

COMMISSIONERS' WORKSHOP MEETING

June 20, 2013

The Cumberland County Board of Commissioners met on Thursday, June 20, 2013, 9:00 a.m., Commissioners' Hearing Room, Courthouse, Carlisle, PA. Present were Commissioners Barbara Cross, Jim Hertzler, Gary Eichelberger; Joanne Burkhart, Acting Chief Clerk; Ed Schorpp, Solicitor; Janet Walter, Solicitor's Office; Heather Ilgenfritz, Acting Deputy Chief Clerk; Carl Goshorn, Conservation District; Frank Goshorn, Rickie Shadday, Domestic Relations; Jack Carroll, Drug & Alcohol; Mick Burkett, Human Resources; Thomas Imphong, Recycling & Waste Authority; Silvia Herman, Annie Strite, MH/IDD; Lynette McCulloch, Finance; Wendy Shaeffer, Office of Aging & Community Services; John Lopp, Facilities Management; Melissa Calvanelli, Court Administrator; Eric Radnovich, District Attorney's Office; Rose Cook, Transportation; Rebekah Finkey, CJP-PP; Christen Croley, The Sentinel; Steve Marroni, The Patriot News; Mary Jane Zeigler, David Becirovic.

Acting Chief Clerk Joanne Burkhart called the Workshop Meeting to order and led the Pledge of Allegiance to the Flag.

Acting Chief Clerk Joanne Burkhart asked if there was any public comment. There was none.

The Commissioners recognized Rickie Shadday for her 25 years of service with Cumberland County.

There was a brief summary provided of the following Contracts & Grants for the Board's consideration. Action is scheduled to be taken at the Board of Commissioners' Meeting on Monday, June 24, 2013.

Jack Carroll discussed the following agreements for Drug & Alcohol:

- Libertae, Inc. – FY2013-2014 Inpatient Agreement – This is for a residential facility specializing with working with women. It also accepts women who may have dependent children. It provides rehabilitation treatment or half-way house services. *There is no rate increase for the new fiscal year.*
- NHS Human Services, The Stevens Center – FY2013-2014 Outpatient Agreement – This is a substance abuse outpatient center working with individuals who have a co-occurring mental illness along with substance abuse. - *There is no rate increase.*
- Contract for Professional Services with Rebekah M. Finkey. It is a renewal of the consultant agreement with Rebekah M. Finkey to serve the County's Criminal Justice Planning and Intermediate Punishment Department providing a variety of tasks including leadership and facilitation responsibilities for the Criminal Justice Policy Team. *There is a slight increase in this contract of \$2,400 because it reflects an expansion of responsibilities.*

Carl Goshorn spoke about two agreements for the Conservation District:

- Team Ag, Inc. – Conservation Planning Services – For three Conservation District plans that covers over 1,200 acres. *The amount of the contract is \$6,205 and the term of the contract is through December 31, 2013.*
- Team Ag, Inc. – Nutrient Management Planning Services – For nutrient management plans to be written for farmers here in Cumberland County that covers 1,400 acres. *This contract is for \$8,770 and the expiration of the contract will be March 31, 2014. All funding is from the Chesapeake Bay Program.*

Silvia Herman discussed the following agreements for MH/IDD:

- Benevolent Heart Assisted Living, LLC - Master Contract /Letter of Agreement - Rehabilitation services for fiscal year 2012-2013 for individuals with emotional and developmental disabilities. *The cost range is set by the State Office of Developmental Programs. This contract request is for \$717.00 for one individual.*
- Submission of Grant Application to the PA Department of Welfare, Office of Mental Health & Substance Abuse Services – Social Media Project – Requesting permission to submit a Grant to the Pennsylvania Department of Public Welfare, Office of Mental Health and Substance Abuse Services, for their Mental Health Matters initiatives. *Counties have been requested to submit for funding between \$5,000 and \$10,000 for projects that focus on community education, stigma and impact. There is no County match.*

Annie Strite spoke briefly about the Grant proposal. The County has a Twitter page and Facebook page. It aligns well with individuals that are being served by MH/IDD. The age of individuals who are being served in residential programs has dropped significantly. Young adults age 19-21 are being seen more frequently and the social media is predominantly younger users. The use of social media as the means to educate the public about mental illness.

Eric Radnovich presented a Maintenance Agreement with NEC Corporation of America – Identification Solutions Division for the District Attorney / Bureau of Justice Services Forensic Laboratory. *This contract is in the amount of \$4,507 negotiated down from the original amount of \$7,500 through grouping effort negotiations by the Pennsylvania Chiefs of Police Association.*

Joanne Burkhart discussed on behalf of Kirk Stoner the Federal-Aid Reimbursement Agreement with McCormick & Taylor Engineers for the Orr's Bridge Road Project on behalf of Kirk Stoner. *It is through the Commonwealth for preliminary engineering and design work for Orrs Bridge.*

Rose Cook spoke about the Submission of a Consolidated Capital Grant Application to the Commonwealth of PA, Department of Transportation for the Replacement of Two Vehicles. This is for two buses that have met their useful life. The funds will also be used for some tools and equipment for the garage to perform cosmetic repairs on the transportation buses. *There is no County match.*

Mick Burkett presented an Agreement with Sadler Health Center for the Human Resources Department. This is regarding the County's Wellness Program. Sadler Health Center provides a smoking cessation program. *There are no changes to the cost from last year. There were more than 200 employees that went through this program and 76 people quit using tobacco. It is a very effective program.*

John Lopp discussed Agreements for Facilities Management:

