

BOARD OF COMMISSIONERS' MEETING

JULY 21, 2014

The Cumberland County Board of Commissioners met on Monday, July 21, 2014 at 2:04 p.m., Commissioners' Hearing Room, Courthouse, Carlisle, PA. Present were Commissioners Barbara Cross, Jim Hertzler, Gary Eichelberger; Deputy Controller, Mike Clapsadl; Larry Thomas, Chief Clerk; Sandy Moyle, Deputy Chief Clerk/Meetings Manager; Keith Brenneman, Solicitor; Roxanne Lehman, Solicitor's Office; The Honorable Kevin A. Hess; Mary Brokans, Controller's Office; Lynette McCulloch, Finance/CNRC; Lyle Herr, Chuck Bear, Greg Miller, Adult Probation; Holly Sherman, Human Resources; Mark Adams, IMTO; Daniel Walmer, The Sentinel; Steven C. Mullen, Colleen Farrer, Monica Minnich, Tracey Bolen, Kimberly A. Miller, Jessica Hoffman, Shirley Rice, Denise Ginter and Justine L. Kennedy, American Federation of State, County, Municipal Employees (AFSCME).

Commissioner Cross called the meeting to order and led the Pledge of Allegiance to the Flag.

Roll Call: Roll call was taken. Commissioners Barbara Cross, Jim Hertzler and Gary Eichelberger were present.

Public Comment: Steven C. Mullen of the (AFSCME) was present to represent union employees of the Claremont Nursing & Rehabilitation Center (CNRC). Mr. Mullen stated contract union negotiations are currently taking place. Mr. Mullen asked the Board to please consider lifting the present wage freeze for the CNRC union employees.

Employee Recognition: The Board of Commissioners and The Honorable Kevin A. Hess honored Lyle Herr. Mr. Herr will retire on August 1, 2014. He has served the County for 33 years.

Approval of Minutes: Commissioner Hertzler moved to approve the meeting minutes of July 3, 2014 and July 7, 2014. Commissioner Eichelberger seconded the motion and it unanimously carried.

Approval of Personnel Transactions: Commissioner Hertzler moved to approve the personnel transactions (see attached). Commissioner Eichelberger seconded the motion and it unanimously carried.

Approval of Contract/Grants: Reviewed at the July 17, 2014 Workshop Meeting. Commissioner Hertzler moved to approve the following Contracts and Grants. Commissioner Eichelberger seconded the motion and it unanimously carried.

- a. **Claremont Nursing & Rehabilitation Center**
 - KCI – Reduced Pricing for Multiple Rentals
- b. **Domestic Relations Office**
 - Addendum with Capital Business Systems
- c. **Agreements for Drug and Alcohol Commission**
 - Center for Behavioral Health

- Penn Foundation for Mental Health, Inc.
- Gaudenzia, Inc. – 2014-15 Inpatient
- Gaudenzia, Inc. – 2014-15 Outpatient
- Treatment Trends

d. **Agreements for MH/IDD**

- FY 2014-15 Early Intervention Agreements
 - Advanta Therapy LLC
 - Amy Hempt, ME, CCC-SLP
 - Aspirations LLC
 - Building Blocks Therapy LLC
 - Invo HealthCare Associates LLC
 - Jena Vander Velden, MSPT
 - Jennifer Synder, MPT
 - Joanne Peters, MS, OTR/L
 - Keystone Service Systems Inc. DBA Keystone Children and Family Services
 - Kimberly Snowden, MS, CCC-SLP
 - Leanne Broadbent, MS, CCC-SLP
 - Merle J. Crawford, MS, OTR/L, LLC
 - Amendment to Agreement with Merle J. Crawford, MS, OTR/L, LLC
 - Nicole Custer, OTR/L
 - Patricia Acker-Bailey, MS, CCC-SLP
 - PinnacleHealth Hospitals, Infant Development Program
 - Shannon Sweeney, PT
 - Sovia Therapy LLC
 - Stacy Foreman, MC, CCC-SLP
 - United Cerebral Palsy of Central PA Inc.
 - Western PA School for the Deaf
- FY 2013-14 Early Intervention Amendments to Agreements
 - Jena Vander Velden, MSPT
 - Keystone Service Systems Inc. DBA Keystone Children & Family Services
 - Kimberly Snowden, MS, CCC-SLP
 - Nicole Custer, OTR/L
 - PinnacleHealth Hospitals, Infant Development Program
 - Sovia Therapy LLC
 - Stacy Foreman, MS, CCC-SLP
 - United Cerebral Palsy of Central PA Inc.
- TMB Developmental Therapy & Infant Massage Inc. (IDD)
- Quest Inc. (IDD)

