

COMMISSIONERS' WORKSHOP MEETING

September 12, 2013

The Cumberland County Board of Commissioners met on Thursday, September 12, 2013, 9:00 a.m., Commissioners' Hearing Room, Courthouse, Carlisle, PA. Present were Commissioners Barbara Cross, Jim Hertzler, Gary Eichelberger; Larry Thomas, Chief Clerk; Ed Schorpp, Solicitor; Janet Walter, Solicitor's Office; Joanne Burkhart, Deputy Chief Clerk; Heather Ilgenfritz, Commissioners' Office; Lynette McCulloch, Finance; Lisa Weaver, Controller's Office; Kirk Stoner, Planning Department; Melissa Calvanelli, Court Administration; Anita Brewster, CASA; Michelle Sibert, Victim Services; Tom Imphong, Recycling & Waste Authority; Crystal Brallier, Claremont Nursing & Rehabilitation Center; Linda McCulloch, MH/IDD; Wendy Hoverter, Lisa Reider, Children & Youth; John Lopp, Facilities Management; Hank Thielemann, Sam Miller, Juvenile Probation Office; Lyle Herr, Michael Piper, Adult Probation; Mark Adams, IMTO; Christen Croley, The Sentinel; Marison Shearer, The Patriot News; Mary Jane Zeigler.

Chief Clerk, Larry Thomas, called the meeting to order and led the Pledge of Allegiance to the Flag.

Chief Clerk Thomas asked if there was any public comment, there was none.

The Board of Commissioners recognized Michael Piper for his 25 years of service with the County.

The Board of Commissioners presented the Energy Star Award for Cumberland County Courthouse to John Lopp (see attached Press Release).

Kirk Stoner spoke about the launch of the Resident Survey (see attached).

The Board of Commissioners announced that they will hold an evening public meeting on Monday, September 30, 2013 in Silver Spring Township (see attached Press Release).

There was a brief summary provided for the following Contracts & Grants for the Board's consideration. Action is scheduled to be taken at the Board of Commissioners' Meeting on Monday, September 16, 2013:

Michelle Sibert spoke about a Submission of a Budget Modification Request to the Pennsylvania Commission on Crime & Delinquency (PCCD) for the STOP Violence Against Women Grant for the District Attorney's Office – Victim Services Division. The contract is for a three-year period 2013-2015 but every year a new budget must be submitted. The Grant is divided between law enforcement, prosecution and victim services. This year the agencies had to be funneled into law enforcement, prosecution and victim services. *For the year 2014 they have amended prior-year percentages. This modification to be submitted today shows a \$12,500 decrease to law enforcement prosecution but there will be a \$12,500 increase to Victim Services. The \$125,000 total amount is unchanged.* A brief discussion ensued. There has been no update to what the 2015 budget amount will be or the percentages. Commissioner Cross moved to approve the Submission of the Budget Modification Request to the Pennsylvania Commission on Crime & Delinquency (PCCD) for the STOP Violence Against Women Grant. Commissioner Eichelberger seconded the motion and it unanimously carried.

Lynette McCulloch discussed the Addendum to the Agreement with Premier GPO for Finance on Behalf of the Claremont Nursing & Rehabilitation Center. *This is an addendum to add an additional manufacturer of medical supplies onto the Premier contracts so Claremont can access the Premier pricing for all Convotech products. The distributor will be First Choice Medical and the manufacturer is Convotech.*

Wendy Hoverter spoke about the Agreement with Lancaster County Youth Intervention Center for Children & Youth Services. *This agency provides both detention and shelter services for Children & Youth and the Juvenile*

Probation Office. It is used only if the more local South Mountain facilities are full. There is no increase to this contract.

