

## COMMISSIONERS' WORKSHOP MEETING

May 8, 2014

The Cumberland County Board of Commissioners met on Thursday, May 8, 2014, 9:05 a.m., Commissioners' Hearing Room, Courthouse, Carlisle, PA. Present were Commissioners Barbara Cross, Jim Hertzler and Gary Eichelberger; Lawrence Thomas, Chief Clerk; Joanne Burkhart, Deputy Chief Clerk; Al Whitcomb, Controller; Ed Schorpp, Solicitor; Janet Walter, Paralegal; Dana Best, Tammy Bender, Ron Snow, Sherry Byers, Finance; Mick Burkett and Holly Sherman, Human Resources; Mary Brokans, Controller's Office; Bryan Ward, Sheriff's Department; Evelyn Reese, Drug and Alcohol; Stephanie Williams, Planning Department; Megan Silverstrim, Communications; Thomas Smithwick, Big Spring Watershed Association; Anna Yelk, Central PA Conservancy; Jane Mitchell, Dickinson Township Parks & Recreation Board; Kate Molinaro and Ed LeCler, Cumberland County Housing and Redevelopment Authority; Steve Marroni, Patriot News; and Daniel Walmer, The Sentinel.

**Call to Order:** Chief Clerk Thomas called the meeting to order and led the Pledge of Allegiance to the Flag.

**Public Comment:** Chief Clerk Thomas asked if there was any public comment. Megan Silverstrim announced a press release - Cumberland County Veterans Affairs Dedicates Honor Guard Bus (see attached).

**Press Release:** Megan Silverstrim announced the Cumberland County Fire and EMS Memorial Dedication (see attached).

**Contracts/Grants:** There was a brief summary provided for the following Contracts and Grants for the Board's consideration. Action is scheduled to be taken at the Board of Commissioners' meeting on Monday, May 12, 2014:

**a. Cumberland-Perry Drug and Alcohol:** Evelyn Reese reviewed the following:

- Holy Spirit Hospital (Maternal Assistance Program) – Continuation - Prevention and Intensive Case Management Services - \$276,540 – *No Increase*
- Perry Human Services (Prevention Services) – Continuation - \$106,190
- Diakon Family Life Services - ( Outpatient Services) – Continuation - *No Increase*
- UHS of PA (Outpatient Services) - Continuation - *Roxbury – No Increase*
- Perry Human Services (Outpatient Services) – Continuation – *No Increase*

**b. Children and Youth Services** Wendy Hoverter reviewed the following:

- Keystone Service Systems, Inc./dba Children & Family Services - provides Care and/or Treatment for Children Under the Custody of the Court - *No Increase*

**c. D.A.'s Office:** Eric Radnovich reviewed the following:

- Bureau of Justice Services – Agilent Technologies – Preventive Maintenance and Parts Coverage for Lab Equipment - \$6,717.60 – *Narcotic testing*

**d. Facilities Management:** John Lopp reviewed the following:

- Change Order for the Claremont Nursing & Rehabilitation Center –Jay R. Reynolds Project Number 11117 \$5,302 – *for cutting concrete & excavating*

**e. Finance Department:** Dana Best reviewed the following:

- County of Cumberland Open Credit Account with Wright Express Financial Services - Departments using gas cards will be able to use any gas station in the US. A rebate incentive will be rewarded at the end of the year, based on usage by that department.

**f. Human Resources:** Mick Burkett reviewed the following:

- Panera Bread – Catering for Employee Picnic 2014 - \$5,600 – *paid from vending machine revenue*

Holly Sherman reviewed the following:

- Beazley Insurance Company Renewal – Cyber Liability Insurance for the Claremont Nursing & Rehabilitation Center - *Renewal - \$13, 677*

**g. Juvenile Probation:** Hank Thielemann reviewed the following:

- Edison Court Inc. – Addendum - Professional Services for Youth – Secure Sex offender Program - *one year November 26, 2013 through November 13, 2014*

**Letter of Support:** Tom Smithwick discussed a Big Spring Water Shed Association project to remove silt from the Newville Laughlin Mill pond. He requested a Letter of Support for the Association’s Grant Proposal to the National Fish and Wildlife Foundation that would help fund the project.

**Land Partnerships Grant:** Stephanie Williams discussed the Request for Authorization to move forward with Land Partnerships Grant Round Utilizing Remaining Act 13 Marcellus Shale Legacy Funds (see attached). She introduced Anna Yelk from the Central PA Conservancy and Jane Mitchell from Dickinson Township Parks and Recreation Board.

- Central PA Conservancy is working on the Kittatiny Ridge project and landowner outreach with The Nature Conservancy, also the Milfording Preserve project that is a donated 54-acre golf course with Silver Spring Twp.
- Dickinson Twp. is requesting funding for a 41-acre parcel to create a second Park that would include a 1.25-mile bike and walking trail.

