

## COMMISSIONERS' WORKSHOP MEETING

March 13, 2014

The Cumberland County Board of Commissioners met on Thursday, March 13, 2014, 9:00 a.m., Commissioners' Hearing Room, Courthouse, Carlisle, PA. Present were Commissioners Barbara Cross, Jim Hertzler and Gary Eichelberger; Lawrence Thomas, Chief Clerk; Joanne Burkhart, Deputy Chief Clerk; Al Whitcomb, Controller; Lynn Grew, Controller's Office; Ed Schorpp, Solicitor; Janet Walter, Paralegal; Dana Best and Sherry Byers, Finance; Mick Burkett, Human Resources; Mark Adams and Jessica Flachsmann, IMTO; Justin Smith, GIS; Kirk Stoner and Stephanie Williams, Planning; Beth Shenk, Facilities Management; Crystal Brallier and Tammy Gramley, Claremont Nursing and Rehab Center; Doug Price, Aging and Community Services; Wendy Hoverter and Megan Garrison, Children & Youth; Sue Carbaugh, MH/IDD; Ted Wise, Public Safety; Doug Price, Aging and Community Services; Charles Hall, Coroner; Ron Anderson and Jody Smith, Sheriff Department; Neal Delisanti, Veterans Affairs; Mike Perry, Army Heritage Center Foundation; Jim Mader and Jim Hoefler, Cumberland Valley Rail Trail; Brian Emberg, HRG; Rebecca Hess, Amber Robinson, Jenny Gonser, Frank Rode, Dorothy Mountz, and Samantha Varner, CPARC; Steve Marroni, The Patriot News.

**Call to Order:** Chief Clerk Thomas called the Workshop Meeting to order and led the Pledge of Allegiance to the Flag.

**Public Comment:** Chief Clerk Thomas asked if there was any public comment.

**Press Release & Proclamation:** Commissioner Eichelberger presented a Proclamation in recognition of Intellectual Disability Awareness Month to Frank Rode, Samantha Varner, and Dorothy Mountz, members of CPARC.

**Press Release & Proclamation:** Chairman Cross presented a Proclamation in recognition of Social Work Month to Megan Garrison, Children & Youth; Tammy Gramley, Claremont Nursing & Rehab Center; and Doug Price, Aging & Community Service.

**Contracts/Grants:** There was a brief summary provided for the following Contracts and Grants for the Board's consideration. Action is scheduled to be taken at the Board of Commissioners' meeting on Monday, March 17, 2014:

Wendy Hoverter reviewed the Agreement for **Children & Youth Services**.

- Alternative Rehabilitation Communities, Inc. – Secure Intensive Treatment/Residential - *Juvenile Probation mostly uses this service*

Sue Carbaugh reviewed the Agreements for **MH/IDD**.

- Hotel Carlisle – Training Sessions for Police Departments – *open to all Criminal Justice Services in Cumberland/Perry County*
- Advanta Therapy LLC – Speech Therapy - EI Addendum - *Increase*
- Amy Hempt, ME, CCC-SLP – Speech Therapy – EI Addendum - *Decrease*
- Aspirations LLC – Special Instruction – EI Addendum - *Decrease*
- Building Blocks Therapy LLC – Therapy/Special Instruction – EI Addendum - *Increase*
- Invo HealthCare Associates LLC – Evaluations – EI Addendum - *Increase*
- Jena Vander Velden, MSPT – Physical Therapy – EI Addendum - *Decrease*
- Jennifer Snyder, MPT – Physical Therapy – EI Addendum - *Decrease*
- Joanne Peters, MS, OTR/L – Occupational Therapy – EI Addendum - *Decrease*
- Kimberly Snowden, MS, CCC-SLP – Speech Therapy – EI Addendum - *Decrease*
- Leanne Broadbent, MS, CCC-SLP – Speech Therapy – EI Addendum – *Decrease*
- Merle Crawford, MS, OTR/L – Occupational Therapy – EI Addendum – *Increase*
- Nicole Custer, OTR/L – Occupational Therapy – EI Addendum – *Increase*
- Patricia Acker-Bailey, MS, CCC-SLP – Speech Therapy - EI Addendum – *Increase*
- PinnacleHealth Hospitals, Infant Development Program – Therapy/Special Instruction/Special Instruction-Behavior – EI Addendum - *Increase*

- Shannon Sweeney, PT – Physical Therapy – EI Addendum – *Decrease*
- Stacy Foreman, MS, CCC-SLP – Speech Therapy – EI Addendum – *Increase*
- United Cerebral Palsy of Central PA Inc. – Therapy/Special Instruction – EI Addendum - *Decrease*
- Western PA School for the Deaf – Special Instruction – Hearing – EI Addendum – *Decrease*

Crystal Brallier reviewed the Agreement for **Claremont Nursing & Rehabilitation Center**.

