

## COMMISSIONERS' WORKSHOP MEETING

August 30, 2012

The Cumberland County Board of Commissioners met on Thursday, August 30, 2012, 9:00 a.m., Commissioners' Hearing Room, Courthouse, Carlisle, PA. Present were Commissioners Barbara Cross, Jim Hertzler (via telephone) and Gary Eichelberger; Dennis Marion, Chief Clerk; Ed Schorpp, Solicitor; Heather Ilgenfritz, Commissioners' Office; Janet Walter, Linda Thumma, Solicitor's Office; Controller Al Whitcomb; Dana Best, Finance; Lynette McCulloch, Finance/CNRC; Mick Burkett, Karen Wolff, Human Resources; Mary Brokans, Lisa Weaver, Controller's Office; Wendy Sheaffer, Aging and Community Services; Kirk Stoner, Planning Department; Sue Carbaugh, MH/IDD; Earl Reitz, Prison; Mark Adams, ERP; Ted Wise, Department of Public Safety; Matt Stoner, Coroner's Office; Bill Finnerty, Nolan Gill, IMTO; Wendy Hoverter, Children & Youth; Monica Ayer-Silvious, Transportation; Dennis Drachbar, Lisa Harrison, Lisa Woodward, Juvenile Probation; David Black, Harrisburg Regional Chamber; Pam Martin, Benjamin Franklin Technologies; Jonathan Bowser, Economic Development Corporation; Beth Shenk, Facilities Management; Duane Nieves, Cumberland County EMS Council; Nathan Harig, Cumberland County Goodwill EMS; Les Wallace; Julie Garman; Mary Jane Zeigler; Joe Cress, The Sentinel; Dan Miller, The Patriot News.

Chief Clerk Marion called the meeting to order and led the Pledge of Allegiance to the Flag. Chief Clerk Marion asked if there was any public comment.

Duane Nieves, President of the Cumberland County Emergency Medical Services (EMS) Council, presented for the Board's consideration a Letter of Support requesting the Board's assistance with regard to the January 1, 2013 Federal Communication Commission's (FCC) deadline for the UHF frequency narrow banding mandate. The Pennsylvania Department of Health administers an Emergency Medical Services Operating Fund through regional EMS councils such as the Emergency Health Services Federation (EHSF). He explained how the EHSF makes available 50 percent matching funds for equipment and projects that maintain, improve and develop the quality of the EMS system within the Commonwealth (see attached).

Les Wallace spoke about four items he would like to address to the Board:

- Disappointment by the loss of the Patch Program and he suggested other funding possibilities.
- Addressed the Board regarding the County Staff Directory. It would be very valuable to the public if more information is available as to which building a County employee works in.
- Presentation by the Office of Aging and Community Services regarding senior citizens' medication to help them review and better identify what medications they take and their side effects.
- Spoke about Community Gardens. He would like the Agriculture Extension Office to look into a program to add a Community Garden to the community where he lives.

The Commissioners recognized Linda Thumma for her 20 Years of Service with the County.

The following Contracts and Grants were reviewed for possible action at the Board of Commissioners' Meeting on Tuesday, September 4, 2012.

Wendy Hoverter presented the following Children & Youth Services (CYS) Agreements:

- Alternative Behavior Consultants is a parenting and visitation program. There is no increase.
- George Junior Republic in PA, Preventative Aftercare, Inc. is an in-home service. There is no increase.
- Family Support of Central PA, Inc. is a prevention program. There is an increase of \$500.
- Amendment to Agreement with Adelphoi Village, Inc. is an extension of the 2011-2012 Contracts with placement facilities at the same rate.
- Amendment to Agreement with Bethany Home, Inc. is an extension of the 2011-2012 Contracts with placement facilities at the same rate.
- Agreement with the University of Pittsburgh is a Child's Welfare Education for Leadership Grant for one of the CYS caseworkers. This Grant is for tuition expenses and salary reimbursement to the County.
- Hope for Kids, Inc. is a placement facility. There is no rate increase.

Sue Carbaugh reviewed the following Agreements for MH/IDD:

- Joanne Peters, MS, OTR/L – Therapy Services is an EI provider.
- Mental Health Association of the Capital Region, Inc. is a MH provider.
- Amy Hempt, ME, CCC-SLP – Therapy Services is an EI provider.

