

## COMMISSIONERS' WORKSHOP MEETING

March 14, 2013

The Cumberland County Board of Commissioners met on Thursday, March 14, 2013, 9:07 a.m., Jury Assembly Room, Courthouse, Carlisle, PA. Present were Commissioners Barbara Cross, Jim Hertzler, and Gary Eichelberger; Joanne Burkhart, Acting Chief Clerk; Heather Ilgenfritz, Acting Deputy Chief Clerk; Ed Schorpp, Solicitor; Janet Walter, Paralegal; **Michael Clapsadl and Mary Brokans, Controller's Office; Earl Reitz, Warden; Dana Best and Lynette McCulloch, Finance; Mick Burkett and Karen Wolff, Human Resources; Pat Slattery, Capital Projects Manager; Lisa Reider, Children & Youth; Patrice Pickering and Sandy Gurreri, Office of Aging; Ed LeClear, Cumberland County Housing & Redevelopment Authorities; John Lopp, Facilities; David Swartz, Ag Extension; Ted Wise, Public Safety; Adrienne Vaughn, Victim Services; Sue Carbaugh, MH/IDD; Kirk Stoner, Planning; Bill Finnerty and Kyle Kurutz, IMTO; Carl Goshorn, Conservation District; Jack Carroll, Drug & Alcohol; Brad Remig, The Public Financial Management Group, Inc.; Donna Kreiser, McNees Wallace & Nurick; Bonnie Mahoney, Assessment Office; Rick Rovegno, Capital Area Transit Board of Directors; Toby Fauver and Laverne Collins, Pennsylvania Department of Transportation; Matthew Candland, Carlisle Borough; George A. DeMarty, Board of Assessment Appeals; Mary Jane Zeigler; Christen Croley, The Sentinel; Steve Marroni, The Patriot-News; Kirk Wilson, CBS 21 News.**

Acting Chief Clerk Joanne Burkhart called the meeting to order and led the Pledge of Allegiance to the Flag.

Acting Chief Clerk Joanne Burkhart asked if there was any public comment. There was none.

Toby Fauver reported that the results of Phase I of the Regional Transit consolidation Study have been released (see attached). The Study identified administrative cost savings of up to 25% or the equivalent of \$4.6- \$5 million a year that would occur if the transit agencies within South Central Pennsylvania consolidated. Money saved with the consolidation could be put back into service. Phase II of the Proposed Regional Transit Consolidation Study will work on an action plan that looks at cost saving measures by consolidating either portions or all of the transit agencies in South Central Pennsylvania. The Study will incorporate operations, service, and capital components and work through an action plan to further analyze the potential administrative savings. If there are no objections, Phase II will begin and is projected to last 12-18 months. Mr. Fauver reported that the Study will lead to better regional cooperation between transit agencies and better cost reductions through the sharing of resources which does not exist today. A discussion took place regarding the Governors proposed Transportation plan and local match projections for Capital Area Transit and Cumberland County. The Commissioners will take action on whether to proceed with participating in the Phase II of the Regional Transit Consolidation Study at a later date.

Rick Rovegno requested a Letter of Support for **the I-81 Corridor Coalition's Grant** Application to the Federal Highway Administration for Funding under the Multi-state Corridor Operations & Management Program (MCOM). He reported that the Coalition has adopted clear program priorities that are reflected in the MCOM proposal such as public safety, freight movement, and protection of the environment. The Coalition is guided by a Steering Committee comprised of representatives from each of the six states that Interstate 81

travels through, including representation from each State Department of Transportation. It was reported that the I-81 Corridor has seen a steady increase in truck volume for decades, and is known to be a primary freight corridor. If secured, the Grant money will help address this growth in truck traffic. Commissioner Hertzler moved to approve a Letter of Support for **the I-81 Corridor Coalition's Grant Application**. Commissioner Cross seconded the motion and it unanimously carried.

