

# BOARD OF COMMISSIONERS

## JANUARY 5, 2015

The Cumberland County Board of Commissioners met on Monday, January 5, 2015 at 2:03 p.m., Commissioners' Hearing Room, Courthouse, Carlisle, PA. **Present** were Commissioners Barbara Cross, Jim Hertzler and Gary Eichelberger; Larry Thomas, Chief Clerk; Sandy Moyle, Deputy Chief Clerk/Meetings Manager; Keith Breneman, Solicitor; Controller Alfred Whitcomb; Dennis Lebo, Clerk of Courts; Lisa Grayson, Register of Wills; Roxanne Lehman, Solicitor's Office; Earl Reitz, Prison; Eric Radnovich, District Attorney's Office; Nathan Douty, Mick Burkett, Human Resources; Don Geistwhite; Daniel Walmer, The Sentinel.

**Call to Order:** Commissioner Cross called the meeting to order and led the Pledge of Allegiance to the Flag. Roll Call was taken: Commissioners Cross, Hertzler and Eichelberger were present.

**Public Comment:** Clerk of Courts, Dennis Lebo, made remarks to the Board regarding the adoption of the 2015 Budget. He discussed the County Finance Department staffs' expert analysis in bringing the 2015 Budget to fruition. Clerk of Courts, Dennis Lebo, disagreed with statements made at the December 8, 2014 Board of Commissioners' Meeting. A brief discussion ensued.

**Appointment of Open Records Officer:** Commissioner Eichelberger moved to approve the Appointment of Jennifer Crum as the Open Records Officer for the Cumberland County Commissioners' Office. Commissioner Hertzler seconded the motion and it unanimously carried.

**Approval of Ordinance No. 2015-1:** Commissioner Hertzler moved to Adopt Ordinance No. 2015-1 – Levying a Fee for Local Use on all Nonexempt Vehicles Registered to an Address Located within Cumberland County to become effective April 7, 2015 (*Reviewed at the November 20, 2014 Workshop*) (*see attached*). Commissioner Eichelberger seconded the motion and it unanimously carried.

**Approval of Meeting Minutes of December 18, 2014:** Commissioner Cross moved to approve the Minutes of December 18, 2014. Commissioner Hertzler seconded the motion and the motion carried with Commissioner Eichelberger abstaining.

**Approval of Meeting Minutes of December 22, 2014:** Commissioner Eichelberger moved to approve the Minutes of December 22, 2014. Commissioner Hertzler seconded the motion and the motion unanimously carried.

**Approval of Personnel Transactions:** Commissioner Hertzler moved to approve the Personnel Transactions (*see attached*). Commissioner Eichelberger seconded the motion and it unanimously carried.

**Approval of Contracts/Grants:** (*Reviewed at the December 31, 2014 Workshop*)  
Commissioner Hertzler moved to approve the following contracts and grants. Commissioner Eichelberger seconded the motion and it unanimously carried.

- a. **Claremont Nursing & Rehab Center Agreements**
  - J.C. Ehrlich Company
  - Kint Fire Protection
- b. **Court Administration Agreement**
  - Sage Technology Solutions, Inc. – Change Order
- c. **MH/IDD Agreements**
  - FY 2014-2015 Early Intervention Agreements
    - Internal Corporate Training & Marketing LLC

- FY 2014-2015 Intellectual and Developmental Disabilities
  - Lebanon County MH/ID/ED Program
  - The Advocacy Alliance
- d. **Register of Wills & Clerk of Orphans Court Agreement**
  - PropertyInfo Corporation
- e. **Transportation Agreement**
  - Keystone Human Services

**Approval of Bid Award to Keefe Commissary to provide Inmate Commissary Services at the Cumberland County Prison (*Reviewed at the December 31, 2014 Workshop*):** Commissioner Hertzler moved to approve the bid award to Keefe Commissary. Commissioner Eichelberger seconded the motion and it unanimously carried.

**Approval of Bid Award to Easton Coach Company to Provide Transportation Services for Work Release Inmates at the Cumberland County Prison (*Reviewed at the December 31, 2014 Workshop*):** Commissioner Hertzler moved to approve the bid award to Easton Coach Company. Commissioner Eichelberger seconded the motion and it unanimously carried.

**Approval of Reappointments to the Cumberland County Municipal Authority (*Reviewed at the December 18, 2014 Workshop*):** Commissioner Cross moved to reappointment Ginnie Kane and Steve Oldt to five-year terms on the Cumberland County Municipal Authority. Their terms will expire on December 31, 2019. Commissioner Eichelberger seconded the motion and it unanimously carried.

