

COMMISSIONERS' WORKSHOP MEETING

FEBRUARY 27, 2014

The Cumberland County Board of Commissioners met on Thursday, February 27, 2014, 9:00 a.m., Commissioners' Hearing Room, Courthouse, Carlisle, PA. Present were Commissioners Barbara Cross, Jim Hertzler and Gary Eichelberger; Larry Thomas, Chief Clerk, Ed Schorpp, Solicitor; Janet Walter, Paralegal; Joanne Burkhart, Deputy Chief Clerk; Heather Ilgenfritz, Commissioners' Office; Al Whitcomb, Mary Brokans, Controller's Office; Judge Albert Masland; Pamela Sheaffer, Courts; John Bitner, Vector Control; Mick Burkett, Brandon Ryan, Human Resources; Penny Brown, Bureau of Elections; Scott Sowers, Claremont Nursing & Rehabilitation Center; Dana Best, Finance; Evelyn Reese, Drug & Alcohol; Earl Reitz, Prison; Ted Wise, Department of Public Safety; Kirk Stoner, Planning; Adrienne Vaughn, Victim Services; Mark Adams, IMTO; Chris Sechrist, Administrative Services/Commissioners' Office; Sue Carbaugh, Annie Strite, MH/IDD; Tom Imphong, Recycling & Waste Authority; Rick Rovegno, citizen; Barbara Miller, The Patriot News.

Call to Order: Larry Thomas, Chief Clerk, called the Meeting to order and led the Pledge of Allegiance to the Flag.

Employee Recognition: Pamela Sheaffer was recognized for her 25 years of service with the County.

Public Comment: Rick Rovegno, a member of the Capital Area Transit (CAT) Board of Directors, spoke about the proposed ByLaws of the CAT Board. The CAT Board consists of seven Board members: two from Cumberland County, two from the City of Harrisburg and three from Dauphin County. Mr. Rovegno asked for the Commissioners' consideration regarding the addition of two items to the ByLaws:

- The officers of the Board should have equal participation in the three jurisdictions: City of Harrisburg, Cumberland County and Dauphin County. Further, the Chair should rotate on a regular basis between the three jurisdictions.
- All members of the CAT Board must have knowledge regarding any decision-making matters that require the action of the entire CAT Board.

Presentation of Press Release: Earl Reitz presented a Press Release Re Cumberland County Prison's Certificate of Compliance and Certificate of Health Care Accreditation (see attached).

Contracts and Grants:

- Evelyn Reese reviewed the Agreements for Cumberland-Perry Drug and Alcohol:
 - Catholic Charities – 2013-14 – Inpatient and Halfway House Treatment Services - - January 1, 2014 through June 30, 2014 - *State rate increase of \$3.00 (3%)*
 - UHS of PA (Roxbury) – Addendum – Outpatient – *Increase from \$48,000 to \$125,000*
 - Diakon Family Life Services – Addendum – Outpatient – *Increase from \$55,000 to \$125,000*
 - NHS Human Services (Stevens Center) – Addendum – Outpatient – *Increase from \$17,000 to \$25,000*
 - Perry Human Services – Addendum – Outpatient – *Increase from \$100,000 to \$125,000*
 - Gaudenzia, Inc. – Addendum – Outpatient – *Increase from \$125,000 to \$250,000*
 - Perry Human Services – Addendum – Prevention – *Increase from \$96,190 to \$106,190*
- Sue Carbaugh reviewed the Agreements for MH/IDD:
 - Rehabilitation Agreement Addendums – Increases will be paid with State IDD funding*
 - Addus Health Care, Inc. – Addendum – \$5,509 - *Increase of \$2,509*
 - Angels On Call, LLC – Addendum – \$83,507 - *Increase of \$12,387*
 - Messiah Lifeways Community Support Services – Addendum – \$36,022 - *Increase of \$1,070*
 - PA Lifesharing, LLC – Addendum – \$17,261 - *Increase of \$2,261*
 - Skills of Central PA, Inc. – Addendum – \$15,683 - *Increase of \$2,683*
- Scott Sowers reviewed the Agreements for Claremont Nursing & Rehabilitation Center:
 - Institute for Caregiver Education, Inc. – To Provide a Nursing Experience for Students in the Institute's Nursing Program – *Nursing Credits only, no money is involved*
 - Hospice of Central Pennsylvania – *Hospice care for the residents*
 - J.C. Ehrlich Company – *Increase of 2% - \$84.00 for this year*

Discussion and Action Regarding STOP Violence Against Women Subgrant Award: Commissioner Cross moved to accept the STOP Violence Against Women Subgrant Award from PCCD in the amount of \$125,000. Commissioner Hertzler seconded the Motion and it unanimously carried.

