

## BOARD OF COMMISSIONERS MEETING

DECEMBER 8, 2014

The Cumberland County Board of Commissioners met on Monday, December 8, 2014 at 2:04 p.m., Commissioners' Hearing Room, Courthouse, Carlisle, PA. **Present:** Commissioners Barbara Cross, Jim Hertzler, Gary Eichelberger; Deputy Controller, Bob Dagrosa; Larry Thomas, Chief Clerk; Sandy Moyle, Deputy Chief Clerk/Meetings Manager; Tammy Shearer, Recorder of Deeds; Keith Brenneman, Solicitor; Roxanne Lehman, Solicitor's Office; Mike Clapsadl, Controller's Office; Kirk Stoner, Planning; Dana Best, Tammy Bender, Ron Snow, Finance; Lynette McCulloch, Finance/CNRC; Mick Burkett, Human Resources; Mark Adams, IMTO; Bob Shively, Public Safety; Melissa Horner, Mike Hinkle, Collections Specialist Unit; Helen Schultz, CNRC; Heather Ilgenfritz, Megan Silverstrim, Hannah McLaughlin, Intern; Communications Team; Dr. Barbara Denison, Dr. Holly Hoffman, Mary Deitch, Elaine Livas, Pat Craig, Angie McKee, Rick Rovegno, Vince DiFilippo, Marlin Yohn, Sr.; Roger Quigley, The Patriot News; Daniel Walmer, The Sentinel.

**Call to Order:** Commissioner Cross called the meeting to order and led the Pledge of Allegiance to the Flag.

**Roll Call:** Commissioners Barbara Cross, Jim Hertzler and Gary Eichelberger were present.

**Public Comment:** Carlisle citizen, Rick Rovegno, discussed Cumberland County's 2013 data regarding its population, Real Estate Tax and Per Capita Tax. Cumberland County has the lowest Per Capita Tax in the amount of \$201.30, in comparison to eleven other third-class Counties in Pennsylvania (see attached). Mr. Rovegno would like to meet with the Commissioners to discuss the County's tax rate as well as the County's land uses: farmland, open space and developed space.

**Press Release & Special Recognition of 9-1-1 Dispatcher:** The Board of Commissioners presented Melissa Horner with a Certificate of Special Recognition and the Life Saver Pin for her life savings efforts on October 20, 2014 (see attached).

**Special Recognition of Cumberland County Women's Commission: Women Making a Difference:** The Board presented Mary Deitch, Angie McKee, Elaine Livas, Dr. Holly Hoffman and Pat Craig with Certificates of Special Recognition (see attached). Dr. Barbara Denison, Chairman of the Cumberland County Women's Commission, also presented plaques to the recipients on behalf of the Cumberland County Commission for Women.

**Approval of Minutes:** Commissioner Hertzler moved to approve the minutes of November 6, 10, 20 and 25, 2014. Commissioner Eichelberger seconded the motion and it unanimously carried.

**Approval of Personnel Transactions:** Commissioner Hertzler moved to approve the Personnel Transactions (see attached). Commissioner Eichelberger seconded the motion and it unanimously carried.

### **Presentation & Discussion of Marketing Plan for CNRC \*Action Requested:**

Chief Clerk Thomas, Helen Schultz and Megan Silverstrim discussed the \$15,000 marketing plan for the new Claremont Rehabilitation Facility. The 39-unit facility will open in January 2015 (see attached). A brief discussion ensued throughout the presentation. Commissioner Hertzler moved to approve the Marketing Plan for CNRC. Commissioner Cross seconded the motion and the motion carried with Commissioner Eichelberger voting no.

**2015 Budget:** Commissioner Hertzler spoke about the 2015 Budget. Commissioner Hertzler moved to alter the Budget by a modest adjustment downward of one-tenth of one percent cutting the proposed \$75,292,033.00 budget by \$376,460.00 to \$74,792,033.00. The motion died for lack of a second.

Commissioner Hertzler moved to reduce the \$1,000,000.00 operating contingency by \$100,000.00 to \$900,000.00 and the wage and benefit contingency for new hires by \$100,000.00 from \$500,000.00 to \$400,000.00. The motion died for lack of a second.

Commissioner Hertzler moved to adjust the 2015 Budget. The 2015 County Budget anticipates that the County's certification will be \$300,077.00 in County matching funds for the Agricultural Conservation Easement Program

for the 2015 program year. Funding for the County match will be derived from an allocation of \$100,000.00 from the County's property tax-supported General Fund Revenues, \$100,000.00 from Act 13 Marcellus Shale Revenues, \$50,000.00 for Clean and Green holdback revenues, \$41,827.00 from Hornbaker IPA and \$8,250.00 in private donations. Also, his motion includes \$100,000.00 for the CAEDC and the Redevelopment Authority as follows: \$40,000.00 to CAEDC for business attraction, expansion and retention efforts; \$10,000.00 for the Redevelopment Authority's Downtown Redevelopment Coordinator including an additional \$400.00; and \$50,000.00 for both CAEDC and the Redevelopment Authority for the creation of a new commercial property revitalization program. The motion died for lack of a second.

