

**CUMBERLAND COUNTY  
COMMISSIONERS' WORKSHOP MEETING**

**October 9, 2014 – 9:00 AM  
COMMISSIONERS' HEARING ROOM  
COURTHOUSE, CARLISLE, PA**

**Present:** Commissioner Cross, Hertzler, and Eichelberger; Larry Thomas, Chief Clerk; Sandy Moyle, Deputy Chief Clerk/Meetings Manager; Al Whitcomb, Controller; Keith Brenneman, Solicitor; Roxanne Lehman, Paralegal; Lynette McCulloch, Finance; Mick Burkett, Human Resources; Mark Adams, IMTO; John Lopp, Facilities Management; Mary Brokans, Controller's Office; Lisa Reider, Children & Youth; Ron Anderson, Sheriff; Wendy Sheaffer, Aging and Community Service; Megan Silverstrim, Heather Ilgenfritz, and Chris Sechrist, Communications; Charles Bear and Gregory Miller, Adult Probation; John Bitner, Vector Control; Silvia Herman, MH/IDD; Richard Hammond, Law Enforcement Memorial Foundation; Kate Molinaro, CAEDC; Daniel Walmer, The Sentinel; Rodger Quigley, The Patriot News; Amanda St. Hiliare, Channel 27 TV News.

**Call to Order:** Chief Clerk Thomas called the meeting to order and led the Pledge of Allegiance to the Flag.

**Public Comment:** None.

**Employee Recognition:** Chairman Cross recognized Megan Silverstrim for her hard work and Dedication, assisting with the creation of the Law Enforcement Memorial located at the Cumberland County Public Safety Building.

**CDBG Program Budget Modifications:** Kate Molinaro reviewed the Community Development Block Grant Budget. The modifications are to add reduce, or cancel budget for various programs in Shippensburg Borough.

**Contracts/Grants:** Sandy Moyle

- a. **Aging and Community Services Agreements** -Wendy Sheaffer reviewed the following: *2014/2015 amendments with a 2% increase. Adult Day Care Services rate change - increase to \$17.75/Hr. CPARC - \$43/day to \$44/day. PCN – increase to \$4.22 per meal.*
- Maxim Healthcare Services, Inc. – (Addendum)
  - Guberman Companies, Inc. d/b/a Comfort Keepers #116 – (Addendum)
  - ALMA Health, LLC d/b/a MedStaffers – (Addendum)
  - VNA Private Duty, Inc. – (Addendum)
  - Angels on Call, Ltd. – (Addendum)
  - Messiah Lifeways Community Support Services – (Addendum)
  - The Arc of Cumberland and Perry Counties – (Addendum)
  - UCP Central PA, Inc. – (Addendum)
  - Precise Point, Inc. d/b/a Unique Aid – (Addendum)
  - MareKare, LLC d/b/ In your Home Care, Inc. – (Addendum)
  - The Nutrition Group d/b/a Pittsburgh Companies North, Inc. – (Addendum)
  - Susquehanna Seniors LLC d/b/a Senior Helpers – (Addendum)

- b. **Children & Youth Services Agreements** – Lisa Reider reviewed the following: *Extend 2013/2014 into 2014/2015 fiscal budget year.*
  - Bethany Home, Inc. – (Addendum)
  - Adelphoi Village, Inc. – (Addendum)
- c. **Claremont Nursing & Rehab Center Agreements** – Lynette McCulloch reviewed the following:
  - Family Home Medical, Inc. – *2 year contract to rent machine \$30/day if machine is used.*
  - Ernest M. Josef, MD – *Dementia unit Services*
- d. **IMTO** – Mark Adams reviewed the following:
  - CivicPlus – *For upgrade to Civic Plus - \$24,946.00*
- e. **MH/IDD Agreements** – Silvia Herman reviewed the following:
  - FY 2013-2014 Mental Health -
    - Holy Spirit Hospital of the Sisters of Christian Charity, Community Mental Health Center – (Addendum)
    - Keystone Service Systems Inc. d/b/a Keystone Community Mental Health – (Addendum)
    - NHS Stevens Center – (Addendum)
  - FY 2014-2015 Mental Health – reinvestment funds from 2012/2013
    - Redevelopment Authority of the County of Cumberland – (Addendum) – *For development of Sheppard's Crossing, a 35 unit working development. \$476,000 =14% of project.*

There was discussion regarding the number of units available, transportation services, and status of septic permits for the project.

**Resolution:** John Lopp reviewed the Resolution 2014-26 Re: Bids for Sale of County Property of five (5) vehicles. The request is to approve to authorize advertising the Resolution for the sale.

**Change Order:** John Lopp reviewed the Change Order No.1 MSH for the CNRC Rehabilitation Project. *The \$10,900.52 A/C unit is no longer needed. The change order request is for approval to remove expense from the work order and credit the County.*

**Capital Project Requests:**

- a. Adult Probation and Parole Vehicle Purchase – *Chuck Bear and Greg Miller reviewed the purchase of a new Ford Explorer to replace a 2005 vehicle. The repairs on the 2005 are too costly. Probation is requesting approval to purchase a new vehicle. The funds will come from the general fund.*
- b. IMTO Computer Life-cycle – Fall 2014 – *Mark Adams reviewed the routine computer upgrades. A total cost of \$50,889.51 to replace 53 computers and 7 licenses. \$13,128.21 will come from the General fund and \$37,761.30 from other funds.*

**2014 Mosquito Season Presentation** (see attached) – John Bitner presented a power point presentation (see attached). He reviewed statistics and areas that had tested positive for the West Nile virus. He reviewed the timeframe of when and how the virus increases in specific areas. A Billboard regarding West Nile has increased residential concerns of the mosquito

population and virus. He explained how the grant funding is allocated from the State by determining the highest infectious municipalities and counties. Cost estimate per test is approximately \$50/collection.

