

COMMISSIONERS' WORKSHOP MEETING

May 23, 2013

The Cumberland County Board of Commissioners met on Thursday, May 23, 2013, 9:00 a.m., Commissioners' Hearing Room, Courthouse, Carlisle, PA. Present were Commissioners Barb Cross, Jim Hertzler and Gary Eichelberger; Al Whitcomb, Controller; Ed Schorpp, Solicitor; Joanne Burkhart, Acting Chief Clerk; Heather Ilgenfritz, Acting Deputy Chief Clerk; Janet Walter, Paralegal; Chris Seclurist, Administrative Services; Dana Best, Finance; Neal Delisanti, Veterans Affairs; Ron Anderson, Sheriff; Scott Sowers and Karen DeWoody, Claremont Nursing & Rehab Center; Michelle Seibert, VSD of District Attorney; Jack Carroll and Sally Kammerer, Drug & Alcohol; John Lopp, Maintenance; Sue Carbaugh, MH/IDD; Rose Cook, Transportation; Bill Finnerty and George Strickler, IMTO; Mark Adams, ERP; Justin Smith, GIS; Mick Burkett, Human Resources; Ted Wise, Public Safety; Mary Brokans, Controller's Office; Mary Jane Zeigler, Carlisle; Steve Marroni, Patriot News.

Joanne Burkhart, Acting Chief Clerk, called the Workshop Meeting to order and led the Pledge of Allegiance to the Flag.

Joanne Burkhart, Acting Chief Clerk, asked if there was any public comment. There was none.

The Commissioners recognized Sally Kammerer from the Drug & Alcohol Department for her 20 years of dedicated service.

The Commissioners presented Bill Finnerty, Director of the IMTO Department, with a Certificate of Recognition for his 13 years of dedicated service to the County. Mr. Finnerty is leaving County employment for a position at the State.

There was a brief summary provided for the following Contracts & Grants for the Board's consideration. Action is scheduled to be taken at the Board of Commissioners' meeting on Tuesday, May 28, 2013.

John Lopp discussed the Buildings & Grounds Maintenance agreement:

- A Service Agreement with Diamond Automatic Sprinklers, Inc. for testing & inspections of the sprinkler systems at the Human Services Bldg., Prison, New Courthouse, and the Public Service Bldg. *The total amount is \$5,700.*

Michelle Seibert discussed a Grant for the District Attorney's Office:

- Victims of Juvenile Offenders (VOJO) Subgrant Application to the PA Commission on Crime & Delinquency (PCCD). 2013 Grant amount = \$31,400 / 80% of Victim Advocate position salary, some FICA & Medical. The County pays remaining 20%.

Sue Carbaugh discussed the agreements for MH/IDD, Early Intervention Program:

- Contract for Occupational Therapist, Merle Crawford. An amendment for the current fiscal year, from \$17,042 to \$23,000 = *Increase of \$5,958.00.*
- ITF Waiver Operating Agreement for July 1, 2013 to June 30, 2016, between OOCDEL and the County for waiver funding. Cost is based on the number of juvenile clients the program has enrolled.

Ted Wise discussed the Maintenance agreement for Public Safety:

- Harris Corporation for the OpenSky Software – Sole Source 5 year renewable Maintenance Agreement = \$402,000/year.

The Commissioners had additional questions on this contract; so it may be pulled from Monday's agenda.

Rose Cook discussed the agreement for Transportation Department:

- Manito Transportation Services for services outside of County hours and service area.

Jack Carroll discussed the 2013-2014 fiscal agreements for Drug & Alcohol:

- Clear Brook, Inc.
- Clem-Mar House
- Firetree, Ltd.
- Nuestra Clinica
- UHS of PA (Roxbury Treatment Center)

Services for detox, rehab, and half way house are preauthorized and paid per diem determined by a State wide rate setting process. Some services have increased by \$4.00 - \$11.00/day.

Ron Anderson discussed a Capital Project Request for the Sheriff's Department for the purchase of a vehicle: He is retiring a 2008 Dodge Charger with over 120,000 miles and a trade-in value of \$11,136.00, leaving a balance \$14,472 to purchase the new vehicle. This will reduce his request in the 2014 budget from two to one vehicle. Commissioner Cross moved to approve the Capital purchase of a new Sheriff vehicle as presented. Commissioner Hertzler seconded the motion and it unanimously carried. (see attached)

John Lopp discussed Resolution No. 2013-17 Re the sale of County property at the Hildebrandt Learning Center and requested authorization of a Silent Bid Auction.