**Approval of Resolution 2014-30 Adopting the 2015 Budget:**

Commissioner Cross moved to approve Resolution 2014-30 Adopting the 2015 Budget (*see attached*). Commissioner Eichelberger seconded the motion. After a brief discussion, the motion unanimously carried.

**Adoption of Ordinance 2014-4 Setting the 2015 Tax Rate:** Commissioner Cross moved to adopt Ordinance 2014-4 Setting the 2015 Tax Rate (*see attached*). Commissioner Hertzler seconded the motion and it unanimously carried. **A Roll Call Vote was taken:** Commissioner Cross, aye, Commissioner Hertzler, aye, Commissioner Eichelberger, aye. The motion unanimously carried.

**Approval of Ordinance 2014-5 Providing for Salary Adjustment for County Officers:**

Commissioner Cross moved to approve Ordinance 2014-5 Providing for Salary Adjustment for County Officers (*see attached*). Commissioner Eichelberger seconded the motion and it unanimously carried.

**A Roll Call Vote was taken:** Commissioner Cross, aye, Commissioner Hertzler, aye, Commissioner Eichelberger, aye. The motion unanimously carried.

**Approval of Revisions to the County's Community Development Block Grant (CDBG) Programs for 2010 and 2014 Budget Modifications (*Reviewed at the December 4, 2014 Workshop*):**

Commissioner Eichelberger moved to approve the Revisions to the County's Community Development Block Grant (CDGB) Program for 2010 and 2014 Budget Modifications (*see attached*). Commissioner Cross seconded the motion and it unanimously carried.

**Approval of 2015/2016 Proposal for CNRC's Property/Liability Insurance Renewal (*Reviewed at the December 4, 2014 Workshop*):**

Commissioner Eichelberger moved to approve the 2015/2016 Proposal for CNRC's Property/Liability Insurance Renewal (*see attached*). Commissioner Cross seconded the motion and it unanimously carried.

**Approval of 2015 Excess Workers Compensation Insurance Proposal – (*Reviewed at the December 4, 2014 Workshop*):**

Commissioner Cross moved to approve the 2015 Excess Workers Compensation Insurance Proposal (*see attached*). Commissioner Eichelberger seconded the motion and it unanimously carried.

**Approval of Resolution 2014-33 Re: Budget Adjustment – (*Reviewed at the December 4, 2014 Workshop*):**

Commissioner Eichelberger moved to approve Resolution 2014-33 Re: Budget Adjustment (*see attached*). Commissioner Cross seconded the motion and it unanimously carried.

**Approval of Contracts/Grants: (*Reviewed at the December 4, 2014 Workshop*)**

Commissioner Cross moved to approve the following Contracts/Grants.

- a. **Aging and Community Service Agreement**
  - Beverly Christ, RN – (Addendum)
- b. **Assessment Agreement**
  - Evaluator Services & Technology, Inc.
- d. **Coroner Agreement**
  - Forensic Pathology Associates
- e. **Court Administration Agreement**
  - Value Payment Systems, LLC
- f. **Facilities Management Agreements**
  - Bortek Industries
  - Penn Township
- g. **IMTO Agreement**

- LogRhythm, Inc.
- Comcast Contracts:
  - Aging & Community Service
  - Coroner
  - District Attorney Insurance Fraud
  - DA – Victim Services
  - MDJ Dougherty – 09-1-03
  - MDJ Day – 09-3-03
  - MDJ Beckley – 09-1-02
  - MDJ Fegley – 09-2-01
  - MDJ Silcox – 09-3-04
  - MDJ Martin – 09-3-05
  - MDJ Adams – 09-3-01
- h. **MH/IDD Agreements**
  - FY 2014-2015 Early Intervention Agreements
    - Early Intervention Specialists Inc.
    - International Corporate Training & Marketing LLC
    - Sovia Therapy LLC
    - TMB Developmental Therapy & Infant Massage, Inc.
  - FY 2014-2015 Intellectual and Developmental Disabilities
    - Riverside Associates, PC
  - FY 2014-2015 Mental Health
    - Erie County
  - Administrative Entity Operating Agreement – (Amendment)
- i. **Prison Agreement**
  - Abel Fence
- j. **Public Safety Agreement**
  - LR Kimball
- k. **Transportation Agreements**
  - Alternatives in Community Treatment, Inc. (ACT)
  - Pennsylvania Public Transportation Association
  - Medical Assistance Transportation Program Allocation

Commissioner Hertzler seconded the motion and it unanimously carried.

