

**CUMBERLAND COUNTY
COMMISSIONERS' WORKSHOP MEETING**

**AUGUST 28, 2014 – 9:00 AM
COMMISSIONERS' HEARING ROOM
COURTHOUSE, CARLISLE, PA**

Present: Commissioners Barbara Cross, Jim Hertzler and Gary Eichelberger; Larry Thomas, Chief Clerk; Sandra Moyle, Deputy Chief Clerk/Meetings Manager; Al Whitcomb, Controller; Keith Brenneman, Solicitor; Roxanne Lehman, Paralegal; Lynette McCulloch, Finance; Mick Burkett and Holly Sherman, Human Resources; Lisa Weaver, Controller's Office; Michelle Seibert, Victim Services; Beth Chornak, ERP; Wendy Hoverter, Nikki McElwee, Lisa Reider, Children and Youth; Sue Carbaugh, MH/IDD; Penny Brown, Elections; Wendy Sheaffer, Aging and Community Services; Kirk Stoner, Planning; Ted Wise, Department of Public Safety; Justin Miller, Recycling & Waste; Melissa Calvanelli, Court Administrator; Rebekah Finkey, IP Programs; Jonathan Bowser, CAEDC; Daniel Walmer, The Sentinel; Amanda St. Hiliare, Channel 27 TV News; Bob Gill, East Pennsboro Township; Wayne Trotta, Citizen.

Call to Order: Chief Clerk Thomas called the meeting to order and led the Pledge of Allegiance to the Flag.

Public Comment: None.

Children & Youth Fiscal Budget: Necole McElwee and Lisa Reider presented the second half the Children & Youth Services Needs Based Plan & Budget FY 2015-2016 submission.

Letter of Support: Jonathan Bowser reviewed the request for a Letter of Support through the Cumberland County Industrial Development Authority (CCIDA) for an application submission to the Multi-Modal Transportation Fund. It is for the Summerdale Project in East Pennsboro Township and the grant funding request is for \$2.9 million (see attached). Commissioner Hertzler requested a motion to approve the Letter of Support. Commissioner Eichelberger seconded and the motion unanimously carried.

Contracts/Grants: (Sandy Moyle)

- a. **Claremont Nursing & Rehabilitation Center** Lynette McCulloch reviewed the following:
 - Shred-It - *No increase*
- b. **Bureau of Elections** Penny Brown reviewed the following:
 - Penske Truck Leasing – *No Increase*
- c. **Aging and Community Services** Wendy Sheaffer reviewed the following:
 - Salvation Army Food Bank
 - Mt. Holly Springs Church of God Good Bank
 - Precise Point, Inc. d/b/a Unique Aid Home Health Care - *Russian Interpreter*
 - Central PA Food Bank

- VNA of Central Pennsylvania, Inc.
 - East Pennsboro Township
 - Addendum to Agreement with Domestic Violence Services of Cumberland & Perry Counties - *\$7,000 revenue increase*
 - Addendum to Agreement with Safe Harbour, Inc. *\$7,000 revenue increase*
 - Addendum to Agreement with Carlisle C.A.R.E.S. *\$7,000 revenue increase*
- d. **Children & Youth Services** Wendy Hoverter reviewed the following:
- Amendment to Agreement with CONCERN- Professional Services for Children, Youth and Families *No Increase*
 - Amendment to Agreement with The Children's Aid Society of Franklin County *Extension - No Increase*
 - Amendment to Agreement with Family Care Services, Inc. *Extension - No Increase*
 - 2013-2014 Contract with National Mentor Healthcare, LLC d/b/a Pennsylvania Mentor *Extension – No Increase*
 - Amendment to Agreement with National Mentor Healthcare, LLC d/b/a Pennsylvania Mentor for FY 2013-2014 Extending into 2014-2015 *Extension – No Increase*
 - The Conference Center at Central Penn College - *Annual School Meeting - Lunch expense*
 - Addendum to Avanco International, Inc.- *Extends contract and cost is shared with other Counties*
- e. **Agreements for MH/IDD** Silvia Herman reviewed the following:
- FY 2014-2015 Mental Health – *All Renewal Contracts*
 - Aurora Social Rehabilitation Services
 - Cumberland County (Prison)
 - Cumberland County (Transportation Department)
 - Dauphin County MH-ID Program
 - Gregory Knox, MSW, LSW
 - Holy Spirit Hospital of the Sisters of Christian Charity, CMHC
 - Keystone Service Systems Inc. DBA Keystone CMH
 - Living Unlimited, Inc.
 - New Visions, Inc.
 - NHS Steven Center - *New Contract*
 - Pennsylvania Counseling Services, Inc.
 - Perry County (Prison)
 - Perry County Transportation Authority
 - Redevelopment Authority of the County of Cumberland
 - Riverside Associates, PC
 - Thomas James, MS
 - Timothy Sukay, MSW
 - Joanna Karns, MT-BC *Early Intervention Contract*
 - NAMI of Cumberland and Perry Counties
 - Mental Health Association of the Capital Region, Inc.

