

COMMISSIONERS' WORKSHOP MEETING

January 15, 2014

The Cumberland County Board of Commissioners met on Wednesday, January 15, 2014, 9:00 a.m., Commissioners' Hearing Room, Courthouse, Carlisle, PA. Present were Commissioners Jim Hertzler and Gary Eichelberger; Lawrence Thomas, Chief Clerk; Joanne Burkhart, Deputy Chief Clerk; Heather Ilgenfritz, Commissioners' Office; Bill Fulton, Controllors Office; Ed Schorpp, Solicitor; Janet Walter, Paralegal; Dana Best, Finance; Mick Burkett and Holly Sherman, Human Resources; Mark Adams, Jessica Flachsmann, and Robert Barner, IMTO; Kirk Stoner and Stephanie Williams, Planning; John Lopp, Facilities Management; Wendy Sheaffer, Aging and Community Services; Ted Wise, Public Safety; Vice DiFilippo, Ag Land Preservation Board; Roger Quigley, The Patriot News; Christen Croley, The Sentinel.

Call to Order: Chief Clerk Thomas called the Workshop Meeting to order and led the Pledge of Allegiance to the Flag.

Public Comment: Chief Clerk Thomas asked if there was any public comment. Vice DiFilippo requested deferring comment until agenda item #10.

Contracts/Grants: There was a brief summary provided for the following Contracts and Grants for the Board's consideration. Action is scheduled to be taken at the Board of Commissioners' meeting on Tuesday, January 21, 2014:

Wendy Sheaffer reviewed the Agreements for Aging and Community Services:

Funded by the State Options Program by providing in-home service to consumers. The first nine include a 1% increase of the hourly rate from \$17.20 to \$17.40.

- Angels on Call – Personal Care - *Addendum*
- Medstaffers – Personal Care - *Addendum*
- Senior Helpers, LLC – Personal Care - *Amendment*
- Heritage in Home Care – Personal Care - *Amendment*
- Addus Healthcare, Inc. – Personal Care - *Amendment*
- In Your Home Care – Personal Care - *Amendment*
- VNA Private Duty, Inc. – Personal Care - *Amendment*
- Capital Home Care (UCP) – Personal Care - *Amendment*
- Comfort Keepers – Personal Care - *Amendment*
- The Nutrition Group (PCN) – *Food Service deliver – Amendment from \$4.00 to \$4.05.*

Ted Wise reviewed the Addendum to the Agreement between the County of Cumberland and Mission Critical Partners for the Department of Public Safety: - *Addendum*

- *Professional consulting for wireless application, annual reviews, and shared services proposal the County is currently working on.*

Resolutions No. 2014-1 and 2014-2: Dana Best reviewed the Budget Adjustments. - *Workers Comp increase of \$25,000 to balance end of year reporting and Community Services increase of \$150,000 for Rapid Rehousing Grant (see attached).*

Ordinance: Kirk Stoner reviewed the Authorization to Draft and Advertise an Ordinance to Reduce the Weight Postings for Local Bridges. – *PennDOT is revising the Posting Policy resulting in a lower weight limit on bridges over 20 feet with intent to extend the life of the bridges. Seven county bridges will be affected. The Ordinance will be based on the bridge engineer's analysis.*

Change Order - Amendment Number 3: Ted Wise reviewed the Frequency Reconfiguration Agreement between the County of Cumberland and Nextel Communications with Mid-Atlantic, Inc. and Nextel West Corp. – *2008 project reimbursement for costs incurred.*

Proposed Benefits Policies: Holly Sherman reviewed the proposed Benefits Policies for Employed Spouse Coverage Option and Medical Insurance Opt-Out Incentive. – *for the 2014 County Employee Benefits Plan.(see attached)*

Property and Liability Insurance: Holly Sherman reviewed a proposed change to the Cumberland County Property and Liability Insurance Renewal. - *Travelers Insurance Company, 8.5% increase = \$45,000 increase, which is a lower quote than other company comparisons.(see attached)*

2014 Holiday Schedule: Mick Burkett reviewed the 2014 Holiday Schedule. The proposed change is to switch the Christmas Eve Holiday for the day after Christmas for 2014. There was discussion on the possibility of a half day holiday on Christmas Eve. The cost for adding an additional half day holiday is approximately \$7,000. Energy savings when the buildings are closed is approximately \$1,500/day.

