

COMMISSIONERS' WORKSHOP MEETING

December 5, 2013

The Cumberland County Board of Commissioners met on Thursday, December 5, 2013, 9:05 a.m., Commissioners' Hearing Room, Courthouse, Carlisle, PA. Present were Commissioners Barb Cross, Jim Hertzler and Gary Eichelberger; Lawrence Thomas, Chief Clerk; Joanne Burkhardt, Deputy Chief Clerk; Heather Ilgenfritz, Commissioners' Office; Al Whitcomb, Controller; Ed Schorpp, Solicitor; Janet Walter, Paralegal; Tammy Bender, Finance; Mick Burkett and Holly Sherman, Human Resources; Kirk Stoner, Planning; Earl Reitz, Prison; Jonelle Darr, Library System; Michelle Sibert, Victim Services; Bonnie Mahoney and Robin Weigle, Assessment Office; Lloyd Bucher, George DeMartyn, Kristin Lehman, Board of Assessment Appeals; John French, Solicitor to BOAA; Samuel Miller and Hank Thielemann, Juvenile Probation; Judge Hess; Lynn Grew, Controllers Office; Jack Carroll, Drug & Alcohol; Rebekah Finkey, CJ Planning and IP Programs; Dave Buell, Prothonotary; Jonathan Bowser, Cumberland Area Economic Development Corporation; Ed LeClear and Ben Laudermilch, Cumberland County Redevelopment Authority; Patrick Moonan, Citizen; Steve Marroni, The Patriot News; Christen Croley, The Sentinel.

Call to Order: Chief Clerk Thomas, called the Workshop Meeting to order and led the Pledge of Allegiance to the Flag.

Public Comment: Chief Clerk Thomas asked if there was any public comment. County resident Patrick Moonan, Newville, PA, addressed the Board explaining issue with applying for property tax assistance through the Veterans' Affairs Office. Chief Clerk Thomas stated he would contact Mr. Moonan to discuss this matter further.

Employee Recognition: The Commissioners and Judge Hess recognized Sam Miller for his 30 years of service.

Contracts/Grants: There was a brief summary provided for the following Contracts and Grants for the Board's consideration. Action is scheduled to be taken at the Board of Commissioners' meeting on Monday, December 9, 2013:

- Hank Thielemann reviewed the Agreement between Children & Youth Services and Edison Court, Inc. – *Manthem House Residential Treatment Program for Youth Sexual Offenders*
- Rebekah Finkey reviewed the Submission of the Project Modification Request to the Pennsylvania Commission on Crime & Delinquency (PCCD) Re Cumberland County RIP Treatment Programs – *Additional funds for the drug testing program - \$2,780 through June 2014 (see attached)*
- Michelle Seibert reviewed the Submission of the Subgrant Amendment to STOP Violence Against Women Program Grant to PCCD - *A Modification to transfer \$3,900 from training to Salary/Benefits.(see attached)*
- Robin Weigle reviewed the Agreement Between Cumberland County Assessment Office and Evaluator Services & Technology, Inc. – *Yearly Renewal*
- Earl Reitz reviewed the Agreement Between Cumberland County and PA Chiefs of Police Association (PCPA) to Purchase Livescan TP5900 – *Current equipment is no longer supported by a vendor maintenance agreement. New equipment cost - \$25,337 – includes vendor support.*
- Agreements for the Claremont Nursing and Rehabilitation Center – *deferred until the December 19th Workshop Meeting.*
 - Robin's Nest Aviaries, Inc.
 - Sodexo Operation, LLC - Addendum

