

BOARD OF COMMISSIONERS

OCTOBER 27, 2014

The Cumberland County Board of Commissioners met on Monday, October 27, 2014, at 2:04 p.m., Commissioners' Hearing Room, Courthouse, Carlisle, PA. Present were Commissioners Barbara Cross, Jim Hertzler and Gary Eichelberger; Larry Thomas, Chief Clerk; Sandy Moyle, Deputy Chief Clerk/Meetings Manager; Controller Alfred Whitcomb; Solicitor Keith Brenneman; Denny Lebo, Clerk of Courts; Lisa Grayson, Register of Wills; Tammy Shearer, Recorder of Deeds; Dave Buell, Prothonotary; Robert Dagrosa, Bill Fulton, Controller's Office; Roxanne Lehman, Solicitor's Office; Dana Best, Finance; Mick Burkett, Holly Sherman, Human Resources; Jody Smith, Sheriff's Office; Justin Smith, GIS; Megan Silverstrim, Communications Team; Hannah McLaughlin, Intern, Communications Team; Jonelle Darr, Library System; Rebekah Finkey, CJ Planning and IP Programs; Mark Adams, Adam Green, IMTO; Jonathan Bowser, Shireen Farr, Cumberland Area Economic Development Corporation; Roger Quigley, The Patriot News; Daniel Walmer, The Sentinel.

Call to Order: Commissioner Cross called the meeting to order and led the Pledge of Allegiance to the Flag. Commissioners Cross, Hertzler and Eichelberger were present.

Public Comment: None

Approval of Minutes: Commissioner Hertzler moved to approve the Minutes of October 9, 2014 and October 13, 2014. Commissioner Eichelberger seconded the motion and it unanimously carried.

Approval of Personnel Transactions: Commissioner Hertzler moved to approve the personnel transactions (see attached). Commissioner Eichelberger seconded the motion and it unanimously carried.

Employee Recognition: Bob Dagrosa was recognized for his twenty years of service with the County.

Approval of 2015-2019 Consolidated Plan and 2015 Annual Plan: Commissioner Hertzler moved to approve the 2015-2019 Consolidated Plan and 2015 Annual Plan for CDBG and HOME Programs and Resolution No. 2014-27 (Reviewed at the October 23, 2014 Workshop) (see attached). Commissioner Eichelberger seconded the motion and it unanimously carried.

Approval of Renewal of Capital Blue Cross Employee Medical and Dental Benefits for the Year 2015 (Reviewed at the October 23, 2014 Workshop): Commissioner Hertzler moved to approve the renewal of Capital Blue Cross Employee Medical and Dental Benefits for the Year 2015. Commissioner Eichelberger seconded the motion and it unanimously carried.

Discussion and Action Requested: Approval to move our Disability and Life Programs from Prudential to Lincoln Financial Group: Holly Sherman discussed the Programs. The Lincoln Financial Group offers a two-year contract for short and long-term disability at a lower cost than Prudential. A brief discussion ensued. Commissioner Eichelberger moved to approve the County's Disability and Life Programs be moved from Prudential to Lincoln Financial Group for a two-year contract (see attached). Commissioner Hertzler seconded the motion and it unanimously carried.

Approval of Contracts/Grants: (Reviewed at the October 23, 2014 Workshop): A brief discussion ensued regarding the verification of contract: Tax Assessment/GIS: SDS, Inc. After the discussion concluded, Commissioner Cross moved to approve the following contracts:

- a. **Ageing and Community Services Agreements**
 - Addus Healthcare, Inc. – (Amendment)
 - Heritage in Home Care Services, Inc. – (Amendment)

- Medscope America Corporation
- b. **Assessment**
 - Evaluator Services and Technology, Inc.
- c. **Tax Assessment/GIS**
 - SDS, Inc.
- d. **Bureau of Justice Services Forensic Lab**
 - Stericycle Specialty Waste Solutions
- e. **Children & Youth Services Agreements**
 - Pennsylvania Department of Public Welfare (DPW)
- f. **Claremont Nursing & Rehab Center Agreements**
 - Hershocks, Inc.
- g. **Conservation District**
 - Grant Application with Pennsylvania Association of Conservation Districts
- h. **District Attorney**
 - EGrant Application with PennDOT
- i. **Finance Department**
 - MAXIMUS Consulting Services, Inc.
- j. **Human Resources**
 - Campbell Durrant Beatty Palombo & Miller, P.C.
- k. **MH/IDD Agreements**
 - FY 2014-2015 Early Intervention
 - Leanne Broadbent, MS,CCC-SLP
- l. **Recycling & Waste**
 - Grant Application with Pennsylvania Department of Environmental Protection
Commissioner Eichelberger seconded the motion and it unanimously carried.