e. **Agreement for Public Safety**

- Tower Services Unlimited – Shippensburg Shelter Repairs

f. **Agreements for Aging and Community Services**

- CONTACT Helpline
- Addendum 3 with Allied Attorneys
- Carlisle Family YMCA
- George Branscum, MD

- Beverly Christ, RN
- Language Line Services
- Movement Arts Institute
- Julie C. McGreevy
- Philips Lifeline, Inc.
- On-Line Publishers, Inc.
- Carlisle Cares
- Central PA Food Bank
- Adult Day Activities Center Renewal – Messiah Lifeways Community Support Services
- Adult Day Activities Center Renewal – The Arc of Cumberland and Perry Counties
- Domestic Violence Service of Cumberland and Perry Counties-Emergency Shelter Service
- Safe Harbour, Inc.- Bridge Housing

Home Support and Personal Care Service Contracts:

- In Your Home Care
- Heritage In Home Care
- UCP Central PA, Inc.
- Senior Helpers
- ALMA Health, LLC dba MedStaffers
- VNA Private Duty, Inc.
- Angels on Call, Ltd.

Amendments to Senior Citizens Contracts:

- Big Spring Senior Center
- East Pennsboro Township Commissioners
- VNA-West Shore Senior Center
- Messiah Lifeways – Shippensburg Senior Center
- The Salvation Army Senior Center
- Messiah Lifeways (Mechanicsburg Senior Center)

g. **Agreements for Children & Youth Services**

- Pressley Ridge
- Jennifer Bush Archer, Esquire
- United Methodist Home for Children Residential Care, Inc.
- Families United Network, Inc. – FY 2013-14
- Families United Network, Inc. – FY 2014-15
- CONCERN – Professional Services for Children, Youth and Families
- Diakon Lutheran Social Ministries
- Lancaster County Youth Intervention Center

Amendments to Agreements for Children & Youth Services:

- NHS Youth Services, Inc. – Building Bridges
- NHS Youth Services, Inc. – Extend 2013-14 Rates to 2014-15
- Drug and Alcohol Rehabilitation Services, Inc.
- COBYS Family Services, Inc.
- The Bair Foundation of Pennsylvania, Inc.

- Family Care for Children & Youth, Inc.
 - NHS Pennsylvania
 - George Junior Republic in Pennsylvania
 - Cornell Abraxas Group, Inc. – Cornell Abraxas Academy Detention
 - Cornell Abraxas Group, Inc. – Addendum 2013-14
 - Community Service Group, Inc. – Chariots Program
 - Children’s Service Center of Wyoming Valley, Inc.
 - KidsPeace National Centers, Inc.
- h. **Agreements for Cumberland County Redevelopment Authority**
- Funding Agreements for 2014 Community Development Block Grant (CDBG) and HOME Investment Partnerships Programs
 - Administrative Agreements for the 2014 CDBG and HOME Funds
- i. **Agreement for Finance Department**
- Huggins Actuarial Services
- j. **Agreement for Facilities Department**
- Lease Agreement for Business Central
- k. Extension of Storage Lease for Dickinson School of Law
- l. **Transportation Department – (Kirk Stoner)**
- PennDOT Consolidated Capital Grant Application
- m. PCCD Grant Award for “Cumberland County System Improvement Project”
- n. **Adult Probation**
- Grant-In-Aid Application and Agreement for Improvement of Adult Probation Services

Credit Application: Lynette McCulloch spoke about the Credit Application for Claremont Nursing and Rehabilitation Center with Jeron Electronic Systems for the new rehabilitation unit. Ms. McCulloch requested the Board’s action regarding this matter. Commissioner Hertzler moved to approve the Credit Application for Claremont Nursing and Rehabilitation Center with Jeron Electronic Systems (see attached). Commissioner Eichelberger seconded the motion and it unanimously carried.

