

BOARD OF COMMISSIONERS' MEETING

AUGUST 7, 2014, 2:00 PM
COMMISSIONERS' HEARING ROOM
COURTHOUSE, CARLISLE, PA

Present: Commissioners Barbara Cross, Jim Hertzler and Gary Eichelberger; Larry Thomas, Chief Clerk; Sandra Moyle, Deputy Chief Clerk/Meetings Manager; Controller Whitcomb; Keith Brenneman, Solicitor; Roxanne Lehman, Paralegal; Holly Sherman, Human Resources; Mary Brokans, Controllers Office; Jonelle Darr, Library System; John Bitner, Vector Control; John Gross, Treasurer; Daniel Walmer, The Sentinel and Roger Quigley, The Patriot News.

Call to Order: Chairman Cross called the meeting to order and led the Pledge of Allegiance to the Flag.

Roll Call: Commissioner Cross, Hertzler and Eichelberger were present.

Public Comment: None.

Approval of Minutes: Commissioner Hertzler moved to approve the minutes of July 17, 2014 and July 21, 2014. Commissioner Eichelberger seconded the motion and it unanimously carried.

Personnel Transactions: Commissioner Hertzler moved to approve the Personnel Transactions (see attached). Commissioner Gary seconded the motion and it unanimously carried.

West Nile Virus Update: John Bitner updated the Board on the West Nile Virus Control Program (see attached power point presentation). No human cases have been reported this year.

Contracts/Grants: Commissioner Eichelberger moved to approve the following Contracts and Grants that were reviewed at July 31, 2014 Workshop Meeting. Commissioner Hertzler seconded the motion and it unanimously carried.

- a. **District Attorney Office**
 - Submission of Grant Application to PA Department of Transportation to Assist in DUI Checkpoints and Underage Drinking Law Enforcement
 - Conservative Environmental Services, Inc. – Infectious Waste Disposal
- b. **Library System**
 - Addendum to Agreement between Commonwealth of Pennsylvania Office of Commonwealth Libraries Keystone Recreation Park and Conservation Fund and Cumberland County Commissioners for the Shippensburg Public Library
- c. **Claremont Nursing & Rehabilitation Center**
 - KCI – Extended Warranty Freedom V.A.C.
- d. **Agreements for Drug and Alcohol Commission**
 - 2014-2015 Inpatient Agreements
 - Eagleville Hospital
 - Pyramid Healthcare
- e. **Agreements for MH/IDD**
 - FY 2014-15 Early Intervention Agreements
 - Barbara Weber, MS, CCC-SLP
 - FY 2013-14 Intellectual and Developmental Disabilities
 - Community Services Group, Inc.
 - FY 2014-15 Intellectual and Developmental Disabilities

- Addus HealthCare, Inc. DBA Addus HomeCare
 - AHEDD, Inc.
 - Andventure, Inc. DBA Links 2 Care
 - Angels on Call LLC
 - Aurora Social Rehabilitation Services
 - Benevolent Heart Assisted Living LLC
 - Central PA Supportive Services, Inc.
 - Cumberland County (Transportation Department)
 - Goodwill Keystone Area, Inc.
 - Ken-Crest Services, Inc.
 - Keystone Service Systems Inc. DBA Keystone Human Services Central PA
 - Living Unlimited, Inc.
 - Messiah Lifeways Community Support Services
 - PA Lifesharing LLC
 - Perry County Transportation Authority
 - Riverside Associates PC
 - Skills of Central PA, Inc.
 - The ARC of Cumberland and Perry Counties
 - The Cornerstone Agency of PA, Inc.
 - The Devereux Foundation
 - United Cerebral Palsy of Central PA, Inc.
 - Valley Community Services, Inc.
- f. **Agreements for Aging and Community Services**
- Big Spring Food Bank
 - The Bridge
 - Maxim Healthcare Services, Inc.
 - Addus HealthCare, Inc.
 - The Nutrition Group d/b/a Pittsburgh Companies North, Inc.
 - American Red Cross
- g. **Agreements for Children & Youth Services**
- Richard M. Dracha, ACSW, LSW, Agape Associates
 - Appalachian Youth Services, Inc.
 - Alternative Rehabilitation Communities, Inc.
 - York County Youth Development Center
 - Language Services Corporation, Inc. – Interpretalk
 - The Glen Mills Schools – Residential / Restitution Programs
- h. **Adult Probation & Parole**
- BI, Inc. – Extended Warranty & Support Services
- i. **Finance Department**
- Liquid Fuels Agreements
 - Proposal with HRG for Engineering Services for Kunkle Bridge and Bernheisel Bridge
 - Proposal with HRG for Engineering Services for Hertzler Bridge
 - Associate Products Services, Inc. – Bishop Bridge
 - HRG Part 1-Preliminary Engineering Time Extension – Craighead Bridge
- j. **Enterprise Resource Planning**
- Business Software, Inc. - Renewal
- k. **Human Resources Department**
- Service Agreement with Inservco Insurance Services, Inc.