- Kirk Stoner reviewed the Agreements for the Planning Department through the Land Partnership Grant Program:
 - Dickinson Township Re Land Partnerships Grant – *Trail construction at Lynnwood Park*
 - Cumberland Valley Appalachian Trail Club Re Land Partnerships Grant – *Construction of Park benches at Children’s Lake in Boiling Springs*
- Kirk Stoner reviewed the Application to Encumber Liquid Fuels Tax Funds Re Engineering Phase of Craighead Bridge Replacement – *Request to save funds from the liquid fuels account for funding construction of the bridge in 2014. (see attached)*
- Kirk Stoner reviewed the Authorization to Publish Notice of Ordinance Imposing New Weight Restrictions on Kunkle Bridge. - *Built in 1902 – deterioration – reduction to 14 tons for regular vehicles and combination reduction to 20 tons. (see attached)*
- Tammy Bender reviewed Resolution 2013-33 Re Budget Adjustments – *Increase Revenue and Expenses by \$100,000 for the year end close.(see attached)*
- Jack Carroll reviewed the 2013-14 Human Services Plan for Cumberland County – *Programs that are funded by the PA Department of Public Welfare’s \$14.1 Million include: Mental Health = \$9.2 Million, Intellectual and Developmental Disabilities = \$3.5 Million, Children and Youth, Homeless Assistance, and Substance Abuse Treatment = \$1.3 Million. County Match = \$370,258. Chairman Cross requested research on any additional funding from the Block Grant and how that would have impacted their funds.*
- Holly Sherman reviewed the Renewal of Cumberland County’s 2014 Excess Workers Compensation Insurance – *Midwest Employers Casualty Company 2014 proposal - \$500,000 for County Employees and \$600,000 – for Prison and CNRC Employees (see attached)*
- Ben Lauder Milch reviewed the 2014 Cumberland County Affordable Housing Trust Fund Budget – *Recommending the same budget for 2014 (see attached)*
- Ben Lauder Milch reviewed the Request for Funding for Cumberland County’s Downtown Program Services. – *Requesting an increase to \$12,000 in 2014 for their County-Wide programs (see attached)*
- George Demartyn, Kristin Lehman and Lloyd Bucher reviewed the request for Reinstatement of the Real Estate Assessment Appeal Filing Fees - *The County is currently in the 3rd year of assessment appeals and many errors have been corrected. The Appeals Board is looking at reinstating the appeals filing fee. (see attached fee schedule) There is a lot more work involved for staff to review commercial assessment appeals. Discussion followed. It was requested that a fee be waived in certain instances. The Commissioners have requested a change to the proposed fee schedule to be presented at the Workshop Meeting on December 19th.*
- Solicitor Schorpp reviewed the Proposed Public Officials Bonding Resolution 2013-34 – *In November 2011 the State Legislature eliminated the requirement for Elected Officials to be bonded provided that the County obtains the bonded insurance.*
- Jonathan Bowser explained the Cumberland County Industrial Development Authority’s proposed Land Sale/Lease Assistance. – *A draft agreement has been provided to the County which outlines the rules and responsibilities of the CCIDA’s assistance with the sale of the County’s 80 acres of land off of Army Heritage Drive in Carlisle. Discussion followed.*
- Jonelle Darr reviewed the Request by Cumberland County Library System Re Use of Strategic Development Fund. – *Transfer \$400,000 from the Strategic Development Fund to their Operating Fund.*

- Chief Clerk Thomas reviewed the Proposed COLA – *funding for employee compensation is contained in the proposed 2014 Budget for the Non-Union County Employees of a total of 1.75%. Recommend to be distributed in 2 parts being .75% increase by the end of this year, effective December 1st and a 1% additional COLA after the 1st quarter of 2014, depending on the cost cutting measures implemented.*

Commissioner Liaison Reports

Chairman Cross reported on the following:

- Penn State Ag Science had an article in their Fall Publication on Cumberland Valley Ag Science Teacher, Mike Woods and his programs.
- Children and Youth met December 4th and stated that intakes and placements are up approximately 100/month. A Quality Service Review is scheduled for next month.
- The Conservation Board will meet next Tuesday.
- The Commission for Women has two resignations. There will be recommendations for two reappointments on Monday.
- Drug and Alcohol will meet tonight and there will be two reappointment recommendations on Monday for their Board.
- CCAP met last week and provided informative workshops.
- CCAP's Governance Committee conference call will take place today. Agenda items are draft 911 and Coroner legislation, and Commissioner vacancies.

Commissioner Hertzler reported on the following:

- The HATS Committee meets tomorrow morning to review the transportation funding plan. A CAT funding agreement with the County was never formalized. Act 44 State Law requirement is for partners to equally pay their share of 15% and a 5% increase every year. Not all partners are paying their fair share and Cumberland County should meet with CAT Board Members before paying our share.

Commissioner Eichelberger reported on the following:

- Highlighted the CAT funding issue stating that in the past there was a written agreement with CAT but the County has never seen a new formal signed copy. More information on this issue will be gathered.
- The Library System has a meeting next week. The Strategic Development Fund will be discussed on how it plays into their budget.
- CCAP – workshop regarding County Recycling Programs will be discussed with the Recycling Department.
- MH/IDD Board met last week and discussed procedures for productive group, code of conduct, and improve communications. New By-Laws have been completed.

Other Business: Deputy Chief Clerk Joanne Burkhart mentioned a Press Release regarding the County Transportation Department is seeking to employ nine part-time drivers.

Chief Clerk Thomas requested an Executive Session Re Personnel Issues.

There being no further business to come before the Board, the meeting was adjourned.

Respectfully Submitted,

Jennifer Crum
Administrative Assistant