

COMMISSIONERS' WORKSHOP MEETING

January 30, 2014

The Cumberland County Board of Commissioners met on Thursday, January 30, 2014, 9:00 a.m., Commissioners' Hearing Room, Courthouse, Carlisle, PA. Present were Commissioners Barbara Cross, Jim Hertzler and Gary Eichelberger; Lawrence Thomas, Chief Clerk; Joanne Burkhardt, Deputy Chief Clerk; Al Whitcomb, Controller; Lisa Weaver, Controllers Office; Ed Schorpp, Solicitor; Janet Walter, Paralegal; Dana Best and Lynette McCullough, Finance; Mick Burkett, Human Resources; Mark Adams and Jessica Flachsmann, IMTO; Kirk Stoner, Planning; John Lopp, Facilities Management; Crystal Brallier, Claremont Nursing and Rehab Center; Wendy Hoverter, Children & Youth; David Mohr and Diane Gourley, Aging; Ted Wise, Megan Silverstrim, Don Rhinehart, Ben Hoerner, Ben Thumma, Steve Over, Connie Heckard, Gary Dressler, Eric Hoerner, Randy Newhouse, Public Safety; Brad Remig and Donna Kreiser, The PFM Group; Sue Stuart, Holy Spirit Hospital; Roger Quigley, The Patriot News.

Call to Order: Chief Clerk Thomas called the Workshop Meeting to order and led the Pledge of Allegiance to the Flag.

Public Comment: Chief Clerk Thomas asked if there was any public comment.

Certificate of Special Recognition: Chairman Cross presented a Certificate of Special Recognition to 9-1-1 Dispatcher Ben Hoerner who provided medical instruction that resulted in the birth of a baby girl on January 3, 2014.

Contracts/Grants: There was a brief summary provided for the following Contracts and Grants for the Board's consideration. Action is scheduled to be taken at the Board of Commissioners' meeting on Monday, February 3, 2014:

Silvia Herman reviewed the Amendment to Agreement between Cumberland/Perry Mental Health/Intellectual and Developmental Disabilities Office and Linda K. Shumaker – Community Service. – *To increase outreach to Senior Centers in Perry County – State funded*

Crystal Brallier reviewed the Agreements for Claremont Nursing & Rehabilitation Center.

- Agreement with The Sentinel – Volume Advertising – *Seasonal Marketing Ads*
- Agreement with The Sentinel – TV Book Advertising – *52 weeks in TV Weekly*
- Agreement with Physician's Mobile X-Ray, Inc. – *Imaging Services*

Lynette McCullough reviewed the Addendum to Premier GPO to Add Supply America for Foodservice Equipment and Supplies. – *additional manufacturer – new pricing*

Wendy Hoverter reviewed the Amendment to Agreement between Children & Youth Services and Diakon Lutheran Social Ministries. – *combined pricing with Diakon for a better rate.*

Kirk Stoner reviewed the first Amendment to the Contract with PA Department of Community and Economic Development Re Early Intervention Program. – *Reallocation of the budget amount \$111,545*

Kirk Stoner reviewed the Cumberland County Engineer Basic Services 2014 Retainer. – *HRG for bridge replacement work, inspections, and various other engineer requests - \$311,000 balance extended to end of year 2014.*

John Lopp reviewed the Renewal of the Service Agreement for Refuse Removal for Cumberland County Government Buildings. – *no change in fees*

Holy Spirit Hospital: Sue Stuart and Randy Newhouse presented a Request by Holy Spirit Health System for a Letter of Support for a Grant Application to the Commonwealth's Redevelopment Assistance Capital Program to make renovations to the Emergency Department of the Hospital. (see attached) Mr. Newhouse showed maps of the renovation plans. Ms. Stuart explained the request for support of the state grant funds. Discussion was held regarding past support funding and it was also suggested to collaborate with Cumberland Area Economic Development Corporation on the plans. Chairman Cross moved to approve signing a support letter for Holy Spirit Hospital's grant application. Commissioner Eichelberger seconded the motion and it unanimously carried.

