

PRISON BOARD MEETING

March 17, 2014

The Cumberland County Prison Board met on Monday March 17, 2014, 10:20 a.m., at the Cumberland County Prison, Carlisle, PA. Present were Commissioners Barbara Cross, Jim Hertzler and Gary Eichelberger; Larry Thomas, Chief Clerk; Al Whitcomb, Controller; Ed Schorpp, Solicitor; Earl Reitz, Warden; Mike Carey, Deputy Warden Treatment; Jeff Ilgenfritz, Deputy Warden of Security; and Janet Scott, Deputy Warden of Operations.

Chairman Whitcomb called the meeting to order.

Chairman Whitcomb asked if there was any public comment. There was none.

Commissioner Cross moved to approve the Minutes of February 18, 2014. Commissioner Hertzler seconded the motion and it unanimously carried.

Commissioner Hertzler moved to accept the Commissary Report (see attached). Commissioner Cross seconded the motion and it unanimously carried.

Commissioner Cross moved to accept the Prison Expenditure Sheets and Central Processing Expenditure Sheets for February 2014 (see attached). Commissioner Eichelberger seconded the motion and it unanimously carried.

Warden Reitz presented his report (see attached) stating that the average daily Prison population for the month of February was 426, with 416 being In-house. Highest daily count was 436 inmates and lowest daily count was 416. There were 46 inmates enrolled in the Work Release Program for the month of February. There were seven inmates removed from the Work Release Program for disciplinary reasons. There were 11 inmates enrolled in the Inmate Worker Program, 10 inmates enrolled in the Outmate Trustee Program, and one inmates enrolled in the Community Work Crew (CWC). The Community work projects were the Courthouse. Warden Reitz reported they are currently holding nine females for Perry County. Commissioner Hertzler made a motion to accept the Warden's report. Commissioner Eichelberger seconded the motion and it unanimously carried.

Warden Reitz gave an update on the Prison renovations. Painting is currently being done. Frey-Lutz has repaired HVAC issues and is working on removing old chillers to install new ones. United Prison Equipment installed bar grille door and working on new sliding cell doors. There was further discussion on the shower repairs.

Commissioner Cross made a motion to go into Executive Session at 10:28 a.m. to discuss personnel issues. Commissioner Hertzler seconded the motion and it unanimously carried.

Commissioner Cross moved to approve promotion of Josh Shaffer to the position of Assistant Records Manager, effective, April 6, 2014. Commissioner Hertzler seconded the motion and it unanimously carried.

Commissioner Cross moved to approve hiring Sarah Clapper, Mark Travitz, and David Dixon as Corrections Officers, effective March 31, 2014. Commissioner Eichelberger seconded the motion and it unanimously carried.

Commissioner Cross moved to approve authorization to advertise full-time position for one Records Officers and one Corrections Officer Position. Commissioner Hertzler seconded the motion and it unanimously carried.

There being no further business to come before the Board, the meeting adjourned at 10:37 a.m.

Respectfully submitted,

Jennifer Crum
Administrative Assistant