

COMMISSIONERS' WORKSHOP MEETING

September 27, 2012

The Cumberland County Board of Commissioners met on Thursday, September 27, 2012, 9:00 am, Commissioners' Hearing Room, Courthouse, Carlisle, PA. Present were Commissioners Barbara Cross, Jim Hertzler, and Gary Eichelberger; Dennis Marion, Chief Clerk; Ed Schorpp, Solicitor; Joanne Burkhart, Deputy Chief Clerk; Janet Walter, Paralegal; Mike Clapsadl, Jamie May, Controller's Office; Ed LeClear, Cumberland County Housing and Redevelopment Authority; John Lopp, Facilities Manager; Heather Ilgenfritz, Commissioners' Office; Chris Sechrist, Administrative Services; Bill Finnerty, Alex Smyser, IMTO; Mick Burkett, Karen Wolff, Human Resources; Wendy Hoverter, Lisa Reider, Children & Youth; Rose Cook, Transportation; Jaime Keating, District Attorney's Office; Mary Jane Zeigler, Carlisle; Ted Wise, Megan Silverstrim, Public Safety; Sue Carbaugh, MH/IDD; Wendy Sheaffer, Denise Graja, Aging; Kirk Stoner, Planning; Hubert Gilroy, Esquire; Scott Sowers, CNRC; Erin Genest, Lower Allen Township; Adrienne Vaughn, Victim Services; Liana Walsh, Ann Shields, Domestic Violence Services for Cumberland and Perry Counties; Dan Robinson, Pugliese Associates; Mark Tarzwell, Ahold, USA; Timothy Horstmann, McNees, Wallace and Nurick; Jonathan Bowser, Cumberland County Economic Development; Christen Croley, Sentinel; and Dan Miller, Patriot News.

Dennis Marion, Chief Clerk, called the Workshop Meeting to order and led the Pledge of Allegiance to the Flag.

Chief Clerk Marion asked if there was any public comment. Chairman Cross stated that the County has received a Certificate of Appreciation from The Army War College that recognizes the day the International Fellows come into the County and have a chance to see County government through the courts, presentations from the Prison and Public Safety and Bureau of Elections, and a variety of programs that the County offers. They look forward to a continuing relationship and partnership in the community that brings great credit to Cumberland County and the Carlisle community.

There was a brief summary provided of the following Contracts/ Grants for the Board's consideration. Action is scheduled to be taken at the Board of Commissioners' Meeting on Monday, October 1, 2012.

Sue Carbaugh discussed the Agreements for MH/IDD:

- Contract Addendum with United Cerebral Palsy of Central PA, Inc. – *Includes administrative costs that were not submitted with the original contract.*
- Supports Coordination Organization Annual Qualification Application

Wendy Sheaffer discussed the Agreements for Aging & Community Services:

- The Salvation Army – Senior Citizens Center
- Amendment to Agreement with Domestic Violence Services for Emergency Shelter Service – *to close out the Homeless Assistance Program*
- FY 2011-12 Human Services Development Fund Certification Statement – *used in accordance with the plan*
- Amendment to Contract with Safe Harbour, Inc. for Bridge Housing – *to close out the Homeless Assistance Program*

Wendy Hoverter discussed the Agreements for Children & Youth Services:

- Agreement with Point of Caring, Inc. – *no increase to the General Fund*
- Jennifer Bush Archer, Esq. – Legal Services – *no increase to the General Fund - Renewal*
- Central Penn College – Annual School Meeting – *for all Human Services*
- YWCA – *decrease in the hourly rate in rape crisis services*
- Amendment to Agreement with Hope for Kids, Inc. – *no increase to the General Fund*
- Family Care Services, Inc. – *no increase to the General Fund*

Ted Wise discussed the Agreements for Public Safety:

- Lease Agreement with Empire/Friendship Firefighters Association for Mobile Unit Hook-Up Location – *reduction in cost, now \$720 a year to maintain the connectivity at the fire company facility*
- Agreement with ESRI for GIS Software Maintenance
- FFY 12 Emergency Management Performance Grant Agreement
- Agreement with Tower Technology, Inc.

John Lopp discussed the Agreements for Facilities Department:

- Addendum to Agreement with Lencioni's Window Cleaning - *\$500 for additional window treatment at CNRC*
- Addendum to Agreement with Midstate Roofing and Coating, Inc. – *changing expiration date from August 17, 2012 to October 31, 2012.*

Mick Burkett discussed an Agreement between Human Resources and Prevention Health Screenings, LLC – *Vendor to provide health screenings during the County's Health Fair. Cost of services is \$1,425*

Kirk Stoner discussed the Tree Vitalize Subgrant Agreement between Planning Department and Camp Hill Borough – *Funding from DCNR for \$1,760 to plant 22 shade trees*

Bill Finnerty discussed 4th Quarter HAVA Grant Reimbursement Request and Performance Report - *request for State to reimburse \$279*

Rose Cook discussed the Medical Assistance Transportation Program Participation Grant Agreement & Assurance of Compliance – *FY 2012-13 Allocation is \$465,905*

Scott Sowers discussed the Commonwealth of PA, Department of Public Welfare Exceptional Durable Medical Equipment Grant – *to cover the cost of a medically necessary Clinotron bed for CNRC resident.*

Commissioner Cross moved to approve the submission of STOP Grant Application to PCCD that was reviewed at the September 13, 2012 Workshop Meeting. Commissioner Hertzler seconded the motion and it unanimously carried.

