

## **PRISON BOARD MEETING**

**August 18, 2014, 10:00 AM**  
**Commissioners' Hearing Room**  
**Courthouse, Carlisle, PA**

**Present:** Commissioners Barbara Cross and Jim Hertzler; Larry Thomas, Chief Clerk; Deputy Chief Clerk, Sandra Moyle; Al Whitcomb, Controller; Ronald Anderson, Sheriff; Dave Freed, District Attorney; Earl Reitz, Warden; Mike Carey, Deputy Warden Treatment; Jeff Ilgenfritz, Deputy Warden Security; and John Lopp, Facilities Management.

**Call to Order:** Chairman Whitcomb called the meeting to order.

**Public Comment:** Chairman Whitcomb asked if there was any public comment. There was none.

**Approval of Minutes:** Commissioner Hertzler moved to approve the Minutes of July 28, 2014. Commissioner Cross seconded the motion and it unanimously carried.

**Commissary Report:** District Attorney Freed moved to accept the Commissary Report (see attached). Sheriff Anderson seconded the motion and it unanimously carried.

**Expenditure Sheets:** Sheriff Anderson moved to accept the Prison Expenditure Sheets and Central Processing Expenditure Sheets for July 2014 (see attached). Commissioner Cross seconded the motion and it unanimously carried.

Warden Reitz presented his report (see attached) stating that the current Prison population is 389, with 384 being In-house. The high count was on July 1<sup>st</sup> - 439 and lowest daily count was July 26<sup>th</sup> - 394. There were 47 inmates enrolled in the Work Release Program for the month of July and 11 inmates were removed from the Program for disciplinary reasons. There were 32 inmates enrolled in the Inmate Worker Program, six inmates enrolled in the Outmate Trustee Program, and eight inmates enrolled in the Community Work Crew (CWC). The Community Work Project was Mt. Holly Springs and Penn Township. Warden Reitz reported they are currently holding nine females for Perry County. District Attorney Freed made a motion to accept the Warden's report. Commissioner Cross seconded the motion and it unanimously carried.

Warden Reitz gave an update on the remaining issues with the Prison Expansion/Renovation Project. There were two onsite visits of the problem areas with Crabtree, Rohrbaugh & Associates and they are working with ECI. The second visit, involved a contractor measuring the showers to possibly line them with stainless steel. There was also an onsite tour with Lobar Construction to review problem areas. ECI is bringing in a paint specialist and the contractor who worked on the shower floors. Crabtree, Rohrbaugh & Associates is also communicating with KTA who specializes in forensic studies of construction issues.

Warden Reitz updated the Board regarding a Criminal Justice Planning Team Meeting that was held last week. There was discussion regarding the rehab services that Gaudenzia has provided over the past 20 years for the Prison. Statistics of the services show that evaluations need a quicker turnaround time to meet the needs of the Court System to make their judgment of sentencing.

Warden Reitz informed the Board regarding an inmate who is sending letters to local legislators. There has been misconduct issues with this inmate, which has initiated their retaliation mode to send the complaint letters.

Commissioner Cross made a motion to go into an executive session at 10:18 AM. District Attorney Freed seconded the motion and it unanimously carried.

Commissioner Cross made a motion to authorize advertising for three full-time positions. Judge Peck seconded the motion and it unanimously carried.

There being no further business to come before the Board, the meeting adjourned at 10:23 AM.

Respectfully submitted,

Jennifer Crum  
Administrative Assistant