

COMMISSIONERS' WORKSHOP MEETING

September 26, 2013

The Cumberland County Board of Commissioners met on Thursday, September 26, 2013, 9:00 a.m., Commissioners' Hearing Room, Courthouse, Carlisle, PA. Present were Commissioners Barbara Cross, Jim Hertzler and Gary Eichelberger; Lawrence Thomas, Chief Clerk; Joanne Burkhart, Deputy Chief Clerk; Heather Ilgenfritz, Commissioners' Office; Bob Dagrosa, Deputy Controller; Ed Schorpp, Solicitor; Janet Walter, Paralegal; Dana Best, Lynette McCullough, Finance; Mark Adams, George Shickler, Sheri Baitzell, IMTO; Penny Brown, Elections; Silvia Herman, Annie Strite, MH/IDD; Mick Burkett, Human Resources; Lisa Reider, Children & Youth Services; Wendy Sheaffer, Aging & Community Services; Ted Wise. Megan Silverstrim, Public Safety; Earl Reitz, Prison; Joseph Martin, Cumberland/Perry Community Support Program; Matt Stoner, Coroner's Office; Michelle Seibert, District Attorney's Office; Kirk Stoner, Planning; John Lopp, Facilities Management; Robin Weigle, Assessment; Eric Radnovich, Criminal Investigation Division; Frederick and Beverly Orris; Betty Staub; Jody Marsico, US Congressman Lou Barletta's Office; Joe Marsicano, representing Senator Pat Vance's and Representative Sheryl Delozier's Office; Rachel Brandt, Representative Stephen Bloom's Office; Mary Jane Zeigler, Carlisle; Steve Marroni, The Patriot News; Christen Croley, The Sentinel.

Lawrence Thomas, Chief Clerk, called the Workshop Meeting to order and led the Pledge of Allegiance to the Flag.

Chief Clerk Thomas asked if there was any public comment. There was none.

Commissioner Cross moved to approve the Personnel Transaction (see attached). Commissioner Eichelberger seconded the motion and it unanimously carried.

Commissioner Cross presented Certificates of Recognition to three County residents, Frederick and Beverly Orris, and Betty Staub to be recognized as Inductees into the Pennsylvania Voter Hall of Fame for voting in every General Election for at least fifty continuous years. Jodi Marsico representing US Congressman Lou Barletta's Office, Joe Marsicano representing 31st District Senator Pat Vance's and 88th District Representative Sheryl Delozier's Office, and Rachel Brandt representing 199th District Representative Stephen Bloom's Office also presented Certificates of Recognition.

Joseph Martin, Community Support Program Chairperson, talked about the Support Program and various events that are scheduled for National Mental Illness Awareness Week. Commissioner Eichelberger presented a Proclamation in recognition of Mental Illness Awareness Week, October 6 – 12, 2013. Annie Strite talked about the Candle Light Vigil scheduled for October 6th.

Commissioner Cross presented a Proclamation to the IMTO Department in recognition of October 2013 as Cybersecurity Awareness Month in Cumberland County.

There was a brief summary provided for the following Contracts and Grants for the Board's consideration. Action is scheduled to be taken at the Board of Commissioners' meeting on Monday, September 30, 2013.

- Michelle Seibert discussed submission of a Budget Modification request for the VOCA Grant to the Pennsylvania Commission on Crime & Delinquency (PCCD) (see attached). The request is for a budget increase of \$17,870 for salary and benefits. Commissioner Cross made a motion to approve the submission of the Budget Modification Request to PCCD. Commissioner Hertzler seconded the motion and it unanimously carried.
- Eric Radnovich requested acceptance of a Grant Award for the Sobriety Checkpoint and DUI Underage Drinking Enforcement Program from the Pennsylvania Department of Transportation, Bureau of Highway Safety & Traffic Engineering, Alcohol Highway Safety Program (see attached).
- Robin Weigle reviewed an Addendum to the Agreement with Evaluator Services & Technology, Inc. for the Assessment Office – *Mailing Service – mailing postcards to residents approved and any eligible for the Homestead/Farmstead Program.*
- John Lopp reviewed an Addendum to the Agreement with Advanced Disposal Services, Inc. for the Facilities Management Office - *\$28/month for a recycle dumpster service at the Ritner Highway Bldg.*
- Earl Reitz reviewed the Agreement with Carlisle Area Religious Council for Chaplain Services for the Prison and Claremont Nursing & Rehabilitation Center – *40 hrs /week at the Prison and 25 hrs/week at CNRC \$133,849.95, paid quarterly – No Increase.*
- Brandon Ryan reviewed License Agreement between Cumberland County and YEI Healthcare – *the cost is \$300/year – No Increase.*
- Wendy Sheaffer reviewed Agreements for the Office of Aging & Community Services
 - Language Line Services, Inc. – *Translation Services is billed per minute.* Commissioner Cross suggested consolidating Translation Services with other departments with the same need.
 - The Salvation Army – Senior Center Addendum – *Computer Software, touchscreen scheduling*
- Lisa Reider reviewed Agreements for Cumberland County Children & Youth Services
 - United Methodist Home for Children Residential Care, Inc. – Residential Care
 - United Methodist Home for Children for Residential Care, Inc. - *Independent Living Preparation Program*
 - Children’s Service Center of Wyoming Valley, Inc. – *Term June 1, 2013 - June 30, 2013*
 - Children’s Service Center of Wyoming Valley, Inc.- *Term July 1, 2013 - June 30, 2014*
 - Cornell Abraxas Group, Inc. – *Addendum*
 - Language Services Corporation, Inc. – *Interpretalk*
 - Avanco International, Inc. – *Addendum*

United Methodist Home for Children – Residential Care, Inc. was the only agreement with an increase.