- UHS of PA, Inc. d/b/a Roxbury Psychiatric Hospital
- f. **Transportation Department** Kirk Stoner reviewed the following:
 - PA Department of Transportation Grant Shared Ride – *For Seniors and Disabled (see attached)*
 - NHS of PA, Inc. Stevens Center – *MH/IDD - Travel Assistance*
- g. **Liquid Fuels** Kirk Stoner reviewed the following:
 - Proposal with HRG Engineering Service for Bishop Road Turnaround – *Additional expenses of approximately \$25,000 for turnaround areas for vehicles and snow removal. Shared cost with York County. Chairman Cross asked if Dirt&Gravel funding could be used for this expense. Kirk Stoner explained those funds are for water run-off.*
- h. **Recycling & Waste Authority** Justin Miller reviewed the following:
 - Submission of Grant Application to PA Department of Environmental Protection – Recycling Performance Grant (Section 904) – *Annual reward program for recycling tons collected from the previous year. Approximately \$100 (see attached).*
- i. **ERP Department** Beth Chornak reviewed the following:
 - RPI Consultants LLC – *Upgrade of Advance scheduler for Kronos. 60 hrs @ \$170/hr. plus two visits – Training and setting up scheduler software in Kronos for Nursing Home.*
- j. **Court Administration** Melissa Calvanelli reviewed the following:
 - Language Line Services, Inc. – *Interpreter on phone during Court or after hours. \$1.15/minute*
- k. **Public Safety** Ted Wise reviewed the following:
 - Submission of Grant Application to Pennsylvania Emergency Management Agency by Public Safety Re Radiation Emergency Response Fund. – *Annual – 100% State funding from License fees from nuclear power plants - \$21,990 (see attached).*
 - Submission of Grant Application to Pennsylvania Emergency Management Agency by Public Safety Re Emergency Management Performance. – *Annual – Federal Funding – 50% salaries/benefits for two employees - \$96,148 (see attached). Chairman Cross moved to approve the grant revenue. Commissioner Hertzler seconded the motion and it unanimously carried. County match*
- l. **District Attorney/Victim Services** Michelle Sibert reviewed the following:
 - Grant Application for the Rights and Services Act (RASA) to provide mandated rights and services to all crime victims in Cumberland County for 2015/2016. – *submission – State funded (see attached).*
- m. **Intermediate Punishment Programs** Rebekah Finkey reviewed the following:
 - Grant Award from PCCD for the Cumberland County Intermediate Punishment Treatment Programs. – *Grant award - \$294,509 – Treatment program and pays full salary/benefits for two Probation Officers (see attached). Commissioner Cross move to accept the Grant Award. Commissioner Hertzler seconded the motion and it unanimously carried.*

Housing & Redevelopment Authority: Approval of Budget Modification request to DCED, for the Emergency Solutions Grant Program (Contract #C000053486) – Rapid Rehousing (see attached). *Commissioner Hertzler moved to approve the budget modification retroactive to August 19th, 2014. Commissioner Eichelberger seconded the motion and it unanimously carried.*

Commissioners' Liaison Reports:

Commissioner Cross:

- Children & Youth is working on their budget.
- Conservation District met Tuesday evening and presented two awards. David Hockenberry received the NoTil Award for 55 Acres. EL Devinbaugh received the Clean Water Award.
- Drug & Alcohol meets next month in Perry County.

