

BOARD OF COMMISSIONERS

April 14, 2014

The Cumberland County Board of Commissioners met on Monday April 14, 2014, 2:00 p.m., Commissioners Hearing Room, Courthouse, Carlisle, PA. Present were Commissioners Barbara Cross, Jim Hertzler and Gary Eichelberger; Larry Thomas, Chief Clerk; Joanne Burkhart, Deputy Chief Clerk; Robert Dagrosa, Deputy Controller; Heather Ilgenfritz, Commissioners' Office; Ed Schorpp, Solicitor; Janet Walters, Paralegal; Mick Burkett, Human Resources; Dana Best, Finance; Mary Brokans, Controller's Office; Mark Adams, IMTO; Kristy Owens, Silver Spring Township; Greg Miller and Phil Baughman, Adult Probation; Daniel Walmer, The Sentinel and Roger Quigley, The Patriot News.

Call to Order: Chairman Cross called the meeting to order and led the Pledge of Allegiance to the Flag. Roll Call was taken. Commissioners Cross, Hertzler and Eichelberger were present.

Public Comment: Rick Rovegno mentioned that there is a Capital Area Transit (CAT) Finance Committee meeting this Thursday to review the preliminary budget for next year. The P-3 Board has released a request for information regarding the joint CAT Penn DOT Facility.

He also announced that the Cumberland Conservation Collaborative, a group of approximately 36 environmental agencies, is coordinating a countywide clean-up day on Saturday, May 3rd. Volunteers are welcomed to help with the event. They are also working on their website that will have educational information for various agencies and school districts to use.
www.cumberlandconservationcollaborative.org

Employee Recognition: The Commissioners recognized Phil Baughman of Adult Probation for 20 years of Service.

Minutes Approval: Commissioner Hertzler moved to approve the Minutes of February 27, 2014 and March 17, 2014. Commissioner Eichelberger seconded the motion and it unanimously carried.

Personnel Transactions: Commissioner Eichelberger moved to approve the Personnel Transactions (see attached). Commissioner Hertzler seconded the motion and it unanimously carried.

Contracts/Grants:

Commissioner Hertzler moved to approve the following Contracts/Grants that were reviewed at the April 10, 2014 Workshop Meeting. Commissioner Eichelberger seconded the motion and it unanimously carried.

Children & Youth Services

- The Bair Foundation of Pennsylvania, Inc. – Addendum
- Diakon Lutheran Social Ministries - Addendum
- Rocco Manfredi, MD – Psychiatric Evaluation
- Doubling Gap Center – Annual Retreat

MH/IDD

- Central PA Supportive Services, Inc. – Addendum (MH)

Court Administration

- Lease Agreement between County of Cumberland and Bruce K. Barclay for Magisterial District Court Office 09-3-05

Department of Public Safety

- Intergovernmental Agreement between the Commonwealth of Pennsylvania, Pennsylvania State Police and Cumberland County 911 Center

Prison

- HACC Public Safety Center & Law Enforcement Complex – Addendum

Rebekah M. Finkey Agreement addendum

Enck's Mill Road Bridge Proposal with HRG for Construction Services

Capital Project Requests: Commissioner Hertzler moved to approve the Capital Project Requests that were reviewed at April 10, 2014 Workshop Meeting.

- Computer Life-cycle Spring 2014 – \$111,000
- Purchase of Duress Alarms for MDJ Court Offices - \$24,500
- Purchase of Vehicle for the Office of Aging - \$28,000

Commissioner Eichelberger seconded the motion and it unanimously carried.

Resolution No. 2014-11: Commissioner Eichelberger moved to approve Resolution No. 2014-11 Re Budget Adjustments, reviewed at the April 10, 2014 Workshop Meeting. Commissioner Hertzler seconded the motion and it unanimously carried (see attached).

Resolution No. 2014-12: Chairman Cross moved to approve Resolution No. 2014-12 Re Delegating Limited Authority to the Director of Facilities Management to Approve Certain Change Orders During the Course of Construction of Renovations to the Claremont Nursing & Rehabilitation Center Rehab Project reviewed at the April 10, 2014 Workshop Meeting. Commissioner Hertzler seconded the motion and it unanimously carried.

Letter of Support: Commissioner Hertzler moved to approve the request for a Letter of Support for Carlisle Borough's TIGER Grant Project Application to the U.S. Department of Transportation that was reviewed at April 10, 2014 Workshop Meeting. Commissioner Eichelberger seconded the motion and it unanimously carried.

