

COMMISSIONERS' WORKSHOP MEETING

OCTOBER 24, 2013, 9:00 AM
COMMISSIONERS' HEARING ROOM
COURTHOUSE, CARLISLE, PA

The Cumberland County Board of Commissioners met on Thursday, October 24, 2013, 9:00 am, Commissioners' Hearing Room, Courthouse, Carlisle, PA. Present were Commissioners Barbara Cross, Jim Hertzler and Gary Eichelberger; Al Whitcomb, Controller; Ed Schorpp, Solicitor; Larry Thomas, Chief Clerk; Joanne Burkhart, Deputy Chief Clerk; Janet Walter, Paralegal; Heather Ilgenfritz, Commissioners' Office; Chris Sechrist, Administrative Services; Bob Dagrosa, Mary Brokans, Controllers' Office; Robert Barner, IMTO; Mick Burkett, Human Resources; Ted Wise, Department of Public Safety; Linda McCulloch, Cumberland/Perry Mental Health/IDD; Dave Freed, Jonathan Birbeck, District Attorney's Office; Wendy Hoverter, Nicole Crisp, Children & Youth Services; Kirk Stoner, Planning Department; Rebekah Finkey, Criminal Justice Planning and IP Programs; Crystal Brallier, Claremont Nursing & Rehabilitation Center; Ed LeClear, Cumberland County Housing & Redevelopment Authority; Dave Swartz, Ag Extension Office; Duane Duncan; Donna Duncan; Mary Jane Zeigler; Christen Croley, The Sentinel; and Steve Marroni, The Patriot News.

Call to Order: Chief Clerk Thomas called the meeting to order and led the Pledge of Allegiance to the Flag.

Public Comment: None

Employee Recognitions: The Commissioners recognized Jonathan Birbeck for 25 Years of Service and Nicole Crisp for 20 Years of Service to the County.

Discussion on Wolf Bridge: Kirk Stoner reported that Wolf Bridge was closed on September 26, 2013 after it failed an annual inspection. HRG was sent out to look at the extent of damage and reported that it would cost approximately \$300,000 to repair the bridge. Mr. Stoner asked that a recommendation be made at a future meeting to permanently close the bridge until a permanent structure could be completed. There was further discussion on the daily volume of traffic on the bridge, effects to the farming industry and the need for the comprehensive transportation funding. A formal decision to take action will be at the Board of Commissioners' Meeting on October 28, 2013.

Contracts/Grants: The following contracts/Grants were reviewed. Action will be taken at the Board of Commissioners' Meeting on October 28, 2013.

- Joanne Burkhart reviewed the Amendment to Agreement with Messiah Lifeways for Multi-Service Senior Citizens Center and Satellite Centers for the **Office of Aging & Community Services** – *extending agreement from January to June 30, 2014.*
- Wendy Hoverter reviewed the Agreements for **Children & Youth Services**:
 - Children's Resource Center of Pinnacle Health Hospitals, of Community Health Center– *no increase.*
 - National Mentor Healthcare, LLC dba Pennsylvania Mentor – Amendment – *extension of last year's contract at same rates.*
 - NHS Youth Services, Inc. – FY2013-14 Purchase of Service – *no increase.*
- Linda McCulloch reviewed the Agreements for **MH/IDD – Mental Health Services**. The following contracts are final amendments to Mental Health contracts to pay providers for the services that have already been rendered:

- Central PA Supportive Services, Inc. – Amendment
- Cumberland County Prison – Amendment
- Holy Spirit Hospital of the Sisters of Christian Charity, CMHC - Amendment
- Keystone Service Systems, Inc. dba KCMH - Amendment
- Living Unlimited, Inc. - Amendment
- New Visions, Inc. - Amendment
- Perry County Prison – Amendment
- Crystal Brallier reviewed the Agreements for **Claremont Nursing & Rehabilitation Services**:
 - Padden, Guerrini & Associates, P.C. for Professional Services for the preparation of Medicaid & Medicare Costs Reports – *1% increase or \$100*
 - Functional Pathways for Rehabilitation Services – *2.5% increase to Medicare A fees; decrease to VA, down 6%; change in fee structure for Managed Care A.*
- Bob Dagrosa reviewed the Agreements for the **Controller’s Office**:
 - Sage Software – Fixed Asset Software Support – *annual maintenance renewal, \$2,445, increase of \$500 over last year.*
 - Hay Group – Actuarial Services- *post employment benefits, \$12,000*
- Kirk Stoner reviewed the Agreements for the **Planning Department**:
 - Subcontract with Monroe Township for Land Purchase Under the Land Partnerships Grant Program
 - Subcontract Agreements for Park, Trails & Greenway Development Under the Land Partnerships Grant Program with the following:
 - Mt. Holly Springs Borough
 - Cumberland Valley Rails to Trails Council
 - Silver Spring Township
 - East Pennsboro Township
 - Mechanicsburg Borough
 - Shippensburg Township
 - South Middleton Township
- Ted Wise reviewed the Insurance Proposal by McNeil & Company for Renewal of Insurance Policy for the **Cumberland County Volunteer Firefighters Association & Cumberland County Fire Chiefs Association** – *included in the contract is equipment and property insurance for the facilities at the Emergency Services Training Academy, contract amount of \$5,233.*
- Heather Ilgenfritz reviewed the Credit Application with Affiliated Parts, LLC for the **Facilities Management Department** – *to purchase HVAC parts.*
- Rebekah Finkey reviewed the Grant Award from the **Pennsylvania Commission on Crime & Delinquency (PCCD)** for the Cumberland County SAN Project (the Cloud) - \$250,000, no match, over two years, to purchase the Cloud and equipment through IMTO.