Ed LeClear discussed proposed Modifications to the 2011 Community Development block Grant (CDBG) Program Budget for New Hope Ministries Kitchen Project. The recommendation is to reprogram \$11,362 from funds that were originally part of the New Cumberland crosswalk/ADA curb ramp project/Churchtown ADA improvements (see attached). The Commissioners are scheduled to take action at their public meeting on Monday, October 1, 2012.

Deputy Chief Clerk Burkhart discussed Resolutions 2012-26 and 2012-27 Re Budget Adjustments (see attached). The Commissioners will take action at the Board of Commissioners' Meeting on Monday, October 1, 2012.

Wendy Hoverter presented the FY 2013-14 Children & Youth Services Needs-Based Plan & Budget (see attached). The Commissioners will take action at the Commissioners' Meeting on Monday, October 1, 2012.

Hubert Gilroy discussed the proposed PILOT Agreement with Asbury Atlantic, Inc. for refinancing through the Cumberland County Municipal Authority. The Commissioners will take action on the plan at their public meeting on Monday, October 1, 2012.

Jonathan Bowser presented a report of activities and accomplishments Cumberland County Economic Development (CCED) has achieved since 2011 along with a Budget Request for 2013 (see attached). He discussed three service areas that CCED focuses on: 1) attracting new businesses, 2) site selection and 3) the start-up of new businesses. There was discussion on looking at blighted properties, Brownstone properties, or other alternate revenue sources to encourage redevelopment. Mr. Bowser added that CCED and Cumberland Valley Visitors Bureau are planning on opening a satellite office at the West Shore Chamber of Commerce beginning in November, 2012 (see attached Press Release).

Daniel Robinson presented a LERTA request for property owned by Ahold USA, Inc., located at 2700 Yetter Court in Lower Allen Township (see attached). The proposed project is expected to create at least 850 new full-time jobs, anticipating a total investment at the site of over \$70 million. They are seeking a 10-year LERTA. The LERTA proposal has gone before Lower Allen Township and a public hearing will be held within the next two weeks. Commissioner Hertzler stated that the Commissioners are pleased that Ahold is expanding in Cumberland County and making this investment which will create jobs; however, he asked what the justification is for the Board to approve the LERTA. Mr. Robinson noted that it had been discussed before the transaction was completed, but it couldn't be approved at that time before the deal was finalized. Mr. Robinson stated that they will go before the school district after the public hearing in Lower Allen Township. The Commissioners stated that they are interested in the decisions made by the township and school district. Solicitor Schorpp reviewed the process, noting the Board at some point will need to schedule a public hearing on this issue. There was further discussion on the proposed term of a LERTA and the rules determining if a property qualifies as a LERTA District. Commissioner Eichelberger noted that Ahold has been a very good community partner within our community.

Bill Finnerty discussed the following Capital Project Requests:

- Unified Case Management System – *\$175,000 over three years which will replace existing software solutions in the various Criminal Justice Departments.*
- CAD Lifecycle – *to purchase the lifecycle of the CAD services at a total cost of \$40,000*

The Commissioners will take action on the Capital Project Requests at the Board of Commissioners' Meeting on Monday, October 1, 2012.

Rose Cook discussed the Capital Project Request for the Replacement of a vehicle for Transportation. The Commissioners will take action at the Board of Commissioners' Meeting on Monday, October 1, 2012.

Denise Graja announced that Open Enrollment for Medicare Advantage and Part D Prescription Drug Plans begins October 15, 2012. Cumberland County Aging and Community Services APPRISE Program will be hosting opportunities for comparison and enrollment. These events will provide Medicare beneficiaries the opportunity to sit down with an APPRISE Counselor to compare Advantage plan and/or prescription drug plan options, as well as enroll into a plan (see attached Press Release).

Megan Silverstrim announced that Public Safety will be hosting the 4th Wills for Heroes Program and will be partnering with Dickinson School of Law for first responders and their significant others. The event is to be held at the Public Safety Building on October 27, 2012 (see attached Press Release).

Deputy Chief Clerk Burkhart announced the County Agriculture Celebration and Free Farm Tours will be held on Saturday, October 6, 2012 (see attached Press Release and brochure).

Deputy Chief Clerk Burkhart announced that the October 1, 2012 Board of Commissioners Meeting will be held at the Upper Allen Township Building at 7:00 p.m. (see attached Press Release).