### **Commissioners' Liaison Reports:**

#### **Commissioner Cross:**

- Children & Youth – Attended a School District Truancy workshop. There will be a Quality Service review process and a two day training for volunteers on October 28<sup>th</sup>.
- Drug & Alcohol Commission met on October 2<sup>nd</sup> and held a new Board Orientation that was conducted by Jack Carrol. There was discussion on recent bills that were passed.
- Commission for Women will meet this evening. On Saturday, October 11<sup>th</sup>, they are hosting a mentoring workshop.
- Criminal Justice Policy Team met on October 2<sup>nd</sup>. There was discussion on the Research Evaluation Align Progress Project that is part of the Juvenile Justice Strategy.
- Planning Department held an Outreach meeting at East Pennsboro Township.
- The Simpson Library held their annual breakfast on October 8<sup>th</sup>.

#### **Commissioner Hertzler:**

- The Executive Committee of the Tri-County Regional Planning Commission met on September 25<sup>th</sup>. They provided their Budget for 2015 to the three Counties, which showed a \$20,171.00 increase to Cumberland County from last year. Perry and Dauphin County are higher due to no Planning Department in their County. In-kind services to Tri-County could replace funding from the County. Grants were awarded from Tri-County's Regional Connections Grant Program. Mt. Holly Springs - \$24,000 for a Street Scape project and South Middleton Twp.- \$47,840 for Cross walks, sidewalks, and streets in Boiling Springs.
- Harrisburg Area Transportation Study Coordinating Committee met on Friday, September 26<sup>th</sup>. PennDOT Representatives announced they are moving forward with a bid for a Rapid Replacement Bridge Project. There are 500 bridges that need replaced that will be included in the bid request.
- Ag Land Preservation Board was cancelled yesterday.
- Attended the Harrisburg Chambers City Address October 8<sup>th</sup>. Mayor Papenfuse of Harrisburg City spoke on the 311 City Call System that will be implemented by the end of the year.
- Attended the Out Reach meeting at East Pennsboro Twp. October 8<sup>th</sup>.
- Attended the Emergency Service Action Panel meeting October 8<sup>th</sup>. There was discussion regarding the transitions at Public Safety's 911.
- A Housing and Redevelopment Authority meeting is to take place October 10<sup>th</sup>.
- An Affordable Housing Trust Fund meeting is to be held on October 14<sup>th</sup>.
- An Aging Advisory Board meeting is to be held on October 17<sup>th</sup>.

#### **Commissioner Eichelberger:**

- Recycling & Waste Department report has been received for September. They will meet on October 27<sup>th</sup>.
- The Library Board will meet on the 20<sup>th</sup>.
- MH/IDD will meet on October 16<sup>th</sup>. This will be the first meeting for the new Board.

- Economic Development Corporation report highlights that on November 12<sup>th</sup> is the 5<sup>th</sup> Annual Tourism Conference. Updates that will be announced are how tourism is going for 2014 and Tourism Grants.
- October 1<sup>st</sup> the Visitors Bureau hosted the Mid-Atlantic Public Relations Alliance Market Place. Today they are hosting a group of Agricultural Journalist in partnership with DCED and Dickinson College.
- Emergency Service Action Panel met last evening. There were very positive comments regarding the corrective action plan to Public Safety issues.
- Planning Commission Board meets next week. There will be a Regionalism Forum held on October 15<sup>th</sup>, 7:00 p.m. at Dickinson College as part of the Clark Forums. Topic will be on Best Practices on Regionalism.

**Report of Executive Sessions:** Chief Clerk Thomas Reported the following Executive Sessions: September 29, 2014, @ 2:45 p.m. Re: Personnel Issues; October 3, 2014 @ 2:00 p.m. Re: Personnel Issues; October 6, 2014 @ 1:30 p.m. Re: Personnel Issues; October 7, 2014 @ 2:00 p.m. Re: Personnel Issues

**Executive Session:** Chief Clerk Thomas Requested an Executive Session Re: Personnel Issues – (No Action To Be Taken).

**Other Business:** Commissioner Cross reviewed a request for a Letter of Support to go to Hampden Township for a Multimodal Grant Application. Commissioner Hertzler mentioned that they are still accepting support letters even though the grant deadline has past.

Commissioner Hertzler questioned a timeframe to expect the first draft of the County's 2015 Budget. He would like an opportunity to review the budget in more detail. Chief Clerk Thomas will discuss with the Finance Department regarding forwarding a draft to the Commissioners and schedule two Wednesday Finance meetings to discuss the 2015 Budget.

**ADJOURN:** There being no further business to come before the Board, the meeting adjourned.

Respectfully Submitted,

Jennifer Crum  
Administrative Assistant