The following three Amendments are FY 2011-2012 contracts as follows:

- Amendment to Agreement with Amy Hempt, ME, CCC-SLP – Therapy Services
- Amendment to Agreement with Western Pennsylvania School for the Deaf – Therapy Services
- Amendment to Agreement with The Advocacy Alliance which is an IDD Amendment.
- Living Unlimited, Inc. – Home and Community Habilitation is a new FY 2012-2013 IDD contract.
- Living Unlimited, Inc. – Family Support is a new FY 2012-2013 MH contract.
- NAMI of Cumberland and Perry Counties – Family Support is a new FY 2012-2013 MH contract.
- The Lynch Management Services, Inc., Lynch Homes is a new FY 2012-2013 IDD contract.

All of these contracts are funded through State allocations; no General Fund.

Wendy Sheaffer discussed the following Agreements for Aging & Community Services:

- Messiah Lifeways Community Support Services – Adult Day Care
- Messiah Lifeways Community Support Services – Senior Center was commonly known as Messiah Village. They have changed their name. Messiah Lifeways Community Support Services has agreed to an amount of \$39,000 with a \$1,000 reduction from last year.
- East Pennsboro Senior Center and Big Spring Senior Center will receive \$40,000 over the year-long period. There is no rate increase.

Earl Reitz presented the following Prison Agreement:

- Agreement between Prison and The PA Commission on Crime and Delinquency – Savin Maintenance and Service Agreement. This Agreement contains the Prison's participation with the State-wide alerted victim notification program in cooperation with PCCD and the DA Institute. The fees are paid out of the Inmate Commissary funds not the General Fund.

Bill Finnerty discussed the following Agreement for the Bureau of Elections:

- Agreement between Bureau of Elections and Herre Consulting – Service Agreement for Lektriever Filing System which is used for voter ID cards. The amount of \$811 is the same rate as the past four years.

Dennis Drachbar presented the following Juvenile Probation Department Agreement:

- Juvenile Probation Services Grant Agreement with Juvenile Court Judges' Commission. This is a five-year agreement. In the initial year the Juvenile Probation Department will receive \$208,500.

Ted Wise discussed the following Public Safety Department Agreement:

- 2012-13 Hazardous Materials Response Fund Grant Agreement. On an annual basis this agreement provides funds for the planning and response to hazmat incidents and facilitates or maintains hazardous materials for transport. The fees are collected by the State and County. The Grant Program Agreement outlines how these funds will be used.

Monica Ayer-Silvious discussed the following Transportation Agreement:

- Acceptance of Consolidated Community Transportation Service Grant Agreement for FY2012-13 from PennDOT. This grant is for \$651,000 for the Shared Ride Persons with Disabilities Grant. It covers 85% of the Grant amount with the other 15% covered by an agency or by the client.

Mick Burkett discussed the following Human Resources Agreement:

- Yost Engineering, Inc. License Agreement for Software. The County is required to screen vendors and employees that may be receiving funding from the State and federal government for certain programs at the Claremont Nursing & Rehabilitation Center, Aging and Community Services, Drug & Alcohol, MH/IDD and Transportation.

Mark Adams presented the following ERP Agreement:

- Kronos Support Services Quote to Renew Maintenance Support for ERP. This is for maintenance support of the Kronos system at the Prison and Claremont Nursing & Rehabilitation Center. The cost is \$23,000. It is an increase of \$1,355.

Kirk Stoner discussed the following Planning Department Agreement:

- Engineering Agreement with HRG for Wolf Bridge Replacement. Mr. Stoner stated the agreement is in the amount of \$345,000.

Lynette McCulloch discussed the following Claremont Nursing & Rehabilitation Center (CNRC) Agreement:

- Authorize Submission of Department of Public Welfare Exceptional DME Grant Application for CNRC. CNRC is requesting approval to submit a grant application to the Office of Long Term Living for a Durable Medical Equipment (DME) Grant for a Solilaire 3G Wheelchair. It is for \$9,233.18.

Matt Stoner presented the following Coroner's Office Agreement:

- Acceptance of PennDOT / American Trauma Society Highway Safety Grant Award for the Coroner's Office. This is a yearly Grant for the Highway Safety 100% reimbursement Grant for \$145,000.

David Black and Pam Martin presented a Request for Funds for Murata Business Center. Mr. Black spoke about the Murata Business Center and its operations. Mr. Black asked the Commissioners for \$25,000 from the 2013 Budget to support the Murata Techcelerator operations. Mr. Black also included a copy of their Budget year to date (see attached).

Lisa Harrison of the Juvenile Probation Department presented a brief overview of the Youth Aid Panel. The Panel is presently seeking volunteers. Juvenile Crime victims, offenders, and the community all benefit from the work of the Youth Aid Panel. Over the course of nine years, the Panel volunteers have donated 13,000 hours to develop contracts for the juvenile offenders. Eighteen Panels serve the communities throughout Cumberland County (see attached Press Release).

