

BOARD OF COMMISSIONERS

November 12, 2013

The Cumberland County Board of Commissioners met on Tuesday, November 12, 2013, 2:00 p.m., Commissioners Hearing Room, Courthouse, Carlisle, PA. Present were Commissioners Barbara Cross, Jim Hertzler and Gary Eichelberger; Larry Thomas, Chief Clerk; Joanne Burkhart, Deputy Chief Clerk; Al Whitcomb, Controller; Heather Ilgenfritz, Commissioners' Office; Chris Sechrist, Administrative Services; Ed Schorpp, Solicitor; Janet Walters, Paralegal; Mark Adams, Jessica Flachsmann, IMTO; Dana Best, Finance; Bill Fulton, Controller's Office; Wendy Hoverter, Jill Kulawiecz, Children and Youth; Mary Jane Zeigler, citizen; and Steve Marroni, The Patriot News.

Call to Order: Chairman Cross called the meeting to order and led the Pledge of Allegiance to the Flag. Roll Call was taken. Commissioners Cross, Hertzler and Eichelberger were present.

Public Comment: There was none.

Minutes Approval: Commissioner Hertzler moved to approve the Minutes of September 16, 2013. Commissioner Eichelberger seconded the motion and it unanimously carried.

Personnel Transactions: Commissioner Eichelberger moved to approve the Personnel Transactions (see attached). Commissioner Hertzler seconded the motion and it unanimously carried.

Employee Recognition: The Board recognized Jill Kulawiecz for 20 years of service to the County.

Lay 2014 Budget on Public View and Authorize Advertising of Ordinance 2013-6:

Commissioner Hertzler moved to approve laying the Preliminary 2014 Budget on Public View and Authorize Advertising of Ordinance 2013-6. Chairman Cross seconded the motion for further discussion. Discussion followed regarding implementing continued cost savings for the 2014 Budget year. Solicitor Schorpp requested the millage rate be reviewed in the Ordinance and corrected if needed, prior to advertising. Chairman Cross moved to amend the previous motion to Lay the 2014 Budget on display only, and not to advertise the Ordinance until further review. Commissioner Eichelberger seconded the motion and it unanimously carried.

Contracts/Grants:

Commissioner Eichelberger moved to approve the following Contracts/Grants that were reviewed at the November 7, 2013 Workshop Meeting. Commissioner Hertzler seconded the motion and it unanimously carried.

- a. Agreement between Claremont Nursing & Rehabilitation Center and LIFE (Living Independently for the Elderly) Lutheran Services, Inc.
- b. Amendment to Agreement with Appalachian Youth Services, Inc.
- c. Agreements for MH/IDD (Silvia Herman)
 - United Cerebral Palsy of Central PA, Inc. – Addendum (EI)
 - Center for Independent Living of Central PA, Inc. (IDD)
 - Dauphin County MH-ID Program (IDD)
 - Franklin-Fulton Counties MH/ID/EI Program (IDD)
 - Lancaster County BH/DS (IDD)

- Lebanon County MH/ID/EI Program (IDD)
 - The Advocacy Alliance (IDD)
 - York/Adams Counties MH-IDD Program (IDD)
 - County of Perry - Revenue Contract (MH)
- d. Subcontract Agreements for Park, Trails & Greenway Development Under the Land Partnerships Grant Program
 - Carlisle Borough
 - Upper Allen Township
 - e. Agreements for the Department of Public Safety
 - Archonix Systems, LLC – Comprehensive software maintenance for CAD system
 - Archonix Systems, LLC – Addendum to contract for the CAD/CLEAN interface
 - Priority Dispatch (Renewal)
 - FCC 800 MHz Band Reconfiguration Change Notice Form
 - f. Submission of a Project Modification Request to the Pennsylvania Commission on Crime & Delinquency (PCCD) for the Cumberland County Intermediate Punishment Programs – Subgrant No. 2013-IP-SI-24601
 - g. Agreement with Business Information Systems, Inc. dba Absolute, Inc. for the ERP Department
 - h. Purchase Contract with Flag Zone, LLC for the Veterans’ Affairs Department
 - i. Discussion on Juvenile Probation Services Grant
 - j. Agreements for the Prison
 - LexisNexis
 - Tuckey Mechanical – Hot Water System Check Valves

Settlement with Federal Express: Commissioner Hertzler moved to approve joining a Class Action Settlement and Release of Claims with Federal Express Corporation reviewed at the November 7, 2013 Workshop Meeting. Chairman Cross seconded the motion for discussion. The County is entitled to reimbursement with no fees incurred. The motion unanimously carried.

Resolution 2013-27: Commissioner Eichelberger moved to approve Resolution No. 2013-27 Re Revised Municipal Waste Management Plan reviewed at November 7, 2013 Workshop Meeting. Commissioner Hertzler seconded the motion and it unanimously carried.

Resolution 2013-28: Commissioner Hertzler move to approve the Resolution No. 2013-28 Re Budget Adjustments reviewed at the November 7, 2013 Workshop Meeting. Commissioner Eichelberger seconded the motion and it unanimously carried.

Resolution: Commissioner Hertzler moved to approve a Resolution Re the Cumberland County Industrial Development Authority’s Tax Exempt Bond Refinance for the Shippensburg University Foundation reviewed at the November 7, 2013 Workshop Meeting. Commissioner Eichelberger seconded the motion and the motion carried. Chairman Cross abstained.

Capital Project Request – IMTO: Mark Adams, IMTO, reviewed the Capital Project Request for Dell Fall Lifecycle 2013. Total Cost is \$144,273.63. General fund expense is \$120,669.91. Discussion followed regarding the need to replace computers every five years. The Commissioners requested staff do a cost comparison to find additional savings when purchasing computer hardware. The approval to purchase the Fall Life Cycle computers was tabled.

Appointment – Capital RC&D: Chairman Cross moved to accept the Resignation of Cory Adams, Council member of Capital RC&D Area Council. Commissioner Hertzler seconded the motion and it unanimously carried. Chairman Cross moved to appoint Frank Meehan as Commissioner Representative to the Capital RC&D Area Council to fill the unexpired term of Cory Adams until November 2014. Commissioner Hertzler seconded the motion and it unanimously carried.

RFP Advertisement: Commissioner Eichelberger moved to approve authorization to Advertise a Request for Proposals for Trust and Investment Management Services for Cumberland County Government Workers Compensation reviewed at the November 7, 2013 Workshop Meeting. Commissioner Hertzler seconded the motion and it unanimously carried.

General Fund Transfers: Commissioner Eichelberger moved to approve the following General Disbursement Transfer Authorizations. Commissioner Hertzler seconded the motion and it unanimously carried.

- a. 11/1/13 \$ 751.66
- b. 11/1/13 \$2,774,175.18
- c. 11/5/13 \$ 2,700.00
- d. 11/6/13 \$ 25,066.92
- e. 11/6/13 \$ 4,703.22
- f. 11/8/13 \$ 245,373.30
- g. 11/8/13 \$1,947,855.63

Monthly Reports: Chairman Cross moved to approve the monthly reports from the Register of Wills, Recorder of Deeds, Prothonotary, Clerk of Court, Veterans Affairs, and changes to the Assessments for October 2013. Commissioner Hertzler seconded the motion and it unanimously carried.

Executive Session: Chairman Cross reported an Executive Session was held on November 7, 2013, 10:40 am Re Personnel Issues.

There being no other business to come before the Board, the meeting was adjourned.

Respectfully submitted,

Jennifer Crum
Administrative Assistant