

COMMISSIONERS' WORKSHOP MEETING

February 14, 2013

The Cumberland County Board of Commissioners met on Thursday, February 14, 2013, 9:00 am, Commissioners' Hearing Room, Courthouse, Carlisle, PA. Present were Commissioners Barbara Cross, Jim Hertzler and Gary Eichelberger (via audio Skype); Ed Schorpp, Solicitor; Joanne Burkhart, Acting Chief Clerk; Heather Ilgenfritz, Acting Deputy Chief Clerk; Janet Walter, Paralegal; Bob Dagrosa, Lisa Weaver, Controller's Office; Bill Finnerty, Robert Barner, IMTO; Kirk Stoner, Jodi Sheppard, Planning; Penny Brown, Elections; Mick Burkett, Human Resources; Dana Best, Finance; Sue Carbaugh, Cumberland/Perry Mental Health/IDD; Tom Imphong, Recycling & Waste; Wendy Hoverter, Children & Youth Services; Chuck Bear, Adult Probation; Beth Shenk, Facilities Management; Adrienne Vaughn, District Attorney's Office; Crystal Brallier, Claremont Nursing & Rehab Center; Ted Wise, Department of Public Safety; Pat Slattery, Capital Projects Manager; Jonathan Bowser, Cumberland Area Economic Development Corporation; Matthew Candland, Perry Heath, Carlisle Borough; Brian Emberg, Herbert, Rowland & Grubic Engineering; Jim Ryan, Central PA Business Journal; Mary Jane Zeigler; Christen Croley, The Sentinel; and Steve Marroni, The Patriot News.

Joanne Burkhart, Acting Chief Clerk, called the Workshop Meeting to order and led the Pledge of Allegiance to the Flag.

Ms. Burkhart asked if there was any public comment. There was none.

There was a brief summary provided for the following Contracts & Grants for the Board's consideration:

Adrienne Vaughn discussed the Acceptance of the STOP Grant Award from PCCD - *\$125,000, good for one year.*

Sue Carbaugh discussed the Amendment to Agreement with Keystone Service Systems, Inc. d/b/a Keystone Children & Family Services for MH/IDD – Early Intervention - *Decrease of \$2,000.*

Wendy Hoverter discussed the Purchase of the Service Agreement between Adelphoi Village, Inc. and Cumberland County Children & Youth Services – *In FY 10/11, the Provider did not correctly justify their rates to the State and the State dropped their maximum allowable rate. They are now restoring to the FY 10/11 rates. It involves a 2.56 increase in one of the five services and 1.9% in another; the others are flat.*

Crystal Brallier discussed the Service Agreement with J.C. Ehrlich Company for the Claremont Nursing & Rehabilitation Center – *Renewal for Pest Control Services.*

Mick Burkett discussed the Agreements for Human Resources Office:

- Contract for Professional Services with Occupational Health Centers of Southwest, P.A. d/b/a Concentra Medical Centers
- VALIC Financial Services – Plan Administrator Authorization

Tom Imphong discussed the Submission of Act 101, Section 901 Waste Management Plan Grant to DEP for Reimbursement of Expenses Related to Cumberland County's Waste Management Plan - *Reimbursement will be \$79,648.35.*

Ted Wise discussed the 9-1-1 Inter County Call Handling Agreements for Dept. of Public Safety:

- County of Dauphin
- County of Perry
- County of York
- County of Franklin

Ted Wise discussed the Agreement with CDI-Infrastructure, LLC d/b/a L.R. Kimball for Professional Consulting Services for the Dept. of Public Safety - *L. R. Kimball gave an estimated cost of \$3,600 for the Deer Lane Project.*

Acting Chief Clerk Burkhart discussed the Highway Safety Project Contract between the American Trauma Society and the Cumberland County Coroner – *continuation of an Outreach Program paid for from a grant.*

Kirk Stoner discussed a Resolution for PennDOT Authorizing the County’s Authorized Official to Assign Roles Within DOT Grants for the Transportation Dept.

