

**CUMBERLAND COUNTY
COMMISSIONERS' WORKSHOP MEETING MINUTES**

**JANUARY 29, 2015 – 9:00 AM
COMMISSIONERS' HEARING ROOM
COURTHOUSE, CARLISLE, PA**

Board Members Present: Commissioner Cross and Commissioner Eichelberger.

Absent: Commissioner Hertzler

Quorum: Yes

Staff Members Present: Larry Thomas, Chief Clerk; Sandy Moyle, Deputy Chief Clerk/Meetings Manager; Keith Brenneman, Solicitor; Jennifer Crum, Recording Secretary.

Others Present: Mick Burkett, Human Resources; Mark Adams, IMTO; Bob Dagrada and Lisa Weaver, Controller's Office; Dave Freed and Trisha Frick, District Attorney's Office; Wendy Sheaffer, Aging and Community Service; Wendy Hoverter, Children and Youth; Kirk Stoner, Planning; Justin Miller, Recycling & Waste; Jack Carroll, Drug and Alcohol; Earl Reitz, Prison; John Lopp, Facilities Management; Silvia Herman and Sue Carbaugh, MH/IDD; Lynette McCullough, Claremont Nursing and Rehabilitation Center; Bob Shively, Public Safety; Michelle Seibert, Victim Services.

Media: Daniel Walmer, The Sentinel; Roger Quigley, Patriot News; Amanda St. Hilaire, TV 27 News.

Call to Order: Chief Clerk Thomas called the meeting to order and led the Pledge of Allegiance to the Flag.

Public Comment: None.

Employee Recognition: Chairman Cross and Dave Freed recognized Tricia Frick for 25 Years of Service to the County.

Voluntary Separation Benefit: Bob Dagrada reviewed the January 2015 Declaration of Voluntary Separation Benefit Contribution for the plan year ending March 31, 2015. IRS Requires declaring the contribution to the participants.

Tax Claim Bureau Repository Sale: Solicitor Brenneman reviewed the Cumberland County Tax Claim Bureau Repository Sale Consent. A letter is provided requesting consent to sell properties in the repository of unsold properties.

Advertising for Bids: John Lopp requested Authorization to Advertise for Bids for the Refuse Removal for County Buildings.

Cooperative Agreement: Chief Clerk Thomas reviewed the Cooperation Agreement between County of Cumberland and Cumberland County Industrial Development Authority.

- Redevelopment Assistance Capital Program Grant for Army Heritage Center Foundation Project — *(Tabled at Board of Commissioners' Meeting 1/20/15)*

Chief Clerk Thomas stated that details are being reviewed in the agreement with the Attorney from the IDA Board. Commissioner Eichelberger questioned what was missing. Solicitor stated it needs to be consistent with prior agreements that were approved by the Board. Chairman Cross asked if there will be a delay of funds. Solicitor stated funds are due by the end of March. Commissioner Eichelberger asked the Solicitor if the changes that are missing are a safeguard for the County and the Solicitor's answer was affirmative.

Contracts/Grants: (Sandy Moyle)