Commissioner Hertzler:

- Housing & Redevelopment met Friday, August 15th - Molly Pitcher Hotel Project for senior citizens is in phase two. Shepherds Crossing is waiting for DEP Permit approval. Shippensburg Library granted a third extension.
- Dr. Dara Brousa is interested in serving on the Aging Advisory Board to fill an unexpired term and finish the remaining 2 year term to expire 2017.

Commissioner Eichelberger:

- MH/IDD no August meeting. The Nominating Committee is working on By-Laws and reviewing resumes for Commissioner recommendation.
- Planning will provide their report.
- Library System meeting was last week. A report on the Summer Reading Program was provided. A Survey from participants showed high numbers of attendees. The future of the budget was discussed and also the RFP for a Facilitator. Three bidders have submitted.
- Recycling & Waste's Household Hazardous Waste Event was a success.

Other Business: None

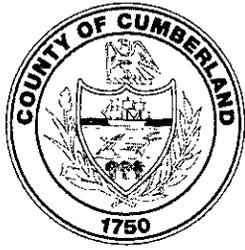
Executive Session Report: Chief Clerk Thomas reported that an Executive Session was held on August 18, 2014 @ 2:25 p.m. Re Personnel Issues.

Executive Session: Chief Clerk Thomas requested an Executive Session Re Personnel Issues & Litigation.

Adjourn: There being no further business to come before the Board, the meeting adjourned.

Respectfully Submitted,

Jennifer Crum, Administrative Assistant



COMMISSIONERS OF CUMBERLAND COUNTY

Barbara B. Cross
Chairman

Jim Hertzler
Vice Chairman

Gary Eichelberger
Secretary

September 2, 2014

Honorable C. Alan Walker, Secretary
PA Department of Community and Economic Development
Commonwealth Keystone Building
400 North Street, 4th Floor
Harrisburg, PA 17120-0225

RE: Multimodal Transportation Fund
WEB Application ID: 8053401 / Single Application ID: 201406201202

Dear Secretary Walker:

Please allow us this opportunity to share our unanimous support for our county Industrial Development Authority's application for Commonwealth Financing Authority (CFA) Multimodal Transportation Funding for infrastructure improvements to help facilitate an important economic development project near the intersection of I-81 and Routes 11 & 15 in East Pennsboro Township.

As way of background, the 49.8 acre "Summerdale property" was previously owned by the Commonwealth for over 100 years and was used as the site of the Department of Agriculture's animal diagnostic laboratory. Plans were advanced during the administration of former Governor Tom Ridge to consolidate all of the state's laboratory facilities at the Summerdale site, but, those plans were later abandoned and the property has been vacant ever since. Subsequently, in an effort to promote the economic development of this prime parcel at the eastern gateway to our county and to place it on the tax rolls, the property was acquired at fair market value from the state via a joint agreement between the Cumberland County Industrial Development Authority (CCIDA) and East Pennsboro Township.

Although an extremely attractive location to developers and end-use private sector interests, with over 20,000 cars passing the property daily, the economic downturn coupled with the cost of necessary transportation infrastructure improvements in the immediate vicinity of the property have, to date, hindered development.

The state's approval of CCIDA's request for multimodal transportation funding is important to help provide the resources for necessary local roadway improvements, pedestrian, bicycle and streetscape improvements, and traffic signalization to safely handle the expected influx in traffic to the site once it is fully developed.

Among other aspects, the project envisions a mixed use development of townhomes, a potential hotel, retail, commercial and recreational facilities, as well as the preservation of the historically significant Longsdorf Home, the birthplace, in 1884, of Enola Miller – whose first name was chosen to name the Pennsylvania Railroad’s flag station at the time and later adopted as the name of the local post office and the surrounding town. This beautiful, historic farmhouse which dates back at least 200 years is being eyed as a potential visitors’ center at the entrance to the Cumberland Valley and/or for the potential, future siting of the local East Pennsboro Historical Society to promote the town’s rich railroad and historical heritage to residents and tourists alike.

In addition to placing this property on the tax rolls, current development plans project the creation of more than 500 temporary jobs and \$24.2 million in compensation during the construction phase of the project. Once complete, the project is expected to result in the creation of 118 new, permanent jobs, and 64 spin off jobs, totaling nearly \$5.97 million in annual compensation while boosting state and local tax revenues by \$803,000 annually.