**Memorandum of Understanding:** Kirk Stoner discussed a Memorandum of Understanding between the County of Cumberland and Capital Area Transit for the Carlisle Circulator Bus Service (see attached). The MOU outlines a three-year pilot project and all parties’ responsibility as well as performance measures. Discussion ensued regarding the impact it will have on the County’s Transportation Department service and the cost to the County after the three-year project has ended.

**Agreement:** Chief Clerk Thomas discussed the Joint Development Agreement between Cumberland County and the Cumberland County Industrial Development Authority (see attached). There was brief discussion regarding the changes to the Agreement. Commissioner Hertzler moved to table the Agreement to give the CCIDA’s Solicitor time to review the changes. Commissioner Eichelberger seconded the motion and it unanimously carried. Commissioner Hertzler stated his concerns regarding the use of the land, municipal involvement, a committee that includes a county representative, and no third party enrichment. Solicitor Schorpp will make the necessary changes to the agreement and forward to the CCIDA Board for consideration.

**Transportation Funding:** Kirk Stoner discussed the Transportation Funding Options Provided under Act 89 (see attached). The deadline for a draft ordinance is due to the State by the end of May that will have an effective date of January 1, 2015. Discussion followed regarding allowing more time for public comment. Commissioner Cross requested postponing the ordinance approval until the next Board of Commissioner Meeting on Tuesday, May 27, 2014. Commissioner Hertzler made a motion to table action on the Transportation funding options provided under Act 89 until May 27, 2014. Commissioner Eichelberger seconded the motion and it unanimously carried.

**Emergency Solutions Grant:** Kate Molinaro, Cumberland Area Economic Development Corporation, discussed the acceptance of an Emergency Solutions Grant (ESG) Administrative Agreement from PA Department of Community and Economic Development (see attached). The program amount of \$530,756 will fund emergency shelter and rapid re-housing activities throughout the County.

**Resolution:** Dana Best reviewed Resolution No. 2014-15 Re Budget Adjustments with no impact to the General Fund (see attached).

**Preliminary Fiscal Budget:** Dana Best discussed the 2014/2015 Preliminary Fiscal Budget and request for approval to Lay on View, Monday, May 12, 2014. The budget is approximately \$83 million, 4.6% being County subsidy, with the majority of the programs funded by grants.

### **Commissioner Liaison Reports**

**Commissioner Cross** reported on the following:

- Ag Extension Director Dave Swartz coordinated a tour of the Land O' Lakes facility that all Commissioners attended.
- Conservation District met on May 6<sup>th</sup>. They held their annual Envirothon with eight schools participating. Cumberland Valley came in first place.
- Children & Youth met and discussed the approved \$8,900 Information Technology Grant.
- Drug & Alcohol met on May 1<sup>st</sup> and the Commission presented recommendations for the selected providers for their outpatient treatment, school-based treatment, and intensive outpatient treatment.

**Commissioner Hertzler** reported on the following:

- Tri-County Regional Planning met on April 24<sup>th</sup>. They discussed Sunoco Logistics bid to seek status as a public utilities to grant the power of eminent domain (see attached).
- HATS Coordinating Committee met on April 25<sup>th</sup> and discussed the Transportation Improvement Program. Grant funding of \$40 million is available through DCED and \$20 million available through PennDOT. Commissioner Hertzler requested the Planning Director provide the grant information to the Municipal Advisory Board.
- Aging Advisory Board met and discussed State funding to Messiah Lifeways for the Shippensburg Senior Center. They are working on coordinating with the County's meal program and Shippensburg Meals on Wheels program as a cost savings.
- May 1<sup>st</sup>, attended the annual dinner with Tri-County Regional Planning Commission.
- Attended election-training sessions this week.

**Commissioner Eichelberger** reported on the following:

- Planning Commission met this morning. Enck's Mill Bridge construction will start June 1<sup>st</sup> and is scheduled to be completed by September 30<sup>th</sup>. Planning Commissions Annual Report is complete. Growth trends in the County remain steady. Training is available for the Municipalities through the Capital Region COG.
- Economic Development has circulated their report and is working on finalizing their Plan for the year. \$45,000 Grant funding for installation efforts and \$25,000 grant funding for workforce development.
- MH/IDD is working on their Home Visitation Policy and a program to provide employment opportunities for the disabled. They are also seeking new members for their Board.

**Executive Session:** Chief Clerk Thomas reported Executive Sessions were held on April 17, 2014 at 1:30 p.m. and April 24, 2014 at 11:20 a.m.

**Other Business:** Bryan Ward Sheriff's Department reviewed an agreement to use Harrisburg Area Community College, Public Safety Center & Law Enforcement Complex Facility for use of their firing range for training.

Commissioner Hertzler announced that the Bureau of Elections is looking for anyone interested in assisting on Election day. Training will be provided. There is compensation of \$120 and a requirement to be a registered voter.

**Request for Executive Session Re Personnel Issues:** Chief Clerk Thomas requested an Executive Session Re Personnel Issues at 10:38 a.m.

There being no further business to come before the Board, the meeting adjourned.

Respectfully submitted,

Jennifer Crum  
Administrative Assistant