Chuck Bear discussed the Technology Agreement with DSI – ITI, LLC for Adult Probation & Parole- Renewal – *annual maintenance agreement for \$4,800, no increase to the general fund*

Beth Shenk discussed the Service Agreement between Cumberland County and Guardian CSC, Inc. for the Facilities Management Dept. –*\$8,220 for one year and will receive 5% discount if paid in advance.*

Chairman Cross discussed the Agreement between Cumberland County and Stephen D. Tiley, Esq. for Legal Services for the Board of Assessment Appeals and Assessment Office.

Action on the contracts/grants is scheduled to be taken at the Board of Commissioners’ Meeting on Tuesday, February 19, 2013.

Pat Slattery reviewed the Change Order EC-15 for the Prison Renovation & Expansion Phase II Project. The ECO is for the electrical contractor and directs him to accomplish five actions (see attached). The Commissioners will take action at the Board of Commissioners’ Meeting on Tuesday, February 19, 2013.

Dana Best reviewed Resolution No. 2013-4 Re Budget Adjustments (see attached). The Commissioners will take action at the Board of Commissioners’ Meeting on Tuesday, February 19, 2013.

Chairman Cross moved to adopt Ordinance 2013-1 Re Tax Collectors’ Compensation (see attached). Commissioner Hertzler seconded the motion. A roll call vote was taken. Chairman Cross voted no; Commissioner Hertzler voted yes; and Commissioner Eichelberger voted yes. The vote carried with Chairman Cross voting no.

Perry Heath discussed the Carlisle Borough’s request for a LERTA for three sites within the Borough. They are the Brownfields currently identified as the IAC Tract, the Carlisle Tire and Wheel Tract and the Tyco Tract (see attached). He stated that both the Borough and the Carlisle Area School District have adopted their respective ordinances and asked the Board for their

adoption of the LERTA Ordinance as well. Solicitor Schorpp stated that the Commissioners are required to hold a Public Hearing to affix the boundaries of the LERTA and at that time the criteria for the LERTA should be presented to the Board. A Public Hearing will need to be scheduled and advertised with more information.

Kirk Stoner reviewed the Historic Preservation Mitigation Plan for Craighead Bridge. He stated that the bridge is in South Middleton Township and is eligible for listing on the National Register of Historic Places. Mr. Stoner discussed that Federal funds used in the project require that the impacts to historic resources be closely evaluated, so a "Criteria of Effects" report must be prepared for PennDOT and approval from the Pennsylvania Historical Museum Commission (PHMC) must be obtained before the project can proceed to construction (see attached). Brian Emberg, HRG Engineering, discussed the specifics of the Mitigation Strategy and stated they had discussions with PennDOT and representatives of PHMC to talk about what the acceptable mitigations are in taking the historic resource down (see attached Conceptual Mitigation Plan). There was discussion on who would be responsible for maintaining the pull-off and the abutments after the new bridge is built. Mr. Stoner requested concurrence from the Board to move to present the Historic Preservation or Mitigation Plan for Craighead Bridge to PHMC. The Commissioners will take action at the Board of Commissioners' Meeting on Tuesday, February 19, 2013.

Bill Finnerty requested Authorization for the advertising of a bid for Internet Connectivity to the County Courthouse. The Commissioners will take action at the Board of Commissioners' Meeting on Tuesday, February 19, 2013.

Penny Brown reported that the Board of Elections is issuing a Press Release (see attached) concerning the petition circulation period for Candidates Running for County and local Offices for the May Primary. The Petition period will begin February 19, 2013 and ends March 12, 2013. All petitions must be accompanied by a Statement of Financial Interests form and are due in the Elections office by 4:30 pm on March 12, 2013.