Brad Remig of the Public Financial Management Group, Inc. reported on the results of the Bond Sale that was conducted via an internet auction on March 13, 2013 in which the winning bid resulted in a true interest cost of 1.092599 and the resulting Ordinance that will authorize and direct the incurring of non-electoral debt through the issuance of General Obligation Bonds

(see attached). Commissioner Cross moved to Adopt Ordinance No. 2013-2 to Authorize and Direct the Incurring of Non-Electoral Debt through the Issuance of General Obligation Bonds for years 2005, 2007, and 2009. A roll call vote was taken. Commissioner Cross voted aye; Commissioner Hertzler voted aye; and Commissioner Eichelberger voted aye. The vote unanimously carried.

There was a brief summary provided for the **following Contracts and Grants for the Board's consideration**. Action is scheduled to be taken at the Board of Commissioners' Meeting on Wednesday, March 20, 2013.

Adrienne Vaughn discussed the Agreements for the District Attorney's Office:

- STOP Grant Project Modification Request to the Pennsylvania Commission on Crime and Delinquency (PCCD) - No cost increase
- YWCA Carlisle Sexual Assault/Rape Crisis Services Pass Through Contract Agreement
- Domestic Violence Services of Cumberland and Perry Counties Pass Through Contract Agreement

Earl Reitz discussed the Agreements for the Cumberland County Prison:

- **PA District Attorney's Institute - SAVIN Maintenance and Service Agreement**
- Memorandum of Understanding Regarding SAVIN Maintenance and Service Relationship Between PCCD, the PA District Attorney's Institute, and Cumberland County - Year 2013 - participation cost is paid out of the inmate commissary program and does not come out to the General Fund.
- Contract for Professional Services with PrimeCare Medical, Inc. - **multi-year** agreement. Cost of contract was decreased.

Sandy Gurreri discussed the Agreements for the Office of Aging and Community Services:

- **Student Affiliation Agreement Between Temple University - of The Commonwealth System of Higher Education on Behalf of Its College of Health Professions and Social Work, School of Social Work and Cumberland County - establishes responsibilities** of Cumberland County and Temple University for intern position
- RN Consulting Professional Services Contract with Beverly Christ

Bill Finnerty discussed the Agreement with 1E Ltd. for the NightWatchman Enterprise **Software and Services - Patch Management Pack** for IMTO. - cost of .18 cents per unit

Ted Wise discussed the Agreements for the Department of Public Safety:

- 9-1-1 Inter-County Call Handling Agreement with Adams County
- Service Agreement with Cummins Power Systems, LLC for Emergency Power Generator System Maintenance - for one year
- FFY 13 Emergency Management Performance Grant Agreement with the

Pennsylvania Emergency Management Agency - in the amount of \$95,000 to off-set personnel cost for salaries and benefits

Dave Swartz discussed the Contract for Professional Services with Hartman and Scheuchenzuber, P.C. for the Penn State Cooperative Extension and the 4H Program. - increased cost of services due to increased bond amount requirements.

Bill Finnerty discussed the Rental Agreement with Penske Truck Leasing for the Bureau of Elections. - increase of \$5.00 per truck/per day

Kirk Stoner discussed the Addendum to Treevitalize Metros Sub-Grant Agreement between Cumberland County and Borough of Lemoyne - contract amount remains the same

Sue Carbaugh discussed the Agreements for MH/IDD:

**Early Intervention - All Addendums**

- Aspirations, LLC - **cost increase**
- Building Blocks Therapy, LLC - **cost increase**
- Gail Rawlings, BS, Ed - **cost increase**
- Invo HealthCare Associates, Inc. - **cost increase**
- Jena Vander Velden, MSPT- **cost increase**
- Joanna Karns, MT-BC- **cost increase**
- Joanne Peters, MS, OTR/L - **cost increase**
- Kelly L. Rice, OTR/L DBA Sovia Therapy - **cost increase**
- Merle Crawford, MS, OTR/L - **cost increase**
- Nicole Custer, OTR/L- **cost increase**
- Pinnacle Health Hospitals, Infant Development Program- **cost increase**
- United Cerebral Palsy of Central PA, Inc. - **cost increase**

**IDD - All Addendums**

- Angels On Call, LLC- **cost increase**
- Lynch Management Services, Inc., Lynch Homes- **cost increase**
- The ARC of Cumberland and Perry Counties- **cost increase**
- United Cerebral Palsy of Central PA, Inc. - **cost increase**

The Board of Commissioners' proclaimed March 2013 as INTELLECTUAL DISABILITY AWARENESS MONTH in Cumberland County. They encourage all citizens to support the efforts and hard work of individuals with an intellectual disability and their families as they strive to live self-determined lives and realize their own personal aspirations.