Kirk Stoner announced the Planning Commission is seeking County residents to fill two vacancies on the Commission for 2013. Potential members will serve a four-year term and must be able to attend the Commission's monthly meetings each month (see attached).

Commissioner Eichelberger moved to accept the resignation of William Healey from the Cumberland County Municipal Authority and requested letters of interest to fill the vacancy of the unexpired term. The term will expire on December 31, 2014. Commissioner Hertzler seconded the motion and it unanimously carried.

Solicitor Schorpp reported on a bid opening on September 20, 2012 for the Offender "Remote Continuous Alcohol Monitoring Equipment and Services for Cumberland County, PA Court System (see attached bid sheet). There were two bids received with a low bid at \$6.54 per unit by BI Incorporated, Boulder, CO. Mr. Schorpp reported he is waiting for Probation to make a recommendation concerning the bid award and will report back at a future meeting. Chairman Cross acknowledged receipt of the bids for the Offender Remote Continuous Alcohol Monitoring Equipment and Services for Cumberland County, PA Court System. Commissioner Eichelberger seconded the motion and it unanimously carried.

Commissioners' Liaison Reports

Chairman Cross reported on the following:

- Ag Extension will meet next week. The Ag Day and the Farm Tours will be held on Saturday, October 6, 2012 at the McCullough Farm, 260 Centerville Rd., Newville, and farm tours throughout the County.
- Conservation District is scheduled to meet this evening.

Commissioner Hertzler reported on the following:

- The Aging Advisory Board met last Friday. The Department of Aging and Community Services continues to address budgetary challenges. At the meeting, a report was given on the elimination of grocery shopping and laundry service for 69 individuals. On July 1, the Aging Waiver Program, which enables in-home attendant care, and has always been administered by the State Department of Aging, has now been transferred to the Department of Public Welfare and the terminology of *case management* has been changed to *service coordination*. The State cuts continue to trickle down and the County continues to be impacted by the decisions that are made at the State level.
- Commissioners Hertzler and Eichelberger attended the Capital Area Council of Governments (CAPCOG) picnic last Monday.
- Attended a meeting with Holy Spirit Health System with Sister Romaine, Board Chair Bob Dietz and other top executives of the organization to discuss their plans moving forward. Holy Spirit will be celebrating their 50th anniversary in 2013 in providing health care services to the community.
- The Tri-County Regional Planning Commission Meeting has been cancelled for today.
- Commissioner Hertzler will attend Redevelopment Authority's meeting tonight for discussion regarding Penn State and Dickinson School of Law.
- Plans to attend the HATS Coordinating Committee tomorrow.

Commissioner Eichelberger reported on the following:

- The Planning Commission's monthly meeting was cancelled for this month. Planning

Commission is continuing to work on the Land Partnerships, the County's plan for farmland preservation and natural resource protection of parks and trails with public meetings scheduled for October 25 and November 5, and the location is to be determined. Planning is continuing to provide support for the municipal partners on the new Stormwater Ordinance through DEP and have secured a \$35,000 grant from the Natural Fish and Wildlife Foundation. They continue to track the County's proceeds from the Marcellus Shale Legacy Fund. It is estimated that the proceeds are about \$332,000 for bridges and \$200,000 for Parks and Recreation and Open Space as a result of gas drilling activity in 2011. The Eastern Region Outreach Meeting is scheduled for October 2, at the Lower Allen Township Building.

- At the Economic Development Corporation's (EDC) last four meetings there was discussion on the roll-out of the partnership with the West Shore Chamber for a satellite office.
- Continuing to work on a potential Land Partnership with Lancaster County EDC and more information will be forthcoming.
- There was an Executive Committee Meeting with Board Members where an orientation was held at the Murata Business Center to look at the operation and to identify further opportunities for support.
- Met with members of the Library System Board last week and they were very pleased with the meetings that were held with each of the Commissioners. They discussed the staff behavioral policy and decided to institutionalize some policy and procedure modifications to ensure that the libraries continue to deliver a very high standard of customer service. They developed a Library Material Selection Topic Policy.
- MH/IDD Meeting, had a wide ranging discussion on the role of the Board and general discussion on the Board's make-up structure. They have appointed a task force to look at Board appointments and the terms of service and bring some recommendations to the Board at large on this matter.
- The visit last week with executives of Holy Spirit was very valuable in the significant role they play in our community and providing the County's Mental Health/IDD side of services.

There was discussion on engaging the Library System to turn on one of their computers while the Commissioners' Meetings are being held and to capture more interactive opportunities with the public.

Chief Clerk Marion reported that Executive Sessions were held on September 17, 2012, 2:25 pm Re Personnel Issues and Potential Litigation; and September 25, 2012, 10:15 am Re Personnel Issues.

There being no further business to come before the Board, the Commissioners went into Executive Session at 11:20 am to discuss Personnel Issues. The Board came out of Executive Session at 12:20 pm and recessed to the Claremont Nursing & Rehabilitation Center meeting at 1:30 pm.

Respectfully submitted,

Ruth Ann Ciecierski
Administrative Assistant