy of Central PA, Inc.
- The Devereux Foundation – Community Homes

- The ARC of Cumberland and Perry Counties
- Skills of Central PA, Inc. – Home and Community Habilitation
- Messiah Lifeways @ Messiah Village – Licensed Day Habilitation
- Perry County Transportation Authority – Transportation Services
- LifePath, Inc. – Licensed Day Habilitation
- Keystone Service Systems, Inc., dba Keystone Human Services Central PA – Home and Community Habilitation
- Cumberland County Transportation Department
- AHEDD, Inc. – Supported Employment
- Addus Health Care, Inc. – Home and Community Habilitation
- New Visions, Inc.
- Aurora Social Rehabilitation Services – Psychiatric and Social Rehabilitation
- Aurora Social Rehabilitation Services – Recreation/Leisure Time Activities
- Thomas James, MS – Outpatient

The MH/IDD contracts as well as the EI contracts are all existing agreements with providers for the current fiscal year. The MH agreements have all had a decrease in the contracted amounts based on the County's budget. The IDD and EI rates are set by the State.

Solicitor Schorpp presented an agreement between the County and Keith Brenneman, Esq. – Professional Legal Services. Mr. Brenneman will represent the County's interest on an appeal filed by the County's Assistant Solicitor.

Joanne Burkhart discussed a Meeting Room Application with the Upper Allen Township. The Commissioners will hold a public evening meeting at the Upper Allen Township Building on October 1, 2012. There is no cost for the meeting room.

Joanne Burkhart reviewed an agreement between the Planning Department and the Upper Allen Township for a Tree Vitalize Grant.

Ted Wise discussed an agreement between Public Safety and IDenticard for Software Support. This is an agreement to maintain the IDenticard system which provides the credentialing of the ID cards for the stakeholders and team members' photo ID system.

There was a brief discussion regarding a Resolution for the Coroner's Highway Safety Grant. The Grant submission was approved by the Commissioners within the past month. This Resolution will be included with the Grant that was submitted. The Grant is in the amount of \$156,875.

Mick Burkett reviewed an Agreement between Human Resources and Carlisle Area Health & Wellness Foundation. This agreement is with regard to the Wellness at Work Program. The County contributes \$2,500 and Carlisle Area Health & Wellness Foundation matches this amount with \$7,500 for a total of \$10,000 that will be spent on certain programs for wellness: tobacco cessation, exercise and nutrition.

Eric Radnovich reviewed the acceptance of a 2012 Grant from PennDOT to support County agencies for Sobriety Checkpoint and DUI Underage Drinking Enforcement Program. The grant is in the amount of \$36,410.

Mike Perry of the Army Heritage Education Center Foundation discussed an Amendment to their current Indemnification Agreement with Cumberland County for their Redevelopment Assistance Capital Program (RACP) Grant. The Office of the Budget increased the Army Heritage Education Center Foundation's grant amount to \$10.75 million. The current agreement is for \$10 million. The Army Heritage Education Center Foundation will need to amend the Indemnification Agreement with the County.

Ron Turo, Esq. discussed a proposed Police Memorial. Mr. Turo was present with members of the Board of Directors of the Cumberland County Law Enforcement Memorial Foundation: Sheriff Ron Anderson, Lieutenant Michael McLaughlin, Upper Allen Township, Chief Richard Hammon, Silver Spring Township and Bob Smee. The Foundation is proposing to build a permanent memorial for the Cumberland County Police Officers who have been killed in the line of duty. There are proposed designs and locations being investigated including a site near the new Public Safety Building. Funding has been raised for the Memorial in the amount of \$11,000. Mr. Turo has proposed a Resolution for the Board's review and approval. A discussion ensued regarding details and the potential approval of the Memorial design and site. Commissioner Hertzler commended Mr. Turo and the Foundation for pursuing this permanent Police Memorial in memory of those Cumberland County Law Enforcement personnel who gave their lives in the line of duty.

Wendy Hoverter presented the Review of Children & Youth Services' Needs-Based Budget Program Submission (see attached). The annual three-day review is scheduled to begin on August 20, 2012.

Joanne Burkhart presented Resolution 2012-21 Re Budget Adjustments (see attached).

Pat Slattery presented two Change Orders for the Prison Renovation Project (see attached). Mr. Slattery also gave a brief update to the Board regarding the Prison kitchen renovation.

Members of the IMTO, Public Safety, and Administrative Services staff accepted an "Excellence in Website Design" Award from the County Commissioners Association of Pennsylvania (CCAP). Commissioner Eichelberger accepted the award on behalf of the County staff at the CCAP Awards Banquet and presented it to the County staff (see attached Press Release).