- Mark Adams reviewed the following Agreement for IMTO:
 - Communtech Services, Inc. – *Voice Mail Service - \$5,000 per year for service and support - \$5.00 per desktop telephone – Increase of \$209.00 per year*

Subcontract for Planning Department: Kirk Stoner reviewed the Subcontract with Newburg Borough for Participation in the Land Partnerships Grant Program - *\$3,850 for walkway and lighting at the Newville Family Garden*

- Earl Reitz reviewed the Agreements for Cumberland County Prison:
 - Pennsylvania Chiefs of Police – CPIN Maintenance - *\$7,320 for Central Booking*
 - Pennsylvania Chiefs of Police – Livescan Fingerprint System Maintenance - *\$5,383*
 - PA District Attorney’s Institute – Victim Notification Program - *\$5,253.77 – State-wide notification system – Cafeteria Funding will cover this Agreement - No General Fund money used*

Submission of Grant Application: Ted Wise Reviewed the Submission of Grant Application to Pennsylvania Emergency Management Agency by Public Safety Re Annual Emergency Management Performance Grant – *Pass through PEMA Grant that reimburses 50% for salaries and benefits for approved staff positions - \$96,148 for this fiscal year.*

- Tom Imphong reviewed the Agreements for Recycling & Waste Authority:
 - The Harrisburg Authority – *10-year contract for waste disposal capacity - No money exchanged*
 - Submission of Reimbursement Grant Application to Pennsylvania Department of Environmental Protection – *Under 903 Grant – 50% Reimbursement for the Recycling Coordinator position (salary, benefits and expenses - \$32,951.32*
- Kirk Stoner reviewed the Agreements for Transportation:
 - Alternatives in Community Treatment, Inc. – *Renewal - To Provide Transportation Services to Day Programs within Cumberland County*
 - NHS PA – Re Contract Amendment for Fare Increase Effective July 1, 2013 – *A Fare Increase that was Developed in 2013 - for Day Programs’ Transportation*
 - Keystone Service Systems - *To Provide Transportation Services to Day Programs within Cumberland County*
- John Bitner reviewed the Grant Agreement Between the PA Dept. of Environmental Protection and Vector Control for the West Nile Virus Control Program – *2014 Grant - \$62,851 – Expenses may be lower if there are fewer treatments needed (see attached)*
- Penny Brown reviewed the Agreements for the Bureau of Elections for Use of Facilities as Polling Places: – *Polling Places for the 2014 Primary and General Elections*
 - East Pennsboro Elementary and West Creek Hills Elementary
 - Silver Spring Presbyterian Church
 - Carlisle Town Band

Budget Adjustment: Dana Best reviewed Resolution No. 2014-6 Re Budget Adjustments (see attached).

- Mick Burkett discussed the Authorization to Advertise RFP’s:
 - Performance Based Compensation System
 - Performance Management and Supervisor Training Programs

To provide assistance Re benchmarking, implementing and training of the System and Programs. DCED may cover 50% of the cost for this. The System will be implemented at the beginning of 2015.

Commissioner Cross spoke about the \$5.00 fee increase on vehicle registrations. It is under consideration as part of the 2015 Transportation Bill. Commissioner Cross stated she advocates for this \$5.00 fee increase.

Authorization to Advertise: Commissioner Cross moved to Authorize Advertising of Ordinance Imposing Vehicle Weight Restrictions on Orrs Bridge, Roush Bridge, Bernheisel Bridge and Race Street. Commissioner Hertzler seconded the motion and it unanimously carried (see attached).

Commissioner Liaison Reports

Commissioner Cross reported on the following:

- The Governor's proposed Budget for Children & Youth Services will increase by 2.7%.
- Participated in a conference call with the CCAP Governance Committee. Items discussed:
 - Rewrite of Public Safety 911
 - Legislation will address concerns regarding municipal pensions
 - Elections Reform Task Force Report
- Commissioner Cross spoke about the paycheck protection matter. A draft Resolution regarding this matter will be presented at the Board of Commissioners' Meeting on Monday, March 3, 2014.

Commissioner Hertzler reported on the following:

- Attended the Aging Advisory Board Meeting on Friday, February 21, 2014. The Budget situation was discussed.
- Commissioner Hertzler spoke about the Office of Aging Funding and the Options Program (see attached). Nate Spade of the Senate Transportation Committee gave a presentation at the Municipal Advisory Board Meeting. Jim Enders discussed the impact of the Biggert-Waters Act.
- Will attend the HATS Coordinating Committee Meeting on February 28, 2014. The Carlisle Circulator will be discussed at the meeting as well as the widening of I-81 from the 581 Interchange to Route 114, and the Exit 29 reconstruction in Shippensburg. Bridge replacement, resurfacing, safety improvement and intersection improvements within the County will also be discussed.

Commissioner Eichelberger reported on the following:

- Attended the Recycling & Waste Authority meeting this past week.
- Planning Commission Meeting was held on February 25, 2014 and there was discussion on the Comprehensive Plan and warehouses.
- Library System Board meeting was held on February 24, 2014. Items discussed: Sierra Migration update, library fees and circulation numbers.
- The Municipal Advisory Board Meeting was held on February 25, 2014.
- Attended a West Shore Chamber event. Alan Walker, Department of Community and Economic Development (DCED), spoke about the health of the economy.
- Economic Development Corporation will meet on April 2, 2014.

Report of Executive Session: Commissioner Cross reported an Executive Session took place on February 19, 2014, 2:55 p.m. Re Personnel Issues.

Other Business: Annie Strite discussed the MH Matters Grant Agreement with Brubaker Media Group and Cumberland County MH/IDD - *\$4,500, no impact on the General Fund and no Match* – Commissioner Cross moved to approve the Agreement with Brubaker Media Group. Commissioner Eichelberger seconded the motion and it unanimously carried.

Request for Executive Session: There was a Request for Executive Session Re Personnel Issues and the meeting adjourned.

Respectfully Submitted,

Laurie Mazarella
Administrative Coordinator