

**CUMBERLAND COUNTY COMMISSIONERS'
BOARD OF COMMISSIONERS MEETING**

**SEPTEMBER 15, 2014 – 2:00 PM
COMMISSIONERS' HEARING ROOM
COURTHOUSE, CARLISLE, PA**

Present: Commissioners Barbara Cross and Gary Eichelberger; Larry Thomas, Chief Clerk; Sandra Moyle, Deputy Chief Clerk/Meetings Manager; Al Whitcomb, Controller; Keith Brenneman, Solicitor; Roxanne Lehman, Paralegal; Denny Lebo, Clerk of Courts; Lynne Grew, Controller's Office; Mark Adams, IMTO; Mick Burkett, Human Resources; Daniel Walmer, The Sentinel.

Call to Order: Chairman Cross called the meeting to order and led the Pledge of Allegiance to the Flag.

Roll Call: Commissioners Cross and Eichelberger were present.

Public Comment: None

Approval of Minutes: Commissioner Cross moved to approve the Minutes of August 28, 2014 and September 2, 2014. Commissioner Eichelberger seconded the motion and it unanimously carried.

Approval of Personnel Transactions: Commissioner Eichelberger moved to approve the Personnel Transactions (see attached). Commissioner Cross seconded the motion and it unanimously carried.

Approval of Contracts/Grants: Commissioner Eichelberger moved to approve the following Contracts/Grants that were reviewed at the September 11, 2014 Workshop Meeting.

- a. **Aging and Community Services**
 - Big Spring Senior Center, Non-Profit
 - Messiah Lifeways – Shippensburg Center
 - Messiah Lifeways – Mechanicsburg Place
 - The Salvation Army
- b. **Claremont Nursing & Rehab Center**
 - Functional Pathways of Tennessee, LLC
 - Health Network Laboratories
- c. **Children & Youth Services**
 - Children's Home of York, Inc.
 - Common Sense Adoption Services, Inc.
 - Diakon Child, Family & Community Ministries
 - Pennsylvania Counseling Services
 - Pressley Ridge, Inc. Parent Works Program
- d. **Drug and Alcohol Commission**
 - Diakon Lutheran Social Ministries – 14-15 Addendum
 - Daystar Center – 14-15 Halfway House Agreement
 - Community in Schools PA – 14-15 Agreement

e. **MH/IDD**

- FY 2013-2014 Mental Health
 - Cumberland County (Prison)
 - Perry County (Prison)
 - Perry County Transportation Authority
 - Thomas James, MS
- FY 2013-2014 Early Intervention
 - Merle J. Crawford, MS OTRL, LLC
 - PinnacleHealth Hospitals, Infant Development Program
 - Sovia Therapy LLC
 - United Cerebral Palsy of Central PA Inc.
 - Invo HealthCare Associates LLC
 - Joanne Peters, MS, OTR/L
- FY 2013-2014 Intellectual and Developmental Disabilities
 - QUEST, Inc.
- Diakon Child Family & Community Ministries DBA Diakon Family Life Services – FY 2014-2015
- Jena Vander Velden, MSPT
- Cynthia B. Vriens, M. Ed.
- Supports Coordination Organization Annual Qualification Application

f. **Department of Public Safety**

- Annual Hazardous Material Emergency Response Preparedness Report

g. **Facilities Department**

- Addendum to Agreement between Snokes Excavating and Paving, Inc.

h. **Transportation Department**

- Fourth Quarter Medical Assistance Transportation Report

i. **Prison**

- Purchase and Service Contract with Abel Fence LLC
- Health and Safety Institute – Addendum

j. **CASA (Court Appointed Special Advocate)**

- 2014-2015 Federal Work-Study Program Off-Campus Project Agreement

Commissioner Cross seconded the motion and it unanimously carried.

Resolutions: Commissioner Eichelberger moved to approve Resolutions 2014-22 and 2014-23 Re: Budget Adjustments that were reviewed at the September 11, 2014 Workshop Meeting (see attached). Commissioner Cross seconded the motion and it unanimously carried.

Indirect Cost Allocation Plan: Commissioner Eichelberger moved to approve the 2013 Indirect Cost Allocation Plan for Calendar Year 2015 that was reviewed at the September 11, 2014 Workshop Meeting. Commissioner Cross seconded the motion and it unanimously carried.

Capital Project Requests: There were questions presented regarding the Capital Project Request “a.” Clerk of Courts OnBase Imaging Project Revised Submission that was previously discussed at the September 11, 2014 Workshop Meeting. Clerk of Courts’ Denny Lebo spoke about the licenses he has requested. The funds for the new licenses will be paid for out of the Clerk of Courts’ Automation Fund. Clerk of Courts’ Lebo is requesting the Board’s approval for the purchase of up to fifteen licenses at this time. A brief discussion ensued.

Commissioner Eichelberger moved to approve the following Capital Project Requests that were reviewed at the September 11, 2014 Workshop Meeting:

- a. Clerk of Court OnBase Imaging Project Revised Submission
- b. Vector Truck Purchase
- c. IMTO Server 2012 CALs
- d. PTAC Unit Replacements
- e. Replacement of X-ray Machine

Commissioner Cross seconded the motion and it unanimously carried.

Reappointment: Commissioner Cross moved to approve the reappointment of Frank Meehan for a three-year term through November 30, 2017 and Carl Goshorn for a one-year term as alternate to the Capital Resource Conservation and Development Area Council, Inc. Commissioner Eichelberger seconded the motion and it unanimously carried.

Appointment: Commissioner Cross moved to approve the appointment of Carol Madden to the Drug and Alcohol Commission Community Advisory Board for a three-year term through October 31, 2017. Commissioner Eichelberger seconded the motion and it unanimously carried.

General Disbursement Transfer Authorizations: Commissioner Cross moved to approve the following General Disbursement Transfer Authorizations.

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|----|---------|----|--------------|
| a. | 9/05/14 | \$ | 1,702.88 |
| b. | 9/05/14 | \$ | 23,155.94 |
| c. | 9/05/14 | \$ | 1,837,029.64 |
| d. | 9/05/14 | \$ | 1,021.23 |
| e. | 9/12/14 | \$ | 794,092.32 |
| f. | 9/12/14 | \$ | 1,966,436.57 |

Commissioner Eichelberger seconded the motion and it unanimously carried.

Monthly Reports: Commissioner Cross moved to accept the Monthly Reports from the Register of Wills, Prothonotary, Recorder of Deeds, Clerk of Courts and Veterans Affairs. Commissioner Eichelberger seconded the motion and it unanimously carried.

Executive Session: Commissioner Cross reported there was an Executive Session held on September 11, 2014 at 10:50 a.m. Re: Personnel Transactions.

Other Business: None.

Adjourn: There being no further business to come before the Board, the meeting adjourned.

Respectfully Submitted,

Laurie Mazarella
Administrative Coordinator