Library System/County Commissioner Facilitator: Commissioner Eichelberger moved to approve the recommendation to engage Monica Gould as Library System/County Commissioner Facilitator (Reviewed at the October 23, 2014 Workshop). Commissioner Cross seconded the motion and it unanimously carried.

Offender Remote Continuous Alcohol Monitoring Equipment and Services with BI: Commissioner Eichelberger moved to approve to renew the Agreement Re: Offender Remote Continuous Alcohol Monitoring Equipment and Services with BI Incorporated (Reviewed at the October 23, 2014 Workshop). Commissioner Hertzler seconded the motion and it unanimously carried.

Approval of Capital Project Request: (Reviewed at the October 23, 2014 Workshop):

- a. **Digital Crime Scene/SAN Project**

A brief discussion ensued regarding the two options for distribution of funds for this Capital Project Request. Commissioner Cross moved to approve this Capital Project Request in the amount of \$446,937. Commissioner Hertzler seconded the motion and it unanimously carried.

For the record, Lisa Grayson, Register of Wills, stated at the Records Improvement Committee (RIC) meeting of October 20, 2014, the committee voted to contribute \$130,000 of Records Improvement Committee funds toward the Digital Crime Scene/SAN Project. By State Law, the Board of Commissioners can override the vote of the Records Improvement Committee. Register of Wills, Lisa Grayson, stated she does not agree with the Board of Commissioners' decision to override the vote of the RIC. Prothonotary Buell wished to verify that the amount of \$130,000 was voted for at the RIC meeting of October 20, 2014, and the Board of Commissioners' vote is directly against the recommendations and vote of the other members of the RIC.

After further discussion, Commissioner Cross rephrased her motion to state: Approval of Capital Project Request Digital Crime Scene/SAN Project with the distributed amount as follows:

- \$250,000 Grant
- \$196,095 Records Improvement Committee Funds

Commissioner Hertzler seconded the motion and it unanimously carried.

Approval of Staff Recommendation Re: CAT's 2015 Funding Request (Reviewed at the October 23, 2014 Workshop): A discussion ensued regarding the staff recommendation regarding the CAT's 2015 Funding Request. Commissioner Hertzler moved to table this item. Commissioner Eichelberger seconded the motion and it unanimously carried.

Discussion of Bid Opening and Bid Award for Removal of Existing Sound System and Purchase and Installation of a New Audiovisual System for Courtroom #3 (Reviewed at the October 23, 2014 Workshop):

- Authorize Request for Motion to Select Contractor as Lowest Responsible Bidder for Either Courtroom #3 or Courtrooms #2 and #3
- Authorize Request for Motion to Issue Notice of Award and Authorize Execution of the Contract Subject to the Solicitor's Approval

A brief discussion ensued regarding the ISO Transformer installation cost and other pertinent questions addressed at the October 23, 2014 regarding this bid. Commissioner Eichelberger moved to table this item until further information is obtained. Commissioner Cross seconded the motion and it unanimously carried.

Authorize Advertising for Re-Bid (Reviewed at the October 23, 2014 Workshop): Commissioner Hertzler moved to authorize advertising for Re-Bid for Towing and Light Maintenance and Repair Services for Heavy Duty Recycling Equipment and Vehicles. Commissioner Eichelberger seconded the motion and it unanimously carried.

Authorize Advertising for Re-Bid (Reviewed at the October 23, 2014 Workshop): Commissioner Eichelberger moved to Authorize Advertising for Re-Bid for Heavy Maintenance and Repair Services for Industrial Composting Equipment. Commissioner Hertzler seconded the motion and it unanimously carried.

