

**CUMBERLAND COUNTY
BOARD OF COMMISSIONERS' MEETING**

**FEBRUARY 17, 2015, 2:00 PM
COMMISSIONERS' HEARING ROOM
COURTHOUSE, CARLISLE, PA**

Board Members Present: Commissioners Barbara Cross, Jim Hertzler and Gary Eichelberger.

Absent: None

Quorum: Yes

Staff Members Present: Larry Thomas, Chief Clerk; Sandra Moyle, Deputy Chief Clerk/Meetings Manager; and Keith Brenneman, Solicitor.

Others Present: Bob Dagrosa, Deputy Controller; Mark Adams, Jessica Flachsmann, Information Management & Technology (IMTO); and Tammy Shearer, Record of Deeds.

Media: Daniel Walmer, The Sentinel; and Roger Quigley, The Patriot News.

Call to Order: Chairman Cross called the meeting to order and led the Pledge of Allegiance to the Flag.

Roll Call: Commissioners Cross, Hertzler and Eichelberger were present.

Public Comment: None.

Approval of Additional FMP Training: Commissioner Hertzler moved to approve the additional FMP Training that was reviewed at the February 12, 2015 Workshop. Commissioner Eichelberger seconded the motion and it unanimously carried. Commissioner Hertzler stated for clarification purposes and for the record that the County is authorizing an addendum to the current contract with Federal Management Partners (FMP) for additional training with respect for pending Pay for Performance (P4P) efforts in three areas: core competencies vs. performance objectives; one-on-one P4P evaluation coaching sessions; and cross related department and department head supervisors performance evaluation coaching sessions for a combined cost of \$11,010 minus a \$7,030.34 credit to bring the County's added cost at this time to \$3,979.66. Beyond this additional training expense, there would be a \$10,000 expenditure on self-assessment training and supervisor rater consistency training and \$4,600 for a total of \$14,600, which may be eligible for a 50% State matching grant. He also stated for the record that the County entered into an initial \$80,000 contract with FMP with one half of the cost being reimbursed by the Department of Community and Economic Development (DCED) to help us establish procedures and policies and to build the evaluation process for the P4P initiative. In addition, there is another \$80,000 contract with another firm, Gallagher, who is assisting with the creation of an overall compensation plan and will be looking at the pay scales in comparison to the market in the region. He also stated that based on some recent media commentary, regarding commitment to the P4P process, that the contracts to move the P4P in the County were unanimously approved.

Approval to Reappoint Dennis Gotthard as Chairman to the Cumberland County Municipal Authority for a Five Year term: Commissioner