Sue Carbaugh requested approval for MH/IDD to submit a Credit Application to American Red Cross **for trainings. Action is scheduled to be taken at the Board of Commissioners' Meeting on Wednesday, March 20, 2013.**

Lisa Reider requested approval of the Purchase of Service Agreement between Cumberland County on Behalf of Children & Youth Services and/or Juvenile Probation Services and the United Methodist Home for Children Residential Care, Inc. She reported that there is no cost increase. Action on the Service Agreement is scheduled to be taken at **the Board of Commissioners' Meeting on Wednesday, March 20, 2013.**

John Lopp discussed the Master Load Response Services Agreement and the Load **Response Schedule PJM DR - Full Emergency** between Cumberland County and Constellation NewEnergy, Inc. It is a three year Agreement and will generate a minimum of \$100,000 over the next three years. He also negotiated a 75/25 split for the Agreement in order to generate additional revenue for the County. Action on the Master Load Response

Services Agreement and the Load Response Schedule PJM DR is scheduled to be taken at **the Board of Commissioners' Meeting on Wednesday, March 20, 2013.**

Joanne Burkhart requested approval of the Professional Services Contract with The Gulotta Group, LLC. The Contract will be used to help define mission review and reach a consensus for the County's mission review process. A discussion took place regarding the priorities of the County, cost-saving measures, and the scope of the services provided through the Contract. Action for the Contract is scheduled to be taken at the **Board of Commissioners' Meeting on Wednesday, March 20, 2013.**

Jack Carroll discussed the Submission of the 2013 Drug Free Communities Grant Program application for the Cumberland Perry Substance and Abuse Prevention Coalition. It is a five year Grant with the possibility of another five-year renewal. The amount of the Grant is \$125,000 per year with a soft match which could be met by quantifying the value of the volunteer time. There would not be an impact to the County's General Fund. **Action for the Grant Program application is scheduled to be taken at the Board of Commissioners' Meeting on Wednesday, March 20, 2013.**

Commissioner Cross moved to approve the Agreement between Cumberland County on behalf of Claremont Nursing and Rehabilitation Center and AFSCME which has been ratified by AFSME members. Commissioner Hertzler seconded the motion and it unanimously carried. Staff members at Claremont Nursing & Rehabilitation Center and the bargaining unit were thanked for their efforts.

Commissioner Hertzler moved to approve the termination of the **Richards' Energy Affinity Program (REAP) Agreement** with Richards Energy Group, Inc. which will bring cost savings to the County and allow for better options (see attached). Commissioner Cross seconded the motion and it unanimously carried.

Pat Slattery reported that Change Order GC-15 is for a credit/deduct by the general contractor in the amount of \$1,802.13 for reducing the scope of work and deleting their requirement to resurface laminate countertops in the existing visitors areas (see attached). **Action for the Change Order is scheduled to be taken at the Board of Commissioners' Meeting on Wednesday, March 20, 2013.**

Ms. Best reviewed Resolution 2013-9 Re Budget Adjustments (see attached). The Commissioners will take action on the Resolution during the Commissioners' Meeting on Wednesday, March 20, 2013.

Ed LeClear reported that Cumberland County is preparing its Consolidated Annual Performance Report (CAPER) for Program Year 2012 (see attached). The purpose of the CAPER is to report on the progress made in the report year in achieving the goals and objectives **stated in the County's Five-Year Consolidated Plan.** Comments will be taken at any time between the Public Hearing and the date County Commissioners are scheduled to take final action on the CAPER at their Public meeting on Wednesday, March 20, 2012 at 7:00 p.m.

Patrice Pickering requested Authorization to Advertise an RFP for the Emergency Solutions Grant

for the Rapid Re-Housing Program. The Commissioners will take action on the request during the Commissioners Meeting on Wednesday, March 20, 2013.