Again, this is an important project to boost economic development and job creation in our county. As such, we respectfully request the CFA’s approval of our county Industrial Development Authority’s request for funding support for this project from the Multi-Modal Transportation Fund.

Thank you for your consideration of this request.

Sincerely,

CUMBERLAND COUNTY BOARD OF COMMISSIONERS

Barbara B. Cross

Jim Hertzler

Gary Eichelberger

CC: Honorable Patricia H. Vance
Honorable Glen R. Grell
John Kuntzelman, President, East Pennsboro Twp.

Grant Questionnaire

Grant Name	Shared-Ride
Federal or State Grant	State
Direct Federal (great than \$25,000)	No
CFDA#	n/a
Grant Amount	\$743,126
Grant Term	07/01/14 - 06/30/15
Department	Transportation
Responsible for/Who files the Grant	Monica Ayer-Silvious
Grantor	Pennsylvania Department of Transportation
Description	To provide eligible Shared-Ride and Persons with Disabilities clients transportation. 85% of the funding to eligible county residents. Remaining 15% of the fare is paid by another agency or by the client.
County Match	No
Expenditure Based	Yes
Grant/Reimbursement	Monthly payments
Interest	Not specified
Repayment	Not specified
Notes:	- Grant continuation
ARRA Funding	No
Account	650-101010-321420
Account Name	Shared Ride
Contract #	3131 4088

CONTRACT/GRANT SUMMARY FORM
(Non-Lawson Agreements)

Contract Grant X
(check one)

Department: Transportation

Contractor/Grantor: PennDOT

Address: PO Box 3151, Harrisburg, PA 17105

Brief description of Contract/Grant: Shared Ride & PWD grants provide trips to eligible county residents. This grant also has Service Stabilization funds for FY 13-14 winter.

Contract: New Addendum Continuation

If existing:
Contract number:

Contract Amount:

Grant Agreement: New X Addendum Continuation

If existing:
Contract number:

Grant Amount: \$743,126

Changes:
(i.e. location change, services changed, dollar amount changed)

Term: FY 14-15

Termination: July 14-June 15

Department/office comments:

Department head/elected official signature: Jose A. Cook

Date: 8-20-14

Grant Questionnaire

Grant Name	Municipal Recycling Program Performance Grant (Section 904)
Federal or State Grant	State
Direct Federal (great than \$25,000)	n/a
CFDA#	n/a
Grant Amount	Estimated 96.63
Grant Term	(for calendar year 2013)
Department	Recycling & Waste Authority
Responsible for/Who files the Grant	Justin Miller
Grantor	Pennsylvania Department of Environmental Protection
Description	Monetary reward for residential and commercial tons recycled.
County Match	No
Expenditure Based	No
Grant/Reimbursement	Grant
Interest	Not specified
Repayment	Not specified
Notes:	
ARRA Funding	No
Account	265-101410-321220
Account Name	Performance Grant Section 904
Contract #	4671

CONTRACT/GRANT SUMMARY FORM
(Non-Lawson Agreements)

Contract Grant
(check one)

Department: Recycling & Waste

Contractor/Grantor: PA Department of Environmental Protection

Address: Bureau of Waste Management, Division of Waste Minimization and Planning, Harrisburg PA

Brief description of Contract/Grant: 904, Act 101 Recycling Performance Grant.

This annual grant rewards municipalities for their recycling efforts. Using a Recycling Performance

Grant formula, monetary rewards are calculated for residential and commercial tons recycled.

Contract: New Addendum Interim Temporary Continuation

If existing:

Contract number: _____

Contract Amount: _____

Grant Agreement: New Addendum Continuation

If existing:

Contract number: _____

Grant Amount: Estimated to be \$96.63

Changes: None

(i.e. location change, services changed, dollar amount changed)

Term: Calendar Year 2013

Termination: _____

Department/office comments: This is a performance grant that does not require any expenditures.