Anita Brewster discussed the Agreement with Dickinson College for the Federal Work-Study Program Off Campus Project for the Court Administration / CASA Office. *This Agreement is for interns from the college to perform work study in the CASA Office. There is no cost to the County.*

Linda McCulloch spoke about the Agreements for MH/IDD:

- Dauphin County MH-ID Program – *This is a renewal of the present contract that has been in place over the past years. It is for Long-Term Structured Residence Program (LTSR). The program pays the provider and Cumberland County pays Dauphin County for their percentage of that program cost.*
- The following are all amendments to current fiscal year contracts. *The ISP - Individual Service Plan is needed for individuals and, therefore, more needed services are being authorized for these providers to perform for the department:*
- Benevolent Heart Assisted Living, LLC – Addendum – IDD
- Living Unlimited, Inc. – Addendum – IDD
- Riverside Associates, PC – Addendum – IDD
- Skills of Central PA, Inc. – Addendum – IDD
- The ARC of Cumberland & Perry Counties – Addendum – IDD
- United Cerebral Palsy of Central PA, Inc. – Addendum – IDD
- Acceptance of Grant Award for Mental Health Matters Initiative from the PA Department of Public Welfare – Office of Mental Health & Substance Abuse – *This Grant Award is in the amount of \$13,599. It is from OMHSA and was presented to the Board of Commissioners by Silvia Herman and Annie Strite at an earlier date.*

Kirk Stoner spoke about the Temporary Easement for Construction Purposes Agreement with the Commonwealth of Pennsylvania for the Enck's Mill Road Bridge Replacement. The work is continuing on the bridge to replace it. One of the adjacent property owners is the Pennsylvania Fish and Boat Commission (PFBC). A Right of Way will be needed from PFBC for a temporary construction easement so the equipment can be brought in to replace the bridge. This will need to be approved by the PFBC Executive Committee which only meets four times a year. Their next meeting is at the end of September so if the Agreement can be approved this month then the project can go ahead as scheduled.

Ted Wise discussed the Submission of the 2013-2014 Hazardous Materials Response Fund Grant (HMRF) Award from the Pennsylvania Emergency Management Agency (PEMA). This is the final Agreement for the Response Fund Grant in the amount of \$30,844. The Submission of the Application was approved by the Board on April 29, 2013. After the Board's approval, payment of the Award can be received from PEMA.

Crystal Brallier spoke about the Submission of Two Exceptional Durable Medical Equipment Grant Applications to the PA Department of Public Welfare for two Residents at Claremont Nursing & Rehabilitation Center (CNRC). Two of the CNRC residents are in need of wheel chairs and the Department of Public Welfare will provide full reimbursement of these wheel chairs which are priced at \$18,000 each.

Joanne Burkhart stated the Agreement between First Night Carlisle, Inc. and Cumberland County is an annual Agreement in which the Old Courthouse Courtroom on the second floor is allowed to be used on New Year's Eve for performances.

Wendy Hoverter and Sam Miller reviewed for the Board the Children & Youth Services Needs Based Final Plan & Budget FY 2014-2015. Ms. Hoverter summarized information regarding the Fiscal Year Budgets from 2012-2015 and shared the Growth of Expenses/Revenues Act 148 Reporting from Fiscal Years 2008-2015 (see attached).

John Lopp discussed the Capital Project Request from Facilities Management Regarding a Request from the Courts to Renovate MDJ Martin's Office. The project will improve security and add extra space. Facilities Management will be renovating the current office location. The architectural design drawings are needed to obtain required permits. The work will begin in January 2014. The MDJ staff will be able to remain in the office while the renovation is partially completed and then the personnel will be moved across the hall while the front of the office is being completed. A brief discussion ensued. The amount of the Capital Project Request is \$60,000 (see attached).

Tom Imphong asked the Board's consideration to Authorize Advertising of County Municipal Waste and Recycling Transporters Ordinance. The Ordinance may be examined at the Commissioners' Office or the Cumberland County Law Library during regular business hours for 30 days. A copy of the proposed Ordinance has been filed with the newspaper publishing this notice. A short discussion ensued (see attached).