National 4-H Hall of Fame Inductee: The Commissioners presented Duane Duncan with a Certificate of Special Recognition for recently being inducted into the National 4-H Hall of Fame Class of 2013 Laureates (see attached Press Release).

Rebekah Finkey discussed recommendation to reject proposals for **Random Drug Testing and Requested Authorization to Readvertise**. Ms. Finkey discussed that a month ago an RFP was put out for software to automate the drug testing program. The proposals received were more expensive than anticipated and they would like to tweak the language to make the specifications more clear. Action will be taken at the Board of Commissioners’ Meeting on October 28, 2013.

Review of FY 2014 Budget and Annual Action Plan for the Community Development Block Grant (CDBG) & Home Investment Partnerships Programs: Ed LeClear stated that this is the final stage in building the 2014 CDBG Budget. The Budget was advertised on September 23, 2013 for a 30 day public notice; no comments were received and the Budget has not been altered in any way. He noted a 9% reduction to this Budget compared to last year's and prepared the Budget for worst case scenario due to the Federal Sequester. The Commissioners will take action at the Commissioners' Meeting on Monday, October 28, 2013, for approval of the Budget for submittal to HUD by November 15, 2013.

Commissioners' Liaison Reports:

Chairman Cross reported on the following:

- Children & Youth Advisory Board met on October 23rd. Director Wendy Hoverter provided a basic orientation regarding structure of the Board; placement numbers are up.
- Conservation District held their meeting on October 22nd by conference call. The Natural Resources Conservation Service's field offices have been furloughed for 16 days. The Farm Bill Program's deadlines have been extended to November 15th. Chesapeake Bay Watershed initiative programs that target the states that are in the shed will no longer be offered. The applicants can now apply to the environmental quality initiative program that is available.
- Drug & Alcohol Commission met on October 3rd. There will be two programs offered in Perry County; a Heroin and Prescription Pain Killer's program tonight at the West Perry High School and a Medication take-back program on October 26 at the State Police Station in Newport.
- Stop Violence Task Force sponsored a day-long training and informational awareness program on awareness and training on human trafficking in Cumberland County, held at Dickinson on October 11th, with over 50 attendees.
- CCAP's Election Reform Committee met by conference call. There was discussion on a variety of topics and concerns that would impact local Boards of Elections and legislation coming out of Harrisburg which will come before the CCAP full membership when they meet in November.

Commissioner Hertzler reported on the following:

- Local Emergency Planning Committee met on October 10th. Vantage Foods made a presentation regarding the new 160,000 square foot meat packaging operation for Ahold and Giant Foods in Lower Allen Township. Hampden Twp. Fire Administrator, Doug Gochenaur, was present and gave a complete briefing on the July 19th lightning strike, described as a close call to a potential disaster at the Gulf Oil Tanks on Simpson Ferry Road. The County's Special Hazards Operation Team did a very professional job of moving quickly to evacuate the area and extinguishing the fire.
- Housing and Redevelopment Authority Board met on October 11th. There was discussion on Penn State backing away from interest in seeking relief from the agreement with the Redevelopment Authority regarding Dickinson School of Law's longevity in Carlisle. The Federal Sequester continues to impact the housing choice voucher program for rent payments with a waiting list of 850 in Cumberland County.
- Aging Advisory Board met on October 18th. There was discussion on the success in securing a longer-term interim home for the Shippensburg Senior Citizens Center at Christ United Methodist Church, effective November 1st and laying the groundwork for permanent relocation as soon as possible into the Borough's former community center,

next to the borough building. There was also discussion on the status of additional State funding included in this year's State Budget for Aging services.

- Capital Region Council of Governments (COG) met October 21st. There was discussion that COG, at its next meeting, may take a position on legislation to recoup the costs incurred in "Right to Know" requests related to documents or research that is used for commercial purposes.

Commissioner Eichelberger reported on the following:

- Planning Commission met on October 17th and he has a copy of the work plan update.
- Library System will meet on October 28th. Some items that will be addressed this month are an update on Sierra On-line system which will be implemented in January 2014; impacts to County moving to 3rd Class and how it would affect library funding, and Finance Committee is looking at long-term financials to possibly increase library tax.
- Mental Health/IDD Meeting was held in Perry County and continues to work through implementation on the Bylaws and Board procedural changes. For the IDD side, there is a big push on promoting competitive employment. On October 4th, a Transition Fair was held at Central Penn College with 240 attending. There will be a series of training events with IDD individuals and family members held throughout the tri-county regional area in October and November.
- Recycling and Waste Authority met on October 21st. Topics discussed were interest expressed in electronics recycling and the Authority is pursuing more information on funding opportunities for it. They also discussed a contract for Household Waste Recycling Program for 2014.

Other Business:

Chairman Cross reported that Wills for Heroes will take place at the Department of Public Safety on October 26th.

There was discussion on the electronic recycling proposed with Recycling and Waste and the costs that could be involved. More research needs to be done before any action can be taken on the issue.

Mary Jane Zeigler inquired if any Commissioners were attending an event at Dickinson Law School scheduled for Saturday, October 26, 8:00 am – 12:00 pm. She had very limited information on the event and only knew that it was a group getting together to discuss ways to make a better community in Cumberland County. There was further discussion from the Board that it was not a County sponsored event and the Commissioners had not received any invitation regarding it.

Chief Clerk Thomas asked Ms. Ziegler to pass any information along to the Commissioners if she found out any further information on the event.

Request for Executive Session: Chief Clerk Thomas requested an Executive Session regarding personnel issues.

There being no further business to come before the Board, the meeting adjourned.

Respectfully submitted,

Ruth Ann Ciecierski
Administrative Assistant