Department head/elected official signature: 

Date: 8-20-2014

Grant Questionnaire

Grant Name	Radiation Emergency Response Fund (RERF) Grant
Federal or State Grant	State
Direct Federal (great than \$25,000)	No
CFDA#	n/a
Grant Amount	\$21,990
Grant Term	7/1/2014-6/30/2015
Department	Public Safety
Responsible for/Who files the Grant	Eric Hoerner
Grantor	PA Emergency Management Agency (PEMA)
Description	Supports operating/capital expenses to aid in the preparation, response, and recovery of radiological emergencies.
County Match	No. 100% funded.
Expenditure Based	Yes
Grant/Reimbursement	Advance payment (deposited in a separate interest bearing account in a bank or other financial institution insured by the FDIC, FSLIC or equivalent insurer.
Interest	Interest may be used toward completion of project activities.
Repayment	Any funds (principal or interest) not expended or legally obligated in accordance with the County's normal contracting procedures by June 30, 2015 shall be returned.
Notes:	- Grant continuation
ARRA Funding	No
Account	100-181110-327010
Account Name	Capital Grant - Radiological Emergency Response Fund
Contract #	4072

CONTRACT/GRANT SUMMARY FORM
(Non-Lawson Agreements)

Contract Grant
(check one)

Department: Public Safety

Contractor/Grantor: Pennsylvania Emergency Management Agency

Address: 2605 Interstate Drive, Harrisburg PA 17110

Brief description of Contract/Grant: FY13 Radiation Emergency Response Fund (RERF) Grant
agreement that supports operating/capital expenses to aid in the preparation, response, and recovery
of radiological emergencies

Contract: New Addendum Interim Temporary Continuation

If existing:
Contract number: _____

Contract Amount: _____

Grant Agreement: New Addendum Continuation

If existing:
Contract number: _____

Grant Amount: 21,990

Changes: Dollar amount changes from year to year
(i.e. location change, services changed, dollar amount changed)

Term: July 1, 2014 to June 30, 2015

Termination: June 30, 2015

Department/office comments: _____

Department head/elected official signature: 

Date: 8/21/14

Grant Questionnaire

Grant Name	Emergency Management Performance Grant
Federal or State Grant	Federal
Direct Federal (great than \$25,000)	No
CFDA#	97.042
Grant Amount	\$96,148
Grant Term	10/01/13 - 12/31/2014
Department	Public Safety
Responsible for/Who files the Grant	Claudia Garner
Grantor	PEMA
Description	Used to support personnel costs (salaries & benefits) for approved staff positions.
County Match	Yes (equal to or greater than the federal share)
Expenditure Based	Yes
Grant/Reimbursement	Reimbursement (quarterly)
Interest	Not Specified
Repayment	Not Specified
Notes:	- Grant continuation
ARRA Funding	No
Account	100-181110-320010
Account Name	Emergency Management Performance Grant
Contract #	4073

CONTRACT/GRANT SUMMARY FORM
(Non-Lawson Agreements)

Contract Grant
(check one)

Department: Public Safety

Contractor/Grantor: Pennsylvania Emergency Management Agency

Address: 2605 Interstate Drive, Harrisburg PA 17110

Brief description of Contract/Grant: FFY14 Emergency Management Performance Grant

agreement that supports personnel costs (salary & benefits) for the approved staff positions

(E.Hoerner and T.Wise) for our dept. It involves a federal share with the county providing an amount

equal to or greater than the federal share.

Contract: New Addendum Interim Temporary Continuation

If existing:

Contract number: _____

Contract Amount: _____

Grant Agreement: New Addendum Continuation

If existing:

Contract number: _____

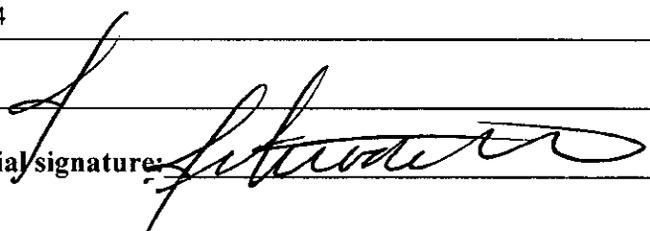
Grant Amount: \$96148

Changes: Dollar amount changes from year to year
(i.e. location change, services changed, dollar amount changed)

Term: October 1, 2013 through December 31, 2014

Termination: December 31, 2014

Department/office comments: _____

Department head/elected official signature: 