- A Renewal of Agreement with the Pennsylvania State University Dickinson School of Law for two caged areas that are used for storage at the archives building at 310 Allen Road, Carlisle. *Mr. Lopp would like to request a renewal of the agreement for one year with the Pennsylvania State University Dickinson School of Law.*
- An Addendum to an Agreement with Tuckey Mechanical Services, Inc. for a New HVAC System at the Ritner Highway Property. *Mr. Lopp is requesting the Board approve permission to extend the completion date to July 31, 2013. The original completion date was the end of June 2013. There were equipment delays that contributed to the delay.*

Rebekah Finkey presented to the Board the Submission of a Grant Application to the Pennsylvania Commission on Crime & Delinquency (PCCD) to Support the Purchase and Implementation of Two Technology Projects – SAN (Cloud) and VDI for Criminal Justice and the Courts. This was an agenda item discussed at the June 6, 2013 Workshop Meeting. *It is a \$250,000 no match required Technology Grant that will be used to purchase SAN (Cloud) and implement VDI for Criminal Justice agencies. The Cloud will allow them to host with the UCM project that is through CCAP Unified Case Management System and will allow the forensic crime lab to host a software package that will allow these departments to access their cases from their departments over the web. It is a two-year Grant to begin in October 2013. Commissioner Cross moved to approve Submission of the Grant Application to the PCCD to Support the Purchase and Implementation of Two Technology Projects – SAN (Cloud) and VDI for Criminal Justice and the Courts. Commissioner Hertzler seconded the motion and it unanimously carried.*

Lynette McCulloch spoke of the Equipment Lease Agreement with Georgia-Pacific for Claremont Nursing & Rehabilitation Center. This is an equipment lease agreement for five additional motion paper towel dispensers. These five items were missed in the original lease and they need to be added to the Premier contract. *There is no cost to the County.*

Wendy Shaeffer discussed the following Agreement for the Office of Aging:

- The Amendment #1 to Title XIX Medical Waiver Grant Agreement with the PA Department of Public Welfare - *The Amendment changes the nursing home transition reimbursement from the Department of Aging to the Department of Public Welfare.*

Lynette McCulloch reviewed Resolution No. 2013-20 regarding Budget Adjustments (see attached).

Tom Imphong discussed the Draft Cumberland County Municipal Waste Management Plan. The Plan will be placed on display in the Commissioners' Office, the Recycling & Waste Authority Office and all of the Cumberland County Libraries. Any comments received will be acknowledged and discussed. When the changes are incorporated and the tenancies are completed, Mr. Imphong will return at a future meeting for a final approval of a Resolution that will then be submitted to the State for their final approval. There was a short discussion regarding the present facilities that are under the Cumberland County Municipal Waste Management Plan. Mr. Imphong commended the Recycling & Waste Authority Board members, appointed by the Commissioners, for their tireless work.

A Press Release was presented regarding the Youth Summer Garden Camp Hosts Shaver's Creek Birds of Prey – June 25th (see attached).

Melissa Calvanelli discussed her recommendation for the rejection of bids for the removal of the existing sound system and purchase and installation of a new audiovisual system for Courtroom #1. Ms. Calvanelli stated the bids were much higher than anticipated. Janet Walter will revise the bidding specifications. It will be broken up into components thus bringing the cost more in line with the original estimates. Commissioner Eichelberger moved to reject the bids for the removal of the existing sound system and purchase of the installation of the new audiovisual system for Courtroom #1. Commissioner Hertzler seconded the motion and it unanimously carried.

Commissioner Liaison Reports:

Commissioner Barbara Cross:

- The Agriculture Extension Board met. There will be an Ag Science Day Camp taking place on June 25-26, 2013. It will be held at Strock Farm in Mechanicsburg and Monroe Elementary School.
- The Conservation District will have a booth set up at the Jubilee Day event. Rain barrels will be on display. The tree seedling sales this year have surpassed last year's sales.
- On June 21, 2013, 9:00 a.m.-1:00 p.m. a Children and Youth Independent Living Symposium will be held.

Commissioner Jim Hertzler:

- The Housing and Redevelopment Authority met on June 14, 2013. An item discussed was the impact of the federal sequester which is threatening up to 200 low income Cumberland County families with the loss of housing choice voucher assistance. In some cases this amount is up to as much as half of the rent that is paid for by the housing assistance that they receive. There are 700 income-eligible Cumberland County citizens on a waiting list for the housing choice voucher assistance program. This sequester will force the County Housing Authority to reduce the 1,300 families who are receiving assistance down to 1,100 to avert an approximate \$230,000 sequester-caused deficit in the program. The sequester has forced the furlough of two County Housing Authority employees and another vacant position is not being filled. The sequester also results in slashing the pay of thousands of federal civilian employees at our region's defense installations.
- Commissioner Hertzler attended the Newville Fountain Festival on June 14, 2013 and the Monroe Township Community Day on June 15, 2013. An Emergency Services carnival will take place in East Pennsboro Township today through June 22, 2013.
- He will attend the HATS Coordinating Committee meeting and the Aging Advisory Board meeting on June 21, 2013.

Commissioner Gary Eichelberger:

- The MH/IDD meeting is scheduled today at 12:00 p.m. An agenda item focuses on the Bylaws. After discussion today, action will be sought regarding the Bylaws.

Acting Chief Clerk Joanne Burkhart reported Executive Sessions were held on June 11, 2013 at 1:30 p.m. and June 19, 2013 at 2:30 p.m. regarding Personnel Issues.

There being no further business before the Board, there was a request for an Executive Session regarding Personnel Issues. The Board came out of Executive Session and the meeting adjourned.

Respectfully Submitted,

Laurie Mazarella
Administrative Coordinator