Bond Financing: Dana Best, Brad Remig and Donna Kreiser reviewed the Request and Authorization to Proceed with a Bond Financing for Claremont Nursing & Rehabilitation Center's Rehabilitation Unit and Approval of Resolution 2014-4 Re Tax-Exempt Bond Reimbursement. (see attached) There was discussion regarding the current market, current low interest rates, and the Financing and Refinancing Plan. Commissioner Hertzler moved to approve proceeding with the bond financing. Chairman Cross seconded the motion and it unanimously carried.

Travel Reimbursement Policy: Mick Burkett reviewed the Revised Travel Reimbursement Policy. *Mileage rate will be equal to the IRS rate and the meal reimbursement will increase to \$36.00/day.*

Simply Moving Guide: Kirk Stoner reviewed a Press Release regarding the "Simply Moving" Park and Trail Guide. The Planning Department partnered with the Partnership for Better Health and The Appalachian Trail Conservancy to create the 5th edition 2014 guide.

Janitorial Services: John Lopp recommended that the bid award for Janitorial Services go to EJS, the lowest bidder at \$563.39 per day, which includes all county buildings, effective March 1, 2014.

Bid Opening: Solicitor Schorpp reported on the Bid Opening for Removal of 2 Existing Air Cooled Chillers and Installation of 2 New Air Cooled Scroll Chillers at the Cumberland County Prison. The bid opening was held Tuesday, January 28, 2014 at 2:00 p.m. (see attached). There were four bidders, Tuckey Mechanical Services, Carlisle PA - \$56,399; Stouffer Mechanical Contractor, Chambersburg PA - \$131,845; SSM Industries, Pittsburgh PA - \$60,200; and the lowest bidder was Frey Lutz Corp, Lancaster PA - \$48,800. Commissioner Eichelberger moved to acknowledge receiving the bids on January 28, 2014. Commissioner Hertzler seconded the motion and it unanimously carried.

Commissioner Liaison Reports

Chairman Cross reported on the following:

- Children and Youth met on January 22nd and discussed the Child Predator Law and its anticipated budget impact.
- Ag Extension Board meeting will be on February 4th.
- Stop Violence Task Force will meet on February 7th.
- Conservation District met on Tuesday, two new directors were sworn in.
- CCAP is hosting a walk in Mechanicsburg. Jack Carroll will be attending.

Commissioner Hertzler reported on the following:

- The Aging Advisory Board met on January 17th and elected Officers. John Seaton, Chairman; Karen Walborn, Vice-Chairman; Annabelle Bolig, Secretary. There was discussion regarding PFM recommendation's.
- Capital Region Council of Governments held a reception on January 20th. Brad Mowery, Executive Deputy Secretary for PennDOT, spoke regarding the State Transportation Funding Plan.
- Tri-County Regional Planning Commission met last Thursday and elected the following Officers: Chris Knarr, Chairman, Jim Turner, Vice-Chairman, Rick Trynosky, Secretary, and Dan Tunnell, Treasurer. The Commuter Origin and Destination Studies are nearing completion.

Commissioner Eichelberger reported on the following:

- The Planning Commission met and discussed the housing demographics in the Comp Plan. Working on the 2013 Annual Report. The 2014 Planning activities will include monitoring housing units. Number of housing units in 2013 - 1,100, and 2012 – 500.
- The Recycling & Waste Authority meeting was cancelled.
- The Library System Board cancelled. They are working on implementing new software.
- MH/IDD - Chief Clerk Thomas mentioned they are working on transitioning from a Civil Service System to a Merritt Based System.

Executive Session: Chief Clerk Thomas reported that an Executive Session was held on January 29, 2014 at 2:40 p.m. regarding Personnel Issues.

Other Business: There was none.

Chief Clerk Thomas requested an Executive Session Re Personnel Issues.

There being no further business to come before the Board, the meeting was adjourned.

Respectfully Submitted,

Jennifer Crum
Administrative Assistant