- Vohra Health Services – Wound Management Services – *New wound management service – no cost*

Beth Shenk reviewed the Agreement for **Facilities Management**.

- Diamond Automatic Sprinkler – Annual Inspections of Fire Pumps and Sprinkler Systems of County Buildings – *Routine service*

Justin Smith reviewed the Agreement for **GIS**.

- ESRI – **GIS** Software Maintenance – annual – *consolidated with all department that use GIS for a savings of \$5,000. Cost is \$22,926*

Mark Adams reviewed the Agreement for **IMTO**.

- Link Computer Corp. – Hardware One-Year Maintenance Support – *for the AS400 System that mostly Row Offices use – approximately \$4,000. Chairman Cross questioned if this cost could be paid with Records Improvement funds. Mark will discuss options with the Records Improvement Board.*

Stephanie Williams reviewed the Agreements for **Planning Department**.

- Intergovernmental Cooperation Agreement Between Cumberland County Planning Department and Lower Frankford Township – *For participation*
- Subcontract with Lower Frankford Township for Participation in the Land Partnerships Grant Program – *Opposum Lake Park playground equipment, benches, tables- \$5,760*

Ted Wise reviewed the Agreements for Department of **Public Safety**.

- Powerware – Preventive Maintenance for Flywheel and UPS (Power Module) - *\$14,865*
- Archonix – CAD/CLEAN Interface – *Addendum- Dispatch vendor, time extension April 15, 2014*
- Mission Critical Partners – Consulting Contract for PSAP Regional Shared Services Assessment – *for 911– 100% funded through the Commonwealth – Regional shared program – vendor – MCP= \$29,250. Chairman cross questioned why there is not a shared vendor. 2 phases –1. complete PEMA assessment, 2. Summarize the 8 counties into one report. Request to table action on the MCP contract until further discussion at the next Finance meeting on Wednesday, March 19, 2014.*

Ted Wise reviewed the Agreement Between Cumberland County and the Red Cross.

- House the Emergency Response Vehicle (ERV) at the Public Safety Building – *to allow their emergency response vehicle to be parked in Public Safety parking lot.*

Jody Smith reviewed the Agreement for the **Sheriff's Department**.

- Teleosoft, Inc. – CountySuite Software and Maintenance Support – *Annual Maintenance for records management system - \$11,000*

**HRG Craighead Bridge Project:** Kirk Stoner reviewed the Supplement B, Scope of Work, for HRG for the Craighead Bridge Project. *Cost estimate is - \$199,000, County share is \$9,950.*

**Advertise Bridge Construction:** Kirk Stoner requested Authorization to Advertise Re Construction for Enck's Mill Bridge and Approval by the Chairman to Execute Cover Sheet of Plan. - *Estimated completion is the end of 2014.*

**Ordinance No. 2014-1:** Kirk Stoner reviewed the Ordinance No. 2014-1 Re Imposing Vehicle Weight Restrictions on Orrs Bridge, Roush Bridge, Berheisel Bridge and Race Street. – *signs will be posted after ordinance approval. Local Police and municipalities have been notified of the change.*

**Shippensburg Area Senior Center:** Commissioner Hertzler reviewed the Approval of a Support Letter for a Grant for Shippensburg Area Senior Citizens Center. – *Messiah Lifeways is the new sponsor for the Senior Center. They are working on a State Grant Application requesting \$150,000 for the center. Commissioner Hertzler is requesting a letter of support from the Board. He will also outreach to other local officials in Franklin County and surrounding municipalities and agencies for a letter of support to include with the application.* Commissioner Hertzler requested a motion to approve a support letter for the Shippensburg Area Senior Citizens Center grant application. Commissioner Eichelberger seconded the motion and it unanimously carried.

**AHEC Request:** Mike Perry discussed a request from U.S. Army Heritage and Education Center Re Redevelopment Assistance Capital Project (RACP) Grant Application to the PA Office of Budget to Facilitate Construction of the Visitor Center Expansion Project. *The Foundation is requesting the County Commissioners provide a letter of support for the expansion project.* Commissioner Hertzler questioned what the \$6 million contribution from the County included. Mr. Perry explained that this is a combination of donated county land value of \$3 million, hotel tax contribution, and in 2002 the \$1.5 million utility infrastructure.

