

## PRISON BOARD MEETING

**November 17, 2014, 10:00 AM**  
**Commissioners Hearing Room, Courthouse**  
**Carlisle, PA**

**Present:** Commissioners Barbara Cross, Jim Hertzler and Gary Eichelberger; Al Whitcomb, Controller; Ron Anderson, Sheriff; Christylee Peck, Judge; Earl Reitz, Warden; Mike Carey, Deputy Warden – Treatment; Jeff Ilgenfritz, Deputy Warden – Security.

**Call to Order:** Chairman Whitcomb called the meeting to order.

**Public Comment:** Chairman Whitcomb asked if there was any public comment. There was none.

**Approval of Minutes:** Commissioner Cross moved to approve the Minutes of the October 27, 2014 meeting. Sheriff Anderson seconded the motion and it unanimously carried.

**Commissary Report:** Sheriff Anderson moved to accept the Commissary Report (see attached). Commissioner Cross seconded the motion and it unanimously carried.

**Expenditure Sheets:** Commissioner Cross moved to accept the Prison Expenditure Sheets and Central Booking Expenditure Sheets for October 2014 (see attached). Commissioner Hertzler seconded the motion and it unanimously carried.

Warden Reitz presented his report (see attached) stating that the average daily Prison population for the month of October was 426, with 418 being in-house. The current population is 417, with 405 being in-house. There are currently 320 male and 97 female inmates. The lowest inmate count in October was 411 and the highest count was 436. There were 50 inmates enrolled in the Work Release Program and 10 inmates were removed from the Program for disciplinary reasons. There were 18 inmates enrolled in the Inmate Worker Program, 17 inmates enrolled in the Outmate Trusty Program and 14 inmates enrolled in the Community Work Crew. The Community Work Crew projects for October were Mt. Holly Springs Borough, Cumberland County Historical Society, Carlisle Borough and South Middleton Twp. There were 4 Extraordinary Occurrences to report for October and all were use of force. Warden Reitz reported they are currently holding 18 females for Perry County and one male for the Federal Bureau of Prisons. Commissioner Cross made a motion to accept the Warden's Report. Commissioner Hertzler seconded the motion and it unanimously carried.

Judge Peck questioned where the work release transportation subsidy comes from. Warden Reitz stated it came from the work release room and board collections. Judge Peck questioned what is an inmate's time limit to be considered for work release. Warden Reitz stated that if a person is authorized for work release at time of sentencing, they are eligible immediately. If not, a sentenced inmate is considered once they have about one third of their minimum sentence completed.

Warden Reitz reported on the attached report from PrimeCare Medical, Inc. The number of inmates requiring detox from drug and alcohol abuse upon commitment to the Prison was discussed. Judge Peck questioned who reports concerns to the Prison regarding suicide threats. Warden Reitz stated

information comes from a variety of sources such as the Sheriff's Office, arresting police officers and family members.

Warden Reitz gave an update on the remaining issues with the Prison Expansion/Renovation Project. Crabtree, Rohrbaugh and Asso., received their forensic report back from KTA. The report is quite lengthy and John Lopp provided an abbreviated summary. The report indicates that in some situations, CRA did not specify the correct products to be used on a particular application. In many situations, the report indicates the contractors failed to prepare areas appropriately causing product failure. In other instances, products were used other than those specified. The report indicates that cleaning solutions used by the Prison were not a major cause for product failures. A meeting is scheduled with CRA, ECI, Lobar and the County to discuss the KTA report.

Commissioner Cross made a motion to go in to Executive Session at 10:15 AM. Sheriff Anderson seconded the motion and it unanimously carried.

Commissioner Cross made a motion to promote Jesse Palmer from Corrections Officer to Corporal effective November 30, 2014. Commissioner Eichelberger seconded the motion and it unanimously carried.

Sheriff Anderson made a motion to advertise two (2) vacant positions. Judge Peck seconded the motion and it unanimously carried.

Respectfully submitted,

Jennifer Crum  
Administrative Assistant