Commissioner Liaison Reports:

Commissioner Barbara Cross:

- Children & Youth Roundtable met on Monday, September 9, 2013. The Commissioners signed a Proclamation on school attendance (truancy). Six of the nine school districts' representatives attended from Cumberland County. There is great information and resources through Wendy Hoverter's Children & Youth Office to help youths before they are referred to Juvenile Probation. This is a County-wide effort for school attendance.
- Drug & Alcohol Commission met on Thursday, September 5, 2013 in Perry County. Drug and alcohol abuse State funding is flat at this time. Federal money is also taking cuts in available funding.
- The Women's Commission will meet on Saturday, September 14, 2013. They are presently placing their efforts into completing their strategic planning session for next year.
- On September 11, 2013 the State-wide Safety Communications Council met. Interoperability continues to be the number one goal. It did not go unnoticed that this meeting took place on 9/11. The Commission had met that September 2001 morning in Harrisburg and a few of those members shared their recollection of that day. The long-term project evaluator of Open-Sky and P-25 of the Commonwealth will attend the next meeting in December.
- The CCAP Military and Veterans Committee will be in Cumberland County on September 13, 2013 for their State meeting.

Commissioner Jim Hertzler:

- The Agriculture Land Preservation Board met on September 11, 2013. There was a report on the progress of the three farms that have been approved for the 2013 Preservation Board Program. One 139 acre farm is located in Middlesex Township. A 127 acre farm in South Middleton Township is moving forward under the Federal Farmland Preservation Program. The third farm is 106 acres located in Silver Spring Township. The owner of the fourth farm is located in Southampton Township of nearly 50 acres, offered to preserve his farm at 50% of the appraised value. It was announced at the meeting that Board Member Diane Stamy has also been appointed to the 15-member State Agriculture Land Preservation Board.
- On Tuesday, September 6, 2013 Commissioner Hertzler represented the County Commissioners at the State of the Region. A number of issues were discussed including Harrisburg's financial situation and the commuter tax. Transportation funding was also discussed as well as the rewrite of the 911 funding Legislation which Commissioner Cross has testified at recently at a

House Committee Hearing. The Legislation is outdated. The Legislative Budget and Finance Committee has discussed the need to address this comprehensively and update the Law.

Commissioner Gary Eichelberger:

- The Blighted Property Reinvestment Board will meet today. Kirk Stoner stated there will be discussion regarding a second waiver Resolution of two properties in Lemoyne. He is meeting today with the York County Commissioners as part of the South Central Caucus for the eight-County Region.
- The Library System Board Meeting will meet on September 16, 2013. An Agenda item will include the discussion on value added Library cards and fees for services. This will benefit the Library System.
- The Western Cumberland Council of Governments met on September 9, 2013. The Council discussed the change to the Per Capita Tax Collection and records maintenance. Representative Bloom also spoke on Legislative efforts on Prevailing Wage.
- The Cumberland Area Economic Development Board Meeting is scheduled for Tuesday, September 17, 2013. An item for discussion is the planning process for 2014 and some additional structural changes that will improve the efficiency of the organization and also a request to provide some administrative support for the Military-based Preservation Commission and a future study.
- With regard to the Recycling & Waste Authority Plan, Mr. Imphong receives telephone calls inquiring about the Household Hazardous Waste Program which is very popular. The two-year program ended in August and the Authority is moving towards a new Plan for 2014. It will go back to a drop-off that will be more cost effective. There will be discussion and final approval of this item in April or May 2014 for the first drop off occurrence.

Chief Clerk, Larry Thomas, reported an Executive Session took place on September 9, 2013, 10:00 a.m., regarding Personnel Issues.

Chief Clerk Thomas asked if there was other business before the Board. There was none.

Chief Clerk Thomas stated there was a Request for an Executive Session regarding Personnel Issues and the meeting adjourned.

Respectfully Submitted,

Laurie Mazarella
Administrative Coordinator