Dana Best discussed Resolution 2012-25 Re Budget Adjustments (see attached).

Matt Stoner presented Resolution 2012-23 Establishing the Coroner's Fees for Requests for Reports and Related Documentation. The only rate change is a \$15.00 cost per autopsy photograph.

Kirk Stoner discussed Amended Ordinance (2012-3) for County Planning Commission/Planning Department (see attached). At the Board of Commissioners' Meeting on Tuesday, September 4, 2012, the Board will take action regarding the advertising of this Amended Ordinance 2012-13.

Beth Shenk of Facilities Management presented Resolution 2012-24 Re Sale of County Property. This Resolution is for the approval of a sale of 376 items of County property.

Bill Finnerty of MTO presented for the Board's consideration Authorizing Advertising for Telephone Services for Cumberland County. This is for local phone services. The County's contract with CenturyLink expires at the end of the year and advertising will need to be completed for a new contract.

#### Commissioner Liaison Reports:

Commissioner Cross reported on the following:

- Presented a Press Release from the Borough of Chambersburg regarding nutrient trading. A grant was presented to the Borough from the U.S. Department of Agriculture (USDA) Natural Resources Conservation Service, and conservation innovative grant in the amount of \$336,150 for nutrient trading.
- The STOP Violence Task Force met on August 17, 2012. PCCD reported in a letter that Cumberland County has one of the best STOP Coordinating Teams in the State. The CEO of Carlisle Regional Medical Center will continue sexual assault nurse examination program training. Recent law passed allowing expert

testimony in sexual assault cases. Recent ruling on juvenile homicide cases allowing juvenile defendants to appeal their cases. Human sex trafficking was discussed. A new STOP Violence Task Force subcommittee has been created. The Chief of Dickinson College is going to begin training regarding stalking.

- South Mountain Outdoors will take place September 1-2, 2012.
- A workshop is being hosted at King's Gap. Please check the tourism website for planned activities.
- Cumberland County Wellness Health Initiative: August 27-31, 2012. Employees will attend one of the meetings being presented between August 29, 2012 and August 31, 2012.

Commissioner Hertzler reported on the following:

- Commissioner Eichelberger attended the most recent Capital Region COG meeting. He provided assistance to the Capital Region COG with some strategic planning strategies.
- The Executive Committee of the Tri-County Regional Planning Commission met last Thursday afternoon and voted unanimously to forward to the Board of Commissioners for each of the three counties a proposed 2013 Work Program and requested Budget for their consideration. This request is for approximate level funding in the amount of \$133,000. This will include a 1% salary increase for their fourteen employees. There will be further discussion with the Cumberland County Planning Commission regarding this request.

Commissioner Eichelberger reported on the following:

- With regard to the Tri-County Regional Planning Commission request, he is looking forward to the Planning Commission's recommendations regarding funding.
- Thanked Kirk Stoner and the Planning Department for the Amended Ordinance (2012-3).
- Asked Jonathan Bowser of the Economic Development Corporation (EDC) to return at a future Workshop Meeting to give a presentation regarding today's EDC \$90,000 Budget Request. Commissioner Eichelberger will ask the EDC Executive Committee to provide a recommendation regarding the \$25,000 Murata Business Center request.
- At the EDC meeting there was an overview of the new Cumberland County Visitors Bureau website.
- Assisted the Capital Region Council of Governments (CAPCOG) in their Strategic Plan Initiative on August 13, 2012.
- CAPCOG requested administrative support from the County. A survey will be sent out to the 40 municipalities involving the Council of Governments asking them to complete the survey.
- The Library System Board meeting was held at their new location on Ritner Highway. A Strategic Planning meeting will take place in May. The adoption of the Strategic Plan will take place in November 2012.

Commissioner Cross asked if there was an Aging Advisory Board vacancy for the Cumberland County Office of Aging. Commissioner Hertzler said there is a vacancy and a previous appointee, Annabelle Bolig, is willing to serve again. Terry Barley has sent a memorandum to the Commissioners in support of Ms. Bolig's nomination.

Chief Clerk Marion reported an Executive Session was held on August 20, 2012, 2:35 p.m. Re Pending Litigation.

Chief Clerk Marion asked if there was further business before the Board. There was none. There was a Request for Executive Session Re Personnel Issues. The Board came out of Executive Session at 10:40 a.m. and the meeting adjourned.

Respectfully Submitted,

Laurie Mazarella  
Administrative Coordinator