Grant Application: Lynette McCulloch spoke about the Durable Medical Equipment (DME) Grant Application to the PA Department of Public Welfare, Office of Long-Term Living. This is for the modification of a CNRC resident’s wheelchair. The Grant amount is \$5,225.07. Ms. McCulloch requested the Board’s action regarding this matter. Commissioner Eichelberger moved to approve the Durable Medical Equipment (DME) Grant Application to the PA Department of Public Welfare, Office of Long-Term Living (see attached). Commissioner Hertzler seconded the motion and it unanimously carried.

Approval of Resolution 2014-20 (Reviewed at the July 17, 2014 Workshop Meeting):
 Commissioner Hertzler moved to approve Resolution 2014-20 Re Budget Adjustments (see attached). Commissioner Eichelberger seconded the motion and it unanimously carried.

Approval of County Policies (Reviewed at the July 17, 2014 Workshop Meeting):

- Cell Phone Use Policy

Commissioner Hertzler moved to approve the Cell Phone Use Policy (see attached). Commissioner Eichelberger seconded the motion and it unanimously carried.

- Fleet Vehicle Maintenance & Safety Policy

The 4.9 item within this policy has been updated since the Board's discussion at the July 17, 2014 Commissioners' Workshop Meeting. Commissioner Cross moved to approve the Fleet Vehicle Maintenance & Safety Policy (see attached). Commissioner Eichelberger seconded the motion and it unanimously carried.

- Controlled Substance Policy

Commissioner Eichelberger moved to approve the Controlled Substance Policy (see attached). Commissioner Hertzler seconded the motion and it unanimously carried.

Approval of Capital Project Requests: (Reviewed at the July 17, 2014 Workshop Meeting):

- Purchase of new server to host both Lawson and Kronos applications

Commissioner Hertzler moved to approve the purchase of new server to host both Lawson and Kronos applications (see attached). Commissioner Eichelberger seconded the motion and it unanimously carried.

- Courtroom 3 Sound/Video System

Commissioner Eichelberger moved to approve the Courtroom 3 Sound/Video System. Commissioner Hertzler seconded the motion and it unanimously carried.

Appointment to the Cumberland Area Economic Development Corporation: Commissioner Eichelberger moved to appoint David L. Swartz to serve a three-year term from August 1, 2014 through August 31, 2017 (see attached). Commissioner Cross seconded the motion and it unanimously carried.

Appointments to the Cumberland County Commission for Women: The terms of the individuals discussed at the Commissioners' Workshop Meeting on July 17, 2014, have been changed from July 21, 2014 through December 31, 2015 to July 21, 2014 through December 31, 2017. Commissioner Cross moved to Appoint the following individuals to serve from July 21, 2014 through December 31, 2017:

- Michelle R. Brode
- Mary deCoen
- Candace M. Neff
- Selena R. Price

Commissioner Eichelberger seconded the motion and it unanimously carried.

Semi-Annual Coroner's Report: Coroner Charlie Hall presented his report to the Board (see attached).

General Disbursement Transfer Authorizations: Commissioner Eichelberger moved to approve the following General Disbursement Transfer Authorizations. Commissioner Hertzler seconded the motion and it unanimously carried.

a.	6/14/14	\$	1,786.87
b.	7/11/14	\$	5,888,862.05
c.	7/11/14	\$	222.50
d.	7/11/14	\$	4,298.25
e.	7/11/14	\$	27,274.77
f.	7/11/14	\$	1,564.25
g.	7/12/14	\$	2,218,141.01
h.	7/17/14	\$	779,319.28
i.	7/18/14	\$	204,264.01

Report of Executive Sessions: Commissioner Cross reported that Executive Sessions were held on July 16, 2014, 2:30 p.m. and July 17, 2014, 10:15 a.m. regarding Personnel Issues.

Other Business: There being no further business before the Board, the meeting adjourned.

Respectfully submitted,

Laurie J. Mazarella
Administrative Coordinator