- Kirk Stoner discussed Tree Vitalize Agreements for the Planning Department
 - Tree Vitalize Grant – Silver Spring Township - *\$2,660.00*
 - Tree Vitalize Grant – Silver Spring Township - *\$1,830.00*

- Matt Stoner reviewed Agreements for the Coroner's Office
 - Acceptance of Grant Award from the Pennsylvania Department of Transportation for the Highway Safety Project Subcontract – *100% reimbursed*
 - American Trauma Society – PA Division – Highway Safety Project Contract – *funding covered from above grant.*

- Lynette McCullough reviewed Agreements for Finance on behalf of the Claremont Nursing and Rehabilitation Center
 - Premier GPO – *Addendum to add four additional contracts*
 - Healthcare Ventures Alliance – *Amerinet – renewal of an ongoing agreement for access to the pricing*
 - Amerinet GPO / HD Supply Facilities Maintenance - *Renewal*
 - Amerinet / KCI USA, Inc. – *Addendum J – Lower Pricing*

- Kirk Stoner reviewed Agreements for the Transportation Department (see attached)
 - Acceptance of Award of the BPT Community Public Transportation Grant from the Pennsylvania Department of Transportation for Service Stabilization for Ecolane Software. – *Request to accept for the \$10,000 Grant.* Commissioner Cross made a motion to accept the Grant Award. Commissioner Hertzler seconded the motion and it unanimously carried.
 - Keystone Service System, Inc., DBA Keystone Human Services Central PA – *Addendum*
 - NHS Pennsylvania (Franklin/Fulton Office) – *Addendum*
 - Keystone Autism Services, Inc. – *Addendum*
 - The ARC of Cumberland and Perry Counties – *Addendum*
 - Alternatives in Community Treatment, Inc. – *Addendum*
 - Health Council of Central PA, DBA Cumberland/Perry Tapestry of Health – *Addendum*

- Ted Wise reviewed Agreements for the Department of Public Safety
 - Biddle Consulting – *Renewal \$1,099/year*
 - Direct TV – *Renewal satellite TV access*
 - Snokes Excavating & Paving, Inc. – *road repairs at the South Mountain radio site – proposed cost \$4,660*
 - Archonix Systems, LLC – *sole source vendor – proposed cost \$89,795*
 - Cam-Tek Systems, Inc. – *Security Systems*

Pat Slattery discussed the change orders for the Prison Renovation & Expansion Project (see attached)

GC-17 - *Lobar* - \$553.93

GC-18 – *Lobar* - \$746.03

DEC-4 – *UPE* - \$6,651.47

EC-19 – *Farfield* - \$3,004

HC-11 – *Frey Lutz* - \$2,037

Dana Best reviewed Resolution No. 2013-25 Re Budget Adjustments. (see attached).

John Lopp reviewed Resolution No. 2013-26 Re Sale of County Property and Authorization to Advertise. It will be a silent auction of County sale items. (see attached)

Ed Schorpp discussed Ordinance No. 2013-4 Abolishing the Imposition of the Per Capita Tax by the County of Cumberland (see attached). Ordinance 2013-4 has been advertised and action will be taken by Commissioners at the Monday, September 30th Commissioners' Meeting.

Commissioners' Liaison Reports

Commissioner Cross reported on the following:

- Children & Youth Service is participating in a Regional School Day at Central Penn College today. A topic will be school attendance.
- The Conservation District met on Tuesday. Due to a member resigning from the Capital RC&D Area Council, Commissioner Cross asked the Board to appoint a new representative and one alternate to serve on the Council.
- As the Chairman of the CCAP Governance Committee, Commissioner Cross testified on the State-Wide Radio System. Issues regarding the tower modifications and the costs associated with upgrading were discussed. The cost to upgrade will be four times the amount of the current system and no funding is available from the State or Federal government. Open Sky has made an upgrade a priority.

Commissioner Hertzler reported on the following:

- Member of panel at State of the Region event.
- The Housing & Redevelopment Housing Choice Voucher Program report shows a waiting list of over 800 citizens, which could result in a one year wait. The Affordable Housing Trust Fund Board has requested vacancies be filled on the Board.
- The Aging Advisory Board met on Friday and discussed the budget focusing on more care going to seniors in need. Local officials in the Shippensburg Area, County Aging staff, as well as Messiah Lifeways are examining alternatives for the Shippensburg Area Senior Citizens Center. A Senior Expo will be held on October 24th at 11:30 a.m. at the Carlisle Expo Center.
- Aging Advisory Board met on Friday and discussed more care to Seniors. A Senior expo will be on October 24th.
- Tri-County will be meeting today.
- HATS Coordinating Committee has a meeting tomorrow.

Commissioner Eichelberger reported on the following:

- The Library Board met last week and discussed possible additional revenues. A program discussed was the Value Added Card which would provide additional services to residents at a cost. No action was taken by the Board.
- MH/IDD met Monday and discussed Board Members, By-Laws, Mental Health Awareness.
- Work Force Investment Board is meeting tomorrow in Lebanon County

Commissioners discussed the Library's Value Added Card. Proposed uses for the Card would be services such as Passports, Notary, Faxing, Scanning.

Joanne Burkhart, Deputy Chief Clerk, noted that the next Board of Commissioners' Meeting will be held on Monday, September 30th at 7:00 p.m. at the Silver Spring Township Municipal Building.

Larry Thomas, Chief Clerk, requested an Executive Session regarding personnel issues.

There being no further business to come before the Board, the meeting was adjourned.

Respectfully Submitted,

Jennifer Crum
Administrative Assistant