Commissioners' Liaison Reports

Chairman Cross reported on the following:

- Ag Extension Board met earlier in the day and announced activities that will take place throughout the County in the next couple of months. Ron and Lois Zeigler of West Pennsboro Township were presented the Raudabaugh award. Penn State Ag Extension Day will be held on March 12, 2013.
- In the press, it was announced that Heritage Days was cancelled at the Army Heritage Educational Center, but other activities will continue to be held there. She encouraged everyone to check the website especially Re the Gettysburg recognition this year.
- Conservation District will be holding an evaluation from the Bureau of Waterways, Engineering and Wetlands on February 27th.
- Drug & Alcohol met on February 7th. The initial impressions on the proposed State Budget may be level funding, but 10% was cut from last year's Budget and it is not being restored to where the pre-2012 levels were.
- Stop Violence Task Force met and discussed the grant detective position that is open. They have received 19 applicants and the approval of the grant award will be on the agenda at Tuesday's Board of Commissioners' Meeting. Victim's Right's Rally will be held on April 25th and Take Back the Night will be held on April 17th.
- Attended the Western COG Meeting on Monday. John Bitner had an excellent presentation on Weights & Measures and the minutes are available for anyone interested.

Commissioner Hertzler reported on the following:

- He attended the Safe Schools Meeting, along with Commissioner Cross, between the County's Superintendents, Law Enforcement and Department of Public Safety on February 5th at the Capital Area Intermediate Unit in Enola. On February 6th, he attended the School Safety Meeting of the South Central Regional Task Force at the Public Safety Building.

- He was present, along with Commissioner Cross, at Claremont Nursing and Rehab Center (CNRC) on February 7th as the State Department of Health concluded its most recent unannounced inspection of the Nursing Home. Commissioner Hertzler reported CNRC passed with flying colors. He thanked the dedicated staff at CNRC for continuing to make CNRC an outstanding facility for the care of our seniors.
- Local Emergency Planning Committee is scheduled to meet tonight, February 14, 2013.
- Aging Advisory Board will meet on February 15th and due to a conflict on his calendar, Chairman Cross has agreed to attend the Redevelopment and Housing Authority Board Meeting.
- As the Board's liaison to HATS and CAT, he requested the Board invite Toby Fauver, PennDOT Deputy Secretary for Local Area Transportation, to attend an upcoming Commissioners' Meeting to get a better understanding of the status of the South Central Pennsylvania Public Transportation Regionalization Study. Specifically, when or whether the second phase will be moving forward and how it will affect the County's allocation to CAT for mass transit services under the Governor's recently proposed Public Transportation Funding Plan. There was discussion between the Board Re the funding for the Transportation Study and the best time and location to hold further discussions on the matter.

Commissioner Eichelberger reported on the following:

- Library System, 2012 Audit began and in four weeks they expect to get the first round of findings for adjustments and the Board will address the findings in May. The following officers for 2013 were approved at the last meeting: Bill Gould, President; Kevin Stoner, Vice President; and Paul Fisher, Treasurer. The Library System Board also approved the system-wide priorities for the year.
- The Planning Department is continuing to meet with the Borough of Carlisle Re their Redevelopment plan. They are actively involved with staff assistance on the Comprehensive Plan revision from Silver Spring and Hampden Townships, two of the larger municipalities. In the last few weeks, there have been discussions Re Land Partnerships money and the use for activities such as plan upgrades.
- Planning and Conservation District met recently along with DEP to clarify requirements on the Chesapeake Bay Watershed Improvement and the specs on that will continue to evolve. Planning has also been meeting with the municipalities that have to meet the new storm water management standards. A \$25,000 grant was secured to develop an information sharing web portal for the municipalities to pool information and look at the standards.

Solicitor Schorpp reported that a Bid Opening was held on February 13, 2013, 2:00 pm for the Purchase and Installation of a Stratus Server for Public Safety. There was one bidder, Archonix Systems, LLC, Marlton, NJ with a bid price of \$38,761 (see attached bid sheet). The bid will be reviewed by Ted Wise and his staff and they will come back to the Board with a recommendation for award at a later meeting. Chairman Cross moved to acknowledge receipt of the bid.

Commissioner Hertzler seconded the motion and it unanimously carried. There was further discussion Re if there are other comparable providers in the marketplace for the equipment other than Archonix.

There being no further business to come before the Board, the meeting was adjourned.

Respectfully submitted,

Ruth Ann Ciecierski
Administrative Assistant