Bill Finnerty requested Authorization to Advertise an RFP for the Telephone Bill and Service Review. He reported that this will be an opportunity to replace existing services with more cost effective solutions. The Commissioners will take action on the request during the Commissioners' Meeting on Wednesday, March 20, 2013.

Solicitor Schorpp reported on the March 13, 2013 Bid Opening to Provide Internet Connectivity to the Cumberland County Courthouse. Century Link was the only bid received at a cost of \$28,752 for the mandatory two-year period and 50MB or \$42,840 for a two year-period with 100MB. Once the bids are reviewed, the Commissioners will take action on the request during the Commissioners Meeting on Wednesday, March 20, 2013. Commissioner Cross moved to acknowledge receipt of the bid. Commissioner Hertzler seconded the motion and it unanimously carried.

Solicitor Schorpp Reported on the March 6, 2013 Bid Opening for the Replacement of the Rooftop HVAC Units at the Cumberland County Records Storage Building. Four bids were received, with Midstate Mechanical Electrical of Dillsburg coming in with the lowest bid at \$92,400. SSM Industries, Inc. of Pittsburg came in with the highest bid at \$215,555. Once the bids are reviewed, the Commissioners will take action on the request during the Commissioners Meeting on Wednesday, March 20, 2013. Commissioner Cross moved to acknowledge receipt of the bids. Commissioner Hertzler seconded the motion and it unanimously carried.

Lynette McCulloch reported that after going through the Office Supply Vendor Review, the Finance Department proposes that the County use **Office Depot** as the primary office supply vendor. There was discussion regarding cost savings and purchasing. The Commissioners will take action on the proposal during the Commissioners' Meeting on Wednesday, March 20, 2013.

#### The Commissioners presented their Liaison Reports:

Commissioner Cross reported on the following:

- Children & Youth Board will meet today, March 14, 2013.
- Applications for the Fly Fishing Camp will be accepted by the Conservation District through March 31, 2013.
- Drug & Alcohol met March 7, 2013. There are two Building up Our Youth sessions in April that deal with education and intervention.
- The County Commissioners Association of Pennsylvania will meet on March 17- 19, 2013.
- **Board of Commissioners'** Quarterly Legislative Meeting took place on March 7, 2013.

Commissioner Hertzler reported on the following:

- The Susquehanna Area Regional Airport Authority held their Annual Update Meeting on March 8, 2013. Harrisburg Regional Airport will hold a Public Open House on July 27, 2013.
- The Agriculture Land Preservation Board met on March 13, 2013. Total preserved

acreage for the 2013 program is 266.

- The Local Emergency Planning Committee will meet tonight, March 14, 2013.
- The Aging Advisory Board will meet on March 15, 2013.

Commissioner Eichelberger reported on the following:

- The Library System Board met on March 18, 2013.
- The Annual Legislative Breakfast is April 19, 2013.
- South Central Caucus will meet on March 18, 2013.
- A conference call took place with the Community and Economic Development Committee of CCAP on March 7, 2013.

Acting Chief Clerk Joanne Burkhart reported that Executive Sessions were held on March 5, 2013, 1:30 p.m. Re Personnel Issues; March 8, 2013, 12:30 p.m. Re Personnel Issues; March 13, 2013, 2:15 p.m. Re Personnel Issues.

Mr. Finnerty requested acceptance of the Stratus Server bid from Archonix as they were the only vendor to apply and they met the requirements put forth. The Commissioners will take action on the bid from Archonix during the Commissioners Meeting on Wednesday, March 20, 2013.

It was announced that the Commissioners will hold a public meeting on Wednesday, March 20, 2013 at 7:00 p.m. in the West Pennsboro Township Municipal Building. The Agenda will include routine County business items in addition to allowing an opportunity for a question and answer forum with citizens.

There being no further business to come before the Board, the Commissioners requested an Executive Session Regarding Personnel issues. The Board came out of executive session at 12:00 p.m. and adjourned.

Respectfully submitted,

Sherry Cahoon  
Administrative Assistant