Letter of support: Chairman Cross moved to approve the request for a Letter of Support for Silver Spring Township for a Grant Application to the Pennsylvania Department of Conservation and Natural Resources (DCNR). Commissioner Eichelberger seconded the motion and it unanimously carried. Kristy Owens of Silver Spring Township thanked the Board for their support of the grant.

Sheriff Dept./DRO Service Agreement: Chairman Cross moved to approve the Service Agreement between the Sheriff's Department and Domestic Relations. Commissioner Hertzler seconded the motion. Commissioner Eichelberger asked for a summary of the agreement. Chief Clerk Thomas explained that the agreement is for reimbursement of security services for DRO to the Sheriff's Department. The question was called and it unanimously carried.

Renovations and Redecorating Policy: Commissioner Hertzler moved to approve the Renovations and Redecorating Policy for the Facilities Management Office that was reviewed at April 10, 2014 Workshop Meeting. Commissioner Eichelberger seconded the motion and it unanimously carried.

Federal Surplus Property Program: Commissioner Eichelberger moved to approve the Submission Form for Participation in the Federal Surplus Program for the Facilities Management Office that was reviewed at April 10, 2014 Workshop Meeting. Commissioner Hertzler seconded the motion and it unanimously carried.

Advertise Proposed Ordinance 2014-2: Commissioner Eichelberger moved to approve the Authorization to Advertise the Proposed Ordinance 2014-2 Reaffirming and Imposing the Hotel Room Rental Tax to Fund Tourist Promotion in Cumberland County, Imposing a Rate of Tax, Providing for the Collection, Deposit and Distribution of Tax Revenues, Authorizing Expenditures of the Tax and Repealing in Part Ordinance 2001-3 as Subsequently Amended and reviewed at April 10, 2014 Workshop Meeting. Commissioner Hertzler seconded the motion and it unanimously carried. Commissioner Hertzler confirmed with the Solicitor that the Ordinance is to reaffirm consistency with the County Code.

CDBG Program Modification: Commissioner Hertzler moved to approve the Proposed Modifications to the Cumberland County Community Development Block Grant (CDBG) Program and HOME Investment Partnerships Program 2012 and 2013 Budgets that were reviewed at April 10, 2014 Workshop Meeting.

RFP Award: Commissioner Eichelberger moved to approve the RFP Award for Automated Drug Testing Assignment Web-Based System to American Court Services in the amount of \$52,501/year that was reviewed at the April 10, 2014 Workshop Meeting. Commissioner Hertzler seconded the motion and it unanimously carried.

Enck's Mill Road Bridge Bid Award: Chairman Cross moved to approve the Bid Award for Enck's Mill Road Bridge Replacement Project to Red Rock Construction, Inc. at a bid of \$650,466.13 as reviewed at the April 10, 2014 Workshop Meeting. Commissioner Hertzler seconded the motion and it unanimously carried.

Appointment to LEPC: Commissioner Hertzler moved to approve the appointment of Dennis McGee to the Local Emergency Planning Committee (LEPC) to fill a vacancy. Mr. McGee's term will expire on December 31, 2016. Commissioner Eichelberger seconded the motion and it unanimously carried.

General Disbursement Transfer Authorizations: Commissioner Eichelberger moved to approve the General Disbursement Transfer Authorizations that was presented at the April 10, 2014 Workshop Meeting. Commissioner Hertzler seconded the motion and it unanimously carried.

- a. 4/4/2014 \$ 5,915.75
- b. 4/4/2014 \$ 93.88
- c. 4/4/2014 \$ 704.04
- d. 4/4/2014 \$3,364,054.82
- e. 4/11/2014 \$1,932,500.55
- f. 4/11/2014 \$ 145,154.98

Monthly Reports: Chairman Cross moved to approve the Monthly Reports from the Register of Wills; Prothonotary; Veterans Affairs; Recorder of Deeds; Clerk of Court; Change of Assessments for March/April 2014. Commissioner Hertzler seconded the motion and it unanimously carried.

Executive Session: Chairman Cross reported that an Executive Session was held on April 10, 2014, 10:45 am Re Personnel Issues.

Other Business: Solicitor Schorpp reported on the Enck's Mill Bridge Project stating that two property owners accepted the land acquisition agreement with the County. Negotiations with the 3rd property owner resulted in an additional \$800 payment; increasing the payment from \$2,200 to \$3,000. Commissioner Hertzler moved to approve an additional \$800 payment to the property owner. Commissioner Eichelberger seconded the motion and it unanimously carried.

There being no other business to come before the Board, the meeting was adjourned.

Respectfully submitted,

Jennifer Crum
Administrative Assistant