**Approval of Reappointment to the Redevelopment Authority (*Reviewed at the December 18, 2014 Workshop*):** Commissioner Hertzler moved to approve the reappointment of Louis R. Martin to a five-year term on the Redevelopment Authority. His term will expire on December 31, 2019. Commissioner Eichelberger seconded the motion and it unanimously carried.

**Approval of Appointments/Reappointments: (*Reviewed at the December 31, 2014 Workshop*):**

- a. **Cumberland County Local Emergency Planning Committee:**  
Commissioner Hertzler moved to approve the reappointment of Dennis Powell to a five-year term on the Cumberland County Local Emergency Planning Committee. His term will commence retroactive on January 1, 2015. His term will expire on December 31, 2019. Commissioner Eichelberger seconded the motion and it unanimously carried.
- b. **Cumberland County Industrial Development Authority:**  
Commissioner Eichelberger moved to approve the reappointments of Parker Kuhns and Omar Shute on the Cumberland County Industrial Development Authority. Their terms will expire December 31, 2017. Commissioner Eichelberger moved to reappointment John Durbin and Kenneth Tuckey to two-year terms. Their terms will expire on December 31, 2016. Commissioner Cross seconded the motion and it unanimously carried.
- c. **Recycling & Waste Authority:**  
Commissioner Eichelberger moved to approve the appointment of Glenn Jourdan to a one-year term on the Recycling & Waste Authority. His term will expire on December 31, 2015. Commissioner Hertzler seconded the motion and it unanimously carried.
- d. **Cumberland County Blighted Property Reinvestment Board:**  
Commissioner Eichelberger moved to approve the reappointments of Christopher Knarr and Louis R. Martin to three-year terms on the Blighted Property Reinvestment Board. Their

terms will expire on December 31, 2017. Commissioner Cross seconded the motion and it unanimously carried.

e. **Cumberland County Planning Commission:**

Commissioner Eichelberger moved to approve the reappointments of Christopher Knarr and Barbara Wilson to four-year terms on the Cumberland County Planning Commission. Their terms will expire on December 31, 2018. Commissioner Eichelberger moved to appoint Ra Kligge to a four-year term. His term will expire on December 31, 2018. Debra Ealer will receive a letter of thanks for her years of service on the Cumberland County Planning Commission. Commissioner Hertzler seconded the motion and it unanimously carried.

**Capital Area Transit (CAT) Authority Board Appointment:**

Chief Clerk, Larry Thomas, spoke to the Board regarding this appointment. After a brief discussion he asked the Board for their consideration to appoint Cumberland County Second Deputy Controller, Michael Clapsadl, to a five-year term on the Board. Commissioner Hertzler moved to appoint Michael Clapsadl to a five-year term on the Capital Area Transit Authority Board. His term will expire December 31, 2019. Commissioner Cross seconded the motion and the motion carried with Commissioner Eichelberger voting no.

The Board thanked attendee, Donald Geistwhite, for his years of service on the Capital Area Transit Authority Board. A brief discussion ensued.

**General Disbursement Transfer Authorizations:**

Commissioner Hertzler moved to approve the following General Disbursement Transfer Authorizations:

- |    |          |                 |
|----|----------|-----------------|
| a. | 12/26/14 | \$ 3,306,692.47 |
| b. | 12/29/14 | \$ 13,537.86    |
| c. | 01/02/15 | \$ 39,736.27    |
| d. | 01/02/15 | \$ 1,924,525.82 |
| e. | 01/02/15 | \$ 8,389.19     |

Commissioner Eichelberger seconded the motion and it unanimously carried.

**Report of Executive Session:** Commissioner Cross reported that an Executive Session was held on December 31, 2014 at 9:25 a.m. regarding Personnel Issues.

**Acceptance of Monthly Reports:** Commissioner Cross moved to accept the monthly reports: Veterans Affairs and Recycling & Waste for December, 2014.

**Other Business:**

Chief Clerk, Larry Thomas, introduced the County's new Human Resources Director, Nathan Douty. The Board of Commissioners thanked Mick Burkett for his service as the prior Human Resources Director. Mr. Burkett will continue to serve the County as the Human Services Assistant Director.

There being no further business before the Board, the meeting adjourned.

Respectfully submitted,

Laurie Mazarella  
Administrative Coordinator