- l. **Domestic Relations Office**
 - Value Payment Systems
- m. **Transportation Department**
 - Federal Fiscal Year 2014 Certifications and Assurances for Federal Transit Administration Assistance Programs

Authorize Advertising: Commissioner Eichelberger moved to approve Authorizing Advertising for the Request for Proposals for a Facilitator/Consultant to Support and Facilitate a Consensus Building Process Between the Cumberland County Commissioners and the Cumberland County Library System for Library Services that was Reviewed at the July 31, 2014 Workshop. Chairman Cross seconded the motion for further discussion. There was discussion regarding if there has been any discussion regarding in-kind overture from an agency or individual to facilitate a consensus for sustainability. Chief Clerk Thomas stated the current library-funding stream would be reviewed for its funding equitableness and if there are other funding streams possibly from the local level. There were no discussions at the CCAP Conference regarding any resolutions to restore additional funding to the libraries.

Two changes to the RFP, pg. 11 para H.1), pg. 13, J.a)1), and sunshine open sessions, 2 have been added to the RFP. There was discussion regarding the past Library agreement. The results of the study should conclude a consensus to issues and a restructuring for the next 3 years. If the cost exceeds \$7,500.00, there is language in the RFP to provide rationale for the additional costs. It was suggested that a question be posed to the voters if they agree with a tax increase to support the County Libraries. There was discussion that the Board come up with a consensus for the Library Board's future and explore other funding sources. The vote unanimously carried.

Corporate Banking Resolution: John Gross reviewed the Approval of Corporate Banking Resolution between Cumberland County and Metro Bank. The Resolution is for purchasing of two investments from Metro Bank. Chairman Cross moved to approve the Corporate Banking Resolution between Cumberland County and Metro Bank. Commissioner Eichelberger seconded the motion and it unanimously carried.

COLA: Chairman Cross moved to Approve the Issuance of the COLA that was reviewed at the July 31, 2014 Workshop. Commissioner Hertzler seconded the motion and it unanimously carried.

General Disbursement Transfer Authorizations: Commissioner Eichelberger moved to approve the General Disbursement Transfers that were reviewed at the July 31, 2014 Workshop Meeting. Commissioner Hertzler seconded the motion and it unanimously carried.

a.	7/25/14	\$ 3,251,913.11
b.	7/26/14	\$ 2,003,876.08
c.	7/28/14	\$ 383.34
d.	7/28/14	\$ 10,367.82
e.	7/28/14	\$ 449.75
f.	7/28/14	\$ 1,723.75
g.	7/29/14	\$ 913.10
h.	8/01/14	\$ 170,098.05

Monthly Reports: Chairman Cross moved to approve the monthly reports for Prothonotary; Clerk of Courts; Veterans Affairs; Recorder of Deeds; Recycling & Waste Authority. Commissioner Eichelberger seconded the motion and it unanimously carried.

Executive Session: Report of Executive Session: July 31, 2014 at 10:50 AM and August 6, 2014 at 3:00 PM Re: Personnel Issues and Potential Litigation.

Other Business: Commissioner Hertzler mentioned the August 6, 2014 Finance Meeting regarding the SANProject funding come from the Records Improvement Funds. He asked that discussion regarding funding the Project be added to the next Records improvement meeting agenda.

There being no further business to come before the Board, the meeting adjourned at 2:53 PM.

Respectfully Submitted,

Jennifer Crum
Administrative Assistant