Chief Clerk Marion discussed the issue of PILOTs (Payments in Lieu of Taxes). There was discussion at the past Commissioners' meeting about developing a Policy outlining criteria for PILOTs. Solicitor Schorpp has prepared a draft. There will be information forthcoming from the Cumberland County Municipal Authority's Solicitor Hubert Gilroy regarding PILOTs. A brief discussion ensued.

Rebekah Finkey requested Authorization to advertise the following:

Offender Remote Continuous Alcohol Monitoring Equipment and Services for the Cumberland County PA Court System. The services will include an ankle bracelet that monitors alcohol use. The offender will be charged \$11 per day for this service. Consultant Services to Assist Cumberland County Evaluate its Community Corrections Programs. This is part of the Grant from PCCD to perform an independent evaluation of the County's Community Corrections Programs. It is in the amount of \$25,000.

Ron Snow reviewed the Bid Award Recommendation for Actuary Services for Cumberland County. Mr. Snow said seven proposals were received and he is recommending accepting Huggins Actuarial Service, Media, Pennsylvania at an annual price of \$4,000. This is a \$3,800 reduction from the amount paid last year.

Liaison Reports: Commissioner Cross reported on the following:

- The Agriculture Extension Board met on August 7, 2012. The dairy position will be filled on October 1, 2012. Thirty-six campers participated in the Ag Science two-day camp. There were 2,434 volunteers hours completed through July 31, 2012 and 323 of these hours were for advanced training. Fall garden day is scheduled for Saturday, September 15, 2012. There are currently five positions open on the Board. If interested, please contact Commissioner Cross, Barb Gleim or Noah Hughes who are taking nominations.
- Children & Youth has received notification of their annual review scheduled for August 20-23, 2012.
- STOP Violence Task Force will meet on Friday, August 17, 2012.
- Criminal Justice Policy Team will meet today in the Business Central Conference Room.
- The Public Safety National Night out was a success. There was a tremendous turn-out Countywide.
- Attended meetings of the Governance and Military & Veterans Committees during the CCAP Annual Conference in Hershey.

Commissioner Hertzler reported on the following:

- The Agriculture Land Preservation Board met on Wednesday, August 15, 2012 and voted to recommend that the Board of Commissioners support a \$250,000 County Subsidy for the 2013 Farmland Preservation Program. There has been no decision made at this time by the Board regarding funding for 2013. Three of the four farms selected for preservation in 2012 are interested in participating in the Federal Program.
- The Housing Authority and Redevelopment Authority Boards met on August 10, 2012. There was a presentation by Rich Larsen, CPA on the audits of both the Housing and Redevelopment Authority's review ending June 30, 2011. No findings or deficiencies were reported to HUD.
- Cumberland/Perry Community Support Program's picnic at Pine Grove Furnace State Park was held on August 15, 2012. It was a well-attended event.
- Attended meetings of the Assessment and Taxation Committee during the CCAP Annual Conference. New options were discussed to help relieve the burden of property taxes.

Commissioner Eichelberger reported on the following:

- No updates to report regarding the MH/IDD Board since the last Workshop Meeting.
- The Library Board Meeting will be held on August 20, 2012. There was no meeting held last month due to the location move.
- A Planning Commission Meeting was held this morning. All Commissioners were present and the discussion items were with regard to the regional program and basic questions on governance.
- The Economic Development Corporation Committee Meeting was held on August 14, 2012. The Board meeting is scheduled for next week.
- Attended a meeting with representatives of a data center who are interested in locating here in South Central Pennsylvania. If the company ultimately locates here in Cumberland County, it will create 150 IT-oriented jobs.

Chief Clerk Marion spoke about the Human Service Departments who are actively analyzing the opportunity to submit a Block Grant proposal to the State. After review, there was no recommendation from the departments to move forward with submitting an application for this year. The Human Services Departments will set up a planning process which will better enhance the County's ability to compete in a subsequent cycle if it appears that the Block Grant Pilot would be advantageous to the County's consumers.

Chief Clerk Marion reported Executive Sessions were held on August 9, 2012, 2:30 p.m. and on August 14, 2012, 10:30 a.m. regarding Personnel Issues.

Chief Clerk Marion asked if there was any further business to come before the Board. Perry Heath, President of the Carlisle Borough Council, introduced himself as well as the new Carlisle Borough Manager, Matt Candland. Mr. Heath gave the Board an update regarding the George Hicks, Carlisle Borough Tax Collector matter. The Carlisle Borough will be collecting taxes in place of Mr. Hicks. The Carlisle Borough has communicated this fact to the Carlisle Borough taxpayers. The Borough will be asking the County for some participation in expenses that the Borough is now subject to. Mr. Heath plans to attend the Carlisle Area School Board Meeting and address this matter as well.

There being no further business before the Board, there was a Request for Executive Session Regarding Personnel Issues. The Board came out of Executive Session at 10:50 a.m. and the meeting adjourned.

Respectfully Submitted,

Laurie Mazarella
Administrative Coordinator