- a. **Claremont Nursing & Rehab Center Agreements** Lynette McCulloch reviewed the following:
 - Dyna Tech Industries — Emergency Generator Service – No increase \$2,390/yr
 - Sodexo Operations, LLC – Combining dietary – (2% Increase) and Environmental – No increase - Plus one additional management employee
- b. **Children & Youth Services Agreements** Wendy Hoverter reviewed the following:
 - National Mentor Healthcare, LLC d/b/a Pennsylvania Mentor – No increase
 - Pressley Ridge – Decreases of 4.81% & 6.61%
 - Family Care for Children & Youth, Inc. – No increase
 - CONCERN – New services not utilized in the Past.
 - COBYS Family Services, Inc. – No increase
- c. **Drug and Alcohol Agreement** Jack Carroll reviewed the following:
 - Community Behavioral Healthcare Network of PA, Inc. d/b/a PerformCare — Amendment – Reflects changes from DPW
- d. **Facilities Management Agreements** John Lopp reviewed the following:
 - Diamond Automatic Sprinklers, Inc. - \$6,300
 - Kint – 911 cleaning agent & kitchen suppression inspections \$8,580.00 for a 3 yr. contract
- e. **Prison Agreement** Earl Reitz reviewed the following:
 - GTL — (Global Tel*Link) – Revenue Agreement – increase 1.25% - web based version, imaging system upgrade, continued maintenance & support – 5 year term
- f. **Public Safety Agreement** Bob Shively reviewed the following:
 - Mission Critical Partners, Inc. — Addendum – extension to 2-28-2015 to allow time for changes. Chairman Cross asked to be kept informed regarding PEMA's regionalization plan.
- g. **Recycling & Waste Agreements** Justin Miller reviewed the following:
 - Yard Waste Processing Equipment Municipal Agreements – Continuation – The agreements have shown a positive impact with the municipalities.
 - Lower Allen Township
 - Mechanicsburg Borough
 - Shippensburg Borough
 - Silver Spring Township
 - South Middleton Township

h. **Victim Services Grant** Michelle Sibert reviewed the following:

- STOP Sub-Grant Award Letter - Total \$125,000

Capital Project: John Lopp discussion of Capital Project Request:

- Siemens Building Automation – Replace old system. This will work in conjunction with other County buildings. - \$31,656/yr. The life expectancy for the new system is 15 – 20 years. The project should be implemented as soon as possible with minimal disruption to the residents. Chairman Cross suggested a letter be sent to Department Of Health.

Report of Bid Opening: Kirk Stoner reviewed the Bid Opening for repairs to the bridge

- Cumberland County Y-9 and Y-17 Bridge Repairs Project
- Recommendation to Award the Contract to Clearwater Construction, Inc.

High bid – \$383,547

Low bid - \$80,575 – Clearwater Construction

HRG sent an intent to award letter to Clearwater Construction for their contracting documents for the Solicitor to review before the Commissioners meeting on Monday. The project should be completed in 60 days.

Commissioners' Liaison Reports:

Commissioner Cross:

- Children & Youth Advisory Board met and discussed new reporting regulations re: background checks. The County will be receiving \$46,000 in reimbursements through Act 148 for 2012 - 2013.
- Conservation District Board Directors met Tuesday, January 27th. Board Directors and Officers will remain the same. Their meeting time will be changed to evenings.
 - The Dirt & Gravel Road funding project will go to South Middleton Twp., then Mt. Holly Springs for projects in the fall.
 - There is a Manure Management meeting today and another one scheduled for next month. End of year PowerPoint presentation reports are available.
 - There is a cooperative effort with Recycling & Waste to hold Drop-off days for recycling materials and they will share the cost.
 - The Envirothon education program has received sign-ups from all nine school districts.
 - There is a draft MOU with the Conservation District and the County and once finalized, it will be considered for approval by the Board.
- Drug and Alcohol and the Stop Violence Task Force will meet next week.
- County Governance Committee continues to work through the Executive Director regarding the 911 funding.
- Chairman Cross acknowledged the United Way of Capital Region & United Way of Carlisle/Cumberland, that they have exceeded their Goal from last year.

Commissioner Eichelberger:

- MH/IDD met last week and reviewed Competitive Employment and Cyber Security requirements.
- Library System Board discussed the progression of the Facilitation Plan for implementation and additional community meetings that will take place.
- Planning had a successful public input meeting regarding the Orr's Bridge Road repairs.
- Recycling & Waste Authority meeting was cancelled.

Report of Executive Sessions: Chief Clerk Thomas reported that Executive Sessions were held On January 23, 2015, @ 10:30 a.m. and January 26, 2015, @ 2:00 p.m. Re: Personnel Issues

Request for an Executive Session: Chief Clerk Thomas requested an Executive Session Re: Personnel Issues

Other Business: None

ADJOURN: There being no further business to come before the Board, the meeting adjourned.

Respectfully Submitted,

Jennifer Crum
Administrative Assistant