Date: 8/21/14

Grant Questionnaire

Grant Name	RASA (Rights and Services Act)
Federal or State Grant	State
Direct Federal (great than \$25,000)	n/a
CFDA#	n/a
Grant Amount	\$179,048
Grant Term	1/1/2015 - 12/31/2016
Department	Victim Services
Responsible for/Who files the Grant	Program reports - Donna VandeMortel Fiscal reports - Susan Wingert
Grantor	PCCD
Description	To provide mandated rights and services to all crime victims in Cumberland County.
County Match	No
Expenditure Based	Yes
Grant/Reimbursement	Reimbursement (salary, travel/training, office supplies, printing)-Quarterly
Interest	Not specified
Repayment	Not specified
Notes:	- Grant continuation
ARRA Funding	No
Account	
Account Name	
Contract #	4074

CONTRACT/GRANT SUMMARY FORM
(Non-Lawson Agreements)

RECEIVED
AUG 21 2014
BY: 4074

Contract Grant
(check one)

Department: District Attorney's Office

Contractor/Grantor: PCCD

Address: _____

Brief description of Contract/Grant: The Rights and Services Act grant provides Victim Service
Division of the DA's Office with the monies to provide services to crime victims mandated by law.

Contract: New Addendum Interim Temporary Continuation

If existing:
Contract number: _____

Contract Amount: _____

Grant Agreement: New Addendum Continuation

If existing:
Contract number: _____

Grant Amount: \$179,048.00

Changes: this is a decrease from the 2013 - 2014 RASA grant
(i.e. location change, services changed, dollar amount changed)

Term: 1/1/2015 - 12/31/2016

Termination: _____

Department/office comments: THIS APPLICATION REPRESENTS A NEW YEAR FOR SAME GRANT JMK

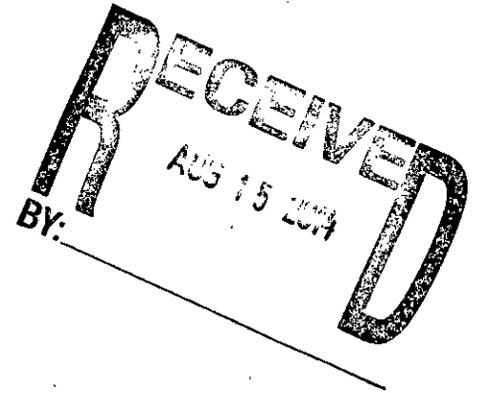
Department head/elected official signature: Guine M. Keating for D.J.F.

Date: 8/21/14



pennsylvania

COMMISSION ON CRIME
AND DELINQUENCY



August 12, 2014

Cumberland County Commissioners
Courthouse, Room 200
One Courthouse Square
Carlisle, Pennsylvania 17013-3323

Dear Commissioners:

I am pleased to inform you that the Pennsylvania Commission on Crime and Delinquency approved your application for state Intermediate Punishment Treatment Programs funds. Your award is as follows with special condition(s) listed at the end of this letter:

Subgrant Number: 2014-IP-ST-25408
(Use on all correspondence)
Project Title: "Cumberland County Intermediate Punishment Programs"
Project Period: 7/1/2014 - 6/30/2015
Award: State Funds: 2014-IP: \$294,509.00

Implementation of the project must commence within 60 days of the effective start date or written notification should be given to the Commission stating reasons for failure to begin on the anticipated start date. Projects not operational within 90 days require an additional written statement explaining the delay. Where warranted, the Commission may extend the implementation date further; however, it retains the right to cancel any project not implemented in 90 days rather than approve the extension. The award does not obligate the Pennsylvania Commission on Crime and Delinquency to fund this project beyond the current period.

This subgrant is hereby offered to you on the condition that you comply in administering your program, with all the representations contained in your application, as amended, including the Standard Subgrant Conditions that have been incorporated by reference and with the special condition(s) listed at the end of this letter. The current version of PCCD's Standard Subgrant Conditions (Revised September 2012) is available at www.pccd.state.pa.us under the Grant Information link.

Your prompt attention to any condition(s) requiring action on your part will ensure the timely release of subgrant funds, however, failure to satisfy those condition(s) may result in cancellation of this subgrant.

The reporting requirements for this subgrant may be found by navigating to the Reporting Requirements page under the Project tab in Egrants. Failure to follow the reporting requirements may cause an interruption in receipt of subgrant funds.

The award of this subgrant will become effective when an appropriate officer of your organization accepts it by signing and returning one copy of this letter to PCCD, Attention: Grants Management.

