

BOARD OF COMMISSIONERS' MEETING

JUNE 9, 2014 – 2:00 PM
COMMISSIONERS' HEARING ROOM
COURTHOUSE, CARLISLE, PA

Present were Commissioners Barbara Cross, Jim Hertzler and Gary Eichelberger; Larry Thomas, Chief Clerk; Joanne Burkhart, Deputy Chief Clerk; Deputy Controller Dagrosa; Keith Brenneman, Solicitor; Brando Ryan, Holly Sherman, Human Resources; Megan Silverstrim, Communications; Dennis Lebo, Clerk of Courts; Terry Lopp, Heather Weeks, Penn State Extension; L. Giapin, RWOC; Wendy Hoverter, Children and Youth; Dana Best, Finance; Bill Fulton, Controller's Office; Daniel Walmer, The Sentinel and Steve Marroni, The Patriot News.

Call to Order: Chairman Cross called the meeting to order and led the Pledge of Allegiance to the Flag.

Roll Call: Commissioners Cross, Hertzler and Eichelberger were present.

Public Comment: None

Press Release: Terry Lopp and Heather Weeks of Penn State Extension announce that Penn State Extension is being recognized for a National Award for their 2013 Farm Tours.

Approval of Minutes: Commissioner Hertzler moved to approve the Minutes of May 27, 2014. Chairman Cross seconded the motion and it unanimously carried.

Approval of Personnel Actions: Commissioner Hertzler moved to approve Personnel Actions (see attached). Chairman Cross seconded the motion and it unanimously carried.

Approval of Contracts/Grants: Commissioner Hertzler moved to approve the following Contracts/Grants that were reviewed at the June 5, 2014 Workshop Meeting. Commissioner Eichelberger seconded the motion and it unanimously carried.

a. **Children & Youth Services**

- Diakon Lutheran Social Ministries – Memorandum of Understanding
- Hemptfield Behavioral Health, Inc.
- Richard M. Dracha, ACSW, LSW, Agape Associates – Addendum
- Family Support of Central Pennsylvania, Inc.
- Justice Works Youth Care, Corp.
- KidsPeace National Centers, Inc.

b. **Cumberland-Perry Drug & Alcohol Commission**

- FY 2014-2015 Inpatient Agreements
 - o Bowling Green, Inn, Brandywine
 - o White Deer Run

c. **MH/IDD**

- Advanta Therapy, LLC – Addendum – (EI)
- Invo HealthCare Associates, LLC – Addendum (EI)
- Jena Vander Velden, MSPT – Addendum (EI)
- Jennifer Snyder, MPT – Addendum (EI)
- Keystone Service Systems, Inc. DBA Keystone Children & Family Service -Addendum –(EI)
- Kimberly Snowden, MS, CCC-SLP – Addendum (EI)
- Stacy Foreman, MS, CCC-SLP – Addendum (EI)
- Western PA School for the Deaf – Addendum (EI)

- d. **Planning**
 - Subcontract for Park, Trails & Greenway Development under the Cumberland County Land Partnerships Grant Program between County of Cumberland and Lower Allen Township
 - Federal-Aid Bridge Project Supplemental Reimbursement Agreement for Craighead Bridge
- e. **Public Safety**
 - Tower Services Unlimited
 - Archonix
 - Harris, Corp. – Amendment No. 1
 - MultiComm, Inc.
- f. **Transportation**
 - Manito Transportation Services, Inc.
- g. **Human Resources**
 - Conexis –Administrative Services Agreement – Fee Schedule – Service Appendix
 - Conexis – Healthcare Flexible Spending Account Agreements
 - o Certificate of Corporate Resolution
 - o Adoption Agreement
 - o Actions Taken And Resolutions Adopted Agreement
 - o Amendment to the Cafeteria Plan
- h. **Finance**
 - Wright Express Fleet Card Product Controls
 - Assignment of Rights to Liquid Fuels and Fuels Tax Reimbursements
 - o Purchases Under WEX Umbrella
 - o WilcoHess, LLC for 2013 and 2014
 - Certificate of Buyer of Taxable Fuel for Use by State or Non-profit Educational Organization with WEX, Inc.

Capital Project Requests: Commissioner Hertzler moved to approve the Capital Project Requests that were reviewed at the June 5, 2014 Workshop Meeting. Chairman Cross seconded the motion and it unanimously carried.

- District Attorney’s Office – Lab Equipment - \$45,000
- Conservation District – Vehicle Purchase - \$27,500
- Bureau of Elections – Replace Internal Batteries on Voting Machines - \$52,555

Letter of Support: Chairman Cross moved to approve a Letter of Support for Shippensburg University’s Campus Surface Transportation Improvement Plan reviewed at the June 5, 2014 Workshop Meeting. Commissioner Hertzler seconded the motion and it unanimously carried.

Cumberland County Industrial Development Authority: Commissioner Hertzler moved to approve Cumberland County Industrial Development Authority Tax Exempt Financing Request Re Keystone Human Services Project reviewed at the June 5, 2014 Workshop Meeting. Chairman Cross seconded the motion and it unanimously carried.

Adoption of 2014/2015 Fiscal Budget: Commissioner Hertzler moved to approve the Adoption of the 2014/2015 Fiscal Budget reviewed at the June 5, 2014 Workshop Meeting. Chairman Cross seconded the motion and it unanimously carried.

Authorize Advertising: Commissioner Hertzler moved to approve the Authorization to Advertise for the Modernization of One Elevator at the Claremont Nursing & Rehabilitation Center reviewed at the June 5, 2014 Workshop Meeting. Chairman Cross seconded the motion and it unanimously carried.

General Disbursement Transfer Authorizations: Commissioner Hertzler moved to approve the General Disbursement Transfer Authorizations presented at the June 5, 2014 Workshop Meeting. Chairman Cross seconded the motion and it unanimously carried.

a. 5/30/2014	\$	5,501.91
b. 5/30/2014	\$	1,820.40
c. 5/30/2014	\$	527.50
d. 5/30/2014	\$	990.00
e. 5/30/2014	\$	2,923,464.20
f. 5/30/2014	\$	716.98
g. 6/06/2014	\$	269,216.63

Acceptance of Monthly Reports: Chairman Cross moved to approve the monthly reports for Register of Wills, Recorder of Deeds, Prothonotary, Veterans Affairs, and Clerk of Court. Commissioner Hertzler seconded the motion and it unanimously carried.

Report of Executive Sessions: June 4, 2014, 9:30 am and June 5, 2014, 10:00 am Re Personnel Issues

Other Business: Commissioner Hertzler expressed his concerns regarding larger trucks utilizing our local roads, highways, and bridges and requests the Board approve and sign a letter of support expressing their concerns to our area's representatives in the United States House of Representatives and United States Senate. Chairman Cross moved to approve sending a letter of support to our area's representatives in the United States House of Representatives and United States Senate. Commissioner Eichelberger seconded the motion and it unanimously carried.

Chief Clerk Thomas requested an executive session at 2:20 p.m.re personnel issues.

There being no further business to come before the Board, the meeting adjourned.

Respectfully Submitted,

Jennifer Crum
Administrative Assistant