Commissioner Cross moved to approve the following Contract:

- c. **Claremont Nursing & Rehab Center Agreements**
- Robin's Nest Aviaries, Inc.

Commissioner Eichelberger seconded the motion and it unanimously carried.

Commissioner Cross moved to approve the following contract:

- Lamar Advertising

Commissioner Hertzler seconded the motion and the motion carried with Commissioner Eichelberger voting no.

**Approval of Capital Project Requests (Reviewed at the December 4, 2014 Workshop):**

- a. **IMTO – Requesting Replacement of the County's Core Switches in the New Courthouse:** Commissioner Eichelberger moved to approve the Replacement of the County's Core Switches in the New Courthouse. Commissioner Cross seconded the motion and the motion carried with Commissioner Hertzler voting no.
- b. **IMTO – Requesting Updated Versions of SQL Licenses:** Commissioner Cross moved to approve the Updated Versions of SQL Licenses. Commissioner Eichelberger seconded the motion and the motion unanimously carried.

**Approval of Prison Bid Projects – (Reviewed at the December 4, 2014 Workshop):**

- **Request to Authorize Advertising for Inmate Commissary Services at the Cumberland County Prison:** Commissioner Hertzler moved to Authorizing Advertising for Inmate Commissary Services at the Cumberland County Prison. Commissioner Eichelberger seconded the motion and it unanimously carried.

- **Request to Authorize Advertising for Transportation Services for Work Release Inmates at the Cumberland County Prison:** Commissioner Eichelberger moved to approve Advertising for Transportation Services for Work Release Inmates at the Cumberland County Prison. Commissioner Hertzler seconded the motion and it unanimously carried.

**Approval of Cumberland County's Notification to Terminate Agreement with Infocon Corporation (Reviewed at the December 4, 2014 Workshop).** Commissioner Hertzler moved to approve Cumberland County's Notification to Terminate the Agreement with Infocon Corporation (see attached). Commissioner Eichelberger seconded the motion and it unanimously carried.

**Approval of Reappointments to the Cumberland County Commission for Women (Reviewed at the December 4, 2014 Workshop):** Commissioner Cross moved to reappoint Board Members Tina Dorsey, Kathy Johnsen and Laura Masgalas to three-year terms commencing January 1, 2015. Commissioner Eichelberger seconded the motion and it unanimously carried.

**Approval of Appointment to the Drug & Alcohol Commission Community Advisory Board (Reviewed at the December 4, 2014 Workshop).** Commissioner Cross moved to approve the Board appointment of Adam Oldham for a three-year term commencing January 1, 2015. Commissioner Hertzler seconded the motion and it unanimously carried.

**Approval of Reappointments to Cumberland County Recycling & Waste Authority Board (Reviewed at the December 4, 2014 Workshop).** Commissioner Eichelberger moved to reappoint Board Members John Thomas and David Lenker II to five-year terms which will commence on January 1, 2015. Commissioner Cross seconded the motion and it unanimously carried.

**Approval of Reappointments to the Cumberland County Library System – (Reviewed at the December 4, 2014 Workshop Meeting):** Commissioner Eichelberger moved to reappoint Board Members, Sue Simmons and Kevin Stoner, to three-year terms which will commence on January 1, 2015 and to reappoint Johanna Reeder and Linda Ries as Alternate Board Members for three-year terms which will commence on January 1, 2015. Commissioner Hertzler seconded the motion and it unanimously carried.

**General Disbursements Transfer Authorizations:** Commissioner Cross moved to approve the following General Disbursements Transfer Authorizations:

- |    |          |                 |
|----|----------|-----------------|
| a. | 11/28/14 | \$ 3,525,691.29 |
| b. | 11/29/14 | \$ 2,076,797.15 |
| c. | 12/01/14 | \$ 31,904.00    |
| d. | 12/05/14 | \$ 138,442.42   |

Commissioner Eichelberger seconded the motion and it unanimously carried.

**Report of Executive Session:** Commissioner Cross reported an executive session was held on December 4, 2014, at 10:55 a.m., Regarding Personnel Issues.

**Acceptance of Monthly Reports:** Commissioner Cross moved to accept the monthly reports of the Recorder of Deeds, Clerk of Courts, Register of Wills, Prothonotary, Conservation District and Veterans Affairs (November Report). Commissioner Hertzler seconded the motion and it unanimously carried.

**Other Business:** None.

**Adjourn:** There being no further business to come before the Board, the meeting adjourned.

Respectfully Submitted,

Laurie Mazarella  
Administrative Coordinator