Dana Best discussed Resolution No. 2013-18 Re Budget Adjustments: (see attached)

John Lopp discussed a request to authorize advertising for bids to renovate the Claremont Nursing and Rehabilitation Center for a Rehabilitation Unit.

Neal Delisanti discussed the press release regarding Veterans Benefit Assistance. (see attached)

Commissioners' Liaison Reports

Commissioner Cross reported on the following:

- The Drug & Alcohol, Raves Project, held a pre-workshop meeting on recovering support for older adults. Approximately 11 clients attended.

Commissioner Hertzler reported on the following:

- The Local Emergency Planning Committee met on Thursday evening, May 9th.

- Committee approved 5 reviewed Facility Material Emergency Response Plans.
- There was an initial review of the emergency response to the fuel tanker roll-over accident that closed interstate 81.
- The Housing & Redevelopment Board met on Friday, May 10th.
 - The Board voted to re-elect Officers and also submitted recommendation for consideration of reappointment of Rudy DeFrance.
- The Redevelopment Authority Awards & Grants:
 - One of 20 nationwide to be awarded a 2013 Federal EPA Brownfields Planning Grant for \$200,000.
 - \$180,000 State Industrial Sites Re-use Program Grant through the PA Department of Community and Economic Development to aid in assessing the grounds at the former Carlisle Tire & Wheel.
 - \$2 Million RACP Grant through the Governor's Office of Budget for the Carlisle Redevelopment Project.
- The County Aging Advisory Board met on Friday, May 17th.
 - Discussion was held regarding the announcement that effective July 1st, Southampton Township Board of Supervisors will not renew the contract sponsoring Shippensburg Area Senior Citizen Center. A search for a new center and sponsor is underway.
- The Capital Region Council of Government meeting was held Monday, May 20th.

Presentations:

 - CREDC regarding their programs offered on development in the region.
 - Asset Nation, an online Auction for Surplus Equipment.

The annual COG Summer Equipment Auction will be held on July 17th, 9:00 a.m. at Sporting Hill Elementary School in Hampden Township.

- Tri-County Regional Planning meets today, Tuesday, May 23rd.

Commissioner Eichelberger reported on the following:

- The Library Board met on Monday evening, May 20th.
 - The District Library Services Agreement was finalized.
 - Jeff Swope, the new Director for The Bosler Library was welcomed. He has replaced former Director, Linda Rice.
 - Smith, Elliot, and Kerns presented the 2012 Audit.
 - The Finance Committee is exploring the self-checkout and licensing. Financial impact and County mission review were discussed.
 - There was discussion on Hampden Township request.
 - New Cumberland Library has decided to monitor residential use from Fairview Township and York County.
- The MH/IDD meeting was held this week.
 - A proposal for Dream Partnership Program is being pursued.
 - The Mental Health Walk to promote public awareness was mentioned.

- The Planning Department is coordinating with the Municipalities and Chambers in the County regarding DEP requirements for On-Lot Septic Systems.
- The Recycling & Waste Authority met on Monday, May 20th.
 - A Draft Waste Management Plan has been completed for review.
 - A 902 Grant Application for Capital Equipment, a Yard Waste Grinder, will be submitted to the State.

Joanne Burkhart, Acting Chief Clerk reported that an executive session was held on Tuesday, May 14, 2013 at 1:00 p.m. and May 22, 2013 at 8:30 a.m. regarding personnel issues.

Other Business:

John Lopp requested approval on an Access Agreement between Cumberland County and Carlisle Syntec regarding testing for the Land Development Plan.

Solicitor Ed Schorpp reported on a Bid Opening held on Wednesday, May 22, 2013 at 2:00 p.m. for removal of the existing sound system in Courtroom 1, and purchase and installation of a new audio/visual system. Bids submitted are as follows: (see attached)

- Berkshire Systems Group Inc., Reading, PA = \$132,868
- Vector Resources Torrance, CA = \$198,622.11
- Sage Technology Solutions, Mount Joy, PA = \$122,362

The bids are being reviewed for recommendation at a future meeting. Commissioner Hertzler moved to acknowledge receipt of the bids. Commissioner Eichelberger seconded the motion. The motion unanimously carried.

Joanne Burkhart, Acting Chief Clerk, requested an Executive Session regarding personnel issues.

There being no further business to come before the Board, the meeting was adjourned.

Respectfully Submitted,

Jennifer Crum
Department Clerk III