**CVRT Presentation:** Jim Hoefler gave a presentation regarding the Cumberland Valley Rails to Trails Project. (see attached presentation) *This is a 10 mile trail that runs from Shippensburg to Carlisle that approximately 50,000 people use per year.* The organization is requesting a letter of support to send along with a grant application to DCED that would help fund projects to improve road safety issues along the trail. Commissioner Hertzler suggested that possibly CAEDC would be able to help fund programs with the hotel tax.

**Southcentral LEO Board:** Commissioner Eichelberger discussed a request to appoint a Proxy to the Southcentral LEO Board. The local elected officials requested that an alternate to the Commissioners be appointed. In the past, the County Chief Clerk held that position. Commissioner Eichelberger is requesting that the Board consider appointing the current Chief Clerk, Larry Thomas for that position.

**Bridge Capital Improvement Program:** Kirk Stoner discussed the Cumberland County Bridge 2014 Capital Improvement Program. (see attached presentation) He stated the plan includes \$11.5 million of improvements needed, which includes seven bridge replacements. Four are in the process of being replaced, three new ones are being recommended, and eight need preventative maintenance. The County is currently \$5 million short in funding. Brian Emberg from HRG gave the presentation on the specifics of the plan, bridge deficiencies, corrective action, high priorities, and Penn DOT approval. Kirk reviewed funding options and timeline of the projects. Commissioner Hertzler questioned the use of the shale funds and if it can be used for other transportation uses. Kirk Stoner stated that use options are being looked into. There was discussion on funding options from borrowing, and the \$1.5 million bridge replacement funds. Mr. Stoner asked the Board for their consideration on approving Act 89 that could be imposed by counties, to add a \$5.00 fee to local vehicle registrations, to help fund the bridge projects.

### **Commissioner Liaison Reports**

**Chairman Cross** reported on the following:

- Children & Youth will meet on Monday
- Conservation District met on Wednesday and discussed the Block Grant
- Drug & Alcohol met and discussed the budget
- Victim Witness will meet Friday the 21<sup>st</sup>
- Monday the 10<sup>th</sup>, attended a Department of Corrections meeting to discuss the Affordable Care Act and how it will affect the Prison and their medical care.
- Tuesday the 11<sup>th</sup> CCAP Board of Directors met and discussed the priority of funding 911 and Human Services restoration of budget cuts. Also, the Block Grant was discussed.

**Commissioner Hertzler** reported on the following:

- HATS met Friday the 28<sup>th</sup> and discussed:
  - Approval of a draft 2013 Annual Report.
  - Approval of a 2014-2016 programs, with a slight modification to the tip
  - Adoption of goals and objectives to the Regional Transportation Fund.
  - Report on the destination study
  - Official receipt of Capital Area Cross Rivers Connection Study to look at alternatives to improve bike routes on bridges.
- Attended an Eagle Scouts event to present an award
- Agricultural Land Preservation Board met Wednesday. It was announced that a resident gave a donation of \$8,000 to the program.
- Local Emergency Planning Committee meets tonight
- Housing and Redevelopment Authority meets tomorrow

**Commissioner Eichelberger** reported on the following:

- Planning Circulator and bridge improvements. Working on housing units within the Comp Plan
- Scheduling conflict with attending the WCCOG
- Library Board meets Monday, March 17<sup>th</sup> to discuss update on pick-up location for Hampden Twp. and branch expansion at East Pennsboro. Discussion of services Plan
- EDC Executive Committee met to prepare for the Board meeting and discussed planning for the Board of Directors on April 2<sup>nd</sup>. Survey was distributed to bring up any issues before EDC Board.

**Executive Session:** Chief Clerk Thomas reported that an Executive Session was held on March 6, 2014, 2:00 p.m. and March 7, 2014, 3:50 p.m. regarding Personnel Issues.

**Other Business:** Commissioner Hertzler reported on dog licenses highlighting that the media has announced that licenses are being checked by the local Dog Warden. Residents can go to the county Treasurer website to order a license online.

Chief Clerk Thomas requested an Executive Session Re Personnel Issues.

There being no further business to come before the Board, the meeting was adjourned.

Respectfully Submitted,

Jennifer Crum  
Administrative Assistant