It is vital for project staff to review the Applicant's Manual to ensure that this program will be conducted in accordance with all guidelines. Questions regarding subgrant matters will be welcomed by our staff. If you have programmatic questions, please contact Ms. Karri Hull at (717) 265-8496 or email c-khull@pa.gov. Should you have fiscal questions, please contact Mr. Gregory J. Harhigh at (717) 265-8506 or email gharhigh@pa.gov. They may also be reached toll-free at 1-800-692-7292. The Commission and its staff wish you success in conducting this project.

Sincerely yours,



Derin Myers, Director
Office of Financial Management and
Administration

CC: Ms. Rebekah M. Finkey
Ms. Evelyn Reese

SPECIAL CONDITION(S)

This award is subject to compliance with the following condition(s), in addition to the applicable Standard Subgrant Conditions that have been incorporated by reference:

- (1) The 2014 fiscal year funds for this subgrant award are conditioned upon PCCD's receipt of sufficient appropriation in the 2014 state fiscal year.
- (2) By accepting this award, the County agrees: to operate the program in conformance with County Intermediate Punishment (CIP) and treatment-based CIP program standards and funding guidelines; to only use State funds for providing services to non-violent eligible offenders sentenced to County Intermediate Punishment, who would otherwise have been sentenced to a period of incarceration under Levels 3 & 4 of the Pennsylvania's Sentencing Guidelines, and; provide the required program data within PCCD's Intermediate Punishment Data Collection System and Egrants. Failure to comply with these provisions will result in the loss of State funds.
- (3) Please be advised that any unexpended funds returned to PCCD at the expiration of the approved project period (July 1, 2014 through June 30, 2015) could impact future allocations/awards to your county project.

ACCEPTED ON BEHALF OF THE SUBGRANTEE:

(Name) (Title)

(Name) (Title)



Donna Maurice
Homeless and Special Needs Coordinator

August 13, 2014

Madra Clay
DCED
Commonwealth Keystone Building
400 North St, 4th Floor
Harrisburg p 17120 -0225

Re: ESG Contract #C000053486

Madra,

We are requesting a budget modification to our above referenced ESG grant.

We are requesting to move \$315.87 from the financial assistance line item to the rental assistance line item. We had three families remaining in the Rapid Re-housing program for the month of August. We paid rent for 20 days in August (grant end) for these families. Additionally, on invoice #5 we requested a reimbursement of \$645.00 for a tenant rent. That amount should have been \$845.00, which is the amount we paid out. Therefore, we will need to request an additional \$200.00 in rental assistance on our next invoice.

I have attached the budget revision for your review. Please note that per our conversation on June 4, 2014 we are also changing our match source from HAP to Shelter + Care and West Shore SHP, both housing programs. During that conversation, you advised us that we only needed to provide a memo indicating the change in match source.

If you have any questions or need additional information please contact me or Kate Molinaro. Thank you for consideration of our request.

Sincerely,

A handwritten signature in black ink that reads "Donna Maurice". The signature is written in a cursive style and is positioned above the printed name "Donna Maurice".

better places, better lives

114 N. Hanover St. • Carlisle PA 17013 • dmaurice@cchra.com

CUMBERLAND COUNTY HOUSING AUTHORITY

P 717-249-1315 ext 147 F 717-249-4071





MEMORANDUM

Donna Maurice
Homeless and Special Needs Coordinator

A handwritten signature in black ink, appearing to read "Donna Maurice".

TO: Commissioners of Cumberland County

RE: Revision to DCED Contract C000053486

DATE: August 19, 2014

On October 19, 2012, Cumberland County entered into Contract C000053486 with the PA Department of Community and Economic Development (DCED) to perform Rapid Rehousing activities throughout the County. The Cumberland County Redevelopment Authority, acting as administrator for DCED Contract C000053486, is requesting approval to revise the DCED contract budget.

The revision would move \$315.87 from the Financial Assistance line item and add it to the Rental Assistance line item under Rapid Rehousing activities. These funds would be used to pay rent from August 1, 2014 to August 20, 2014 for the consumers remaining in this program. The grant end date is August 20, 2014 so we can only pay partial rent for this month.

A revised budget is enclosed for your reference. Please contact Donna Maurice at the Redevelopment Authority (249-0789 ext. 147) should you have any questions.