Certification of County Funds: Stephanie Williams reviewed the PA Department of Agriculture, Bureau of Farmland Preservation Certification of County Funds for the 2014 Program Year. – *Certification of committed County funding is required to be submitted on a yearly basis to the State for the Farmland Preservation program. The deadline is January 31st. Vince DiFilippo, Chairman for the County Ag Land Preservation Board asked for consideration from the Board to allocate additional funding to the Ag Land Preservation Program vs the Land Partnership Program. Discussion was held on allocating an additional \$100,000 of Marcellus Shale funds for the program. This amount would be added to the current funds for the program (see attached).*

Donation: Mark Adams reviewed the Acceptance of a Donation from the Simpson Library for a Smart Technologies Model 580 75” Diagonal Screen Smart Board. – *The Library no longer has a need for the Smart Board and has offered to donate it to the County for reuse.* Commissioner Hertzler move to approve acceptance of the donated Smart Board from the Simpson Library. Commissioner Eichelberger seconded the motion and it unanimously carried.

Report of Bid Opening: Solicitor Schorpp reviewed the Bid Opening (see attached) that was held on January 14, 2014 for Janitorial Services for five Cumberland County Government Buildings as follows:

4 Bids:

EJS - \$563.09/day

Gordon’s Quality Cleaning – *No bid Bond, Disqualified*

Simply Clean PA - \$2,610/day

Professional Maintenance Co. – *Did not attend the pre-bid meeting, Disqualified*

Commissioner Hertzler move to acknowledge receipt of the bids. Commissioner Eichelberger seconded the motion and it unanimously carried.

Appointment: Appointment of the Chairman to the Agriculture Land Preservation Board
***Action Requested -** *deferred until the next Board of Commissioners Meeting on Tuesday, January 21, 2014.*

Appointment: Commissioner Hertzler moved to approve the Appointment of John Alosi to represent the Tri-County Regional Planning Commission as the Cumberland West Plan Development Section representative to a two year term that that will expire on December 31, 2015. Commissioner Eichelberger seconded the motion and it unanimously carried.

Commissioner Liaison Reports

Commissioner Hertzler reported on the following:

- The last Farmland Preservation Board meeting included reappoint of Chairman, Vince DiFilippo; Don Mowery, Vice-Chairman; and Diane Stamy, Secretary. 33 Farmers have applied for the program.
- Local Emergency Planning Committee met Thursday night. Steve Fair gave a presentation on the new Federal Government website. A new tool available - WISER = Wireless Information System for Emergency Responders. Don McCallin from the Hampden Township Board of Commissioners is resigning from the LEPC Board. It was asked that an announcement be made at the next Municipal Advisory Board that LEPC is seeking a new member.
- The Redevelopment and Housing Authority met last week. The Authority representatives traveled to Washington, DC to discuss impacts of the sequester.
- The Housing Trust Fund Board met yesterday. Advantage Credit Services, a non-profit agency, gave a presentation on foreclosures.

Commissioner Eichelberger reported on the following:

- The Library Board transferred \$91,350 from there Assistance Technology fund. New officers elected are William Gould, President; Kevin Stoner, Vice-President; Paul Fisher, Treasurer. They have updated their Computer Network Policy. \$5,500 in grant funding was received for the STAR Program.
- The Planning Commission will meet tomorrow.
- MH/IDD will meet tomorrow.

Other Business: Commissioner Eichelberger questioned the timeline for agenda item #13 to appoint a Board Member. In the Farmland Preservation By-Laws the Chairman of the Board of Commissioners is to appoint the Chairman of the Farmland Preservation Board. This action can be moved to the January 21, 2014 meeting.

Deputy Chief Clerk Joanne Burkhart announced that there will be a TEFRA Hearing Tuesday, January 21st at 2:00 p.m., held by Solicitor Hubert Gilroy. The Board of Commissioners will be asked to take action on a Resolution and an Agreement for the Cumberland County Municipal Authority.

Chief Clerk Thomas requested an Executive Session Re Personnel Issues.

There being no further business to come before the Board, the meeting was adjourned.

Respectfully Submitted,

Jennifer Crum
Administrative Assistant