Approval for a Ghost Hunters Episode to be filmed at the Old Prison (Reviewed at the October 23, 2014 Workshop): A brief discussion ensued. The presented applicable agreement received from the Ghost Hunters Productions, Inc. was discussed as well as the final details of this agreement. County Solicitor Brenneman will review the agreement and the County to receive compensation for any expenses incurred during the filming from the Visitors Bureau. Commissioner Hertzler moved to approve a Ghost Hunters Episode to be filmed at the Old Courthouse and the Old Prison. Commissioner Eichelberger seconded the motion and it unanimously carried.

Reappointment to the Cumberland-Perry Drug and Alcohol Commission Community Advisory Board (Reviewed at the October 23, 2014 Workshop): Commissioner Cross moved to reappointment Ted Foor for a three-year term on the Cumberland-Perry Drug and Alcohol Commission Community Advisory Board. Mr. Foor's term will expire October 31, 2017. Commissioner Hertzler seconded the motion and it unanimously carried.

Appointment to the Commission for Women (Reviewed at the October 23, 2014 Workshop): Commissioner Cross moved to appoint Wendy Zimmerman for a three-year term to the Cumberland County Commission for Women. Commissioner Eichelberger seconded the motion and it unanimously carried. Ms. Zimmerman's term will expire on December 31, 2017.

Library System 2015 Summer Reading Program Impact: Jonelle Darr reported on the details of the reading program impact. It was a record-setting year with 7,541 children registered for the summer reading

program. This is a six percent increase in overall registrations from 2013. Eighty-six percent of parents surveyed stated that the summer reading program helped their child enjoy reading more (see attached).

Quarterly Presentation of the Cumberland Area Economic Development

Corporation/Cumberland Valley Visitors Bureau: Jonathan Bowser and Shireen Farr presented their quarterly presentation of the Cumberland Area Economic Development Corporation/Cumberland Valley Visitors Bureau. Ms. Farr spoke about marketing and public relations updates. The Tourism Conference will be held on November 12, 2014. Mr. Bowser discussed the County's business retention and expansion, the redevelopment and reuse, business attraction and site selection and return on investment (see attached).

Discussion of Salary Ordinance for Elected Officials:

There was further discussion regarding the Consumer Price Index (CPI) an increase based on the CPI which cannot be more than 4% or less than zero. The Cost of Living Allowance (COLA) was also addressed. Further discussion ensued regarding the following topics:

- Comparison of Benchmark Counties Elected Officials' Salaries
- Consumer Price Index (CPI)
- Schedule a November 18, 2014 special public evening meeting at 7:00 p.m. in the Jury Assembly Room (will be approved at a future Board meeting).

General Disbursement Transfer Authorizations:

a.	10/04/14	\$ 1,046.99
b.	10/17/14	\$ 5,493,118.43
c.	10/17/14	\$ 11,460.48
d.	10/17/14	\$ 531,194.07
e.	10/17/14	\$ 2,438,616.65
f.	10/18/14	\$ 2,162,315.91
g.	10/24/14	\$ 79,391.30

Commissioner Hertzler moved to approve the General Disbursement Transfer Authorizations. Commissioner Eichelberger seconded the motion and it unanimously carried.

Acceptance of Monthly Reports: Commissioner Cross moved to accept the monthly reports of the Conservation District, Prothonotary and Coroner. Commissioner Hertzler seconded the motion and it unanimously carried.

Report of Executive Session: Commission Cross reported that Executive Sessions were held on October 23, 2014 at 11:05 a.m. Re: Personnel Issues.

Other Business: Mark Adams wished to verify that the second part of Agenda Item Number 13 - Approval of Project Modification Request for Grant #24081 and the SAN (Cloud) Project from PCCD has been approved. Commissioner Hertzler moved to approve the Project Modification Request for Grant #24081 and the SAN (Cloud) Project from PCCD. Commissioner Eichelberger seconded the motion and it unanimously carried.

There being no further business before the Board, the meeting adjourned.

Respectively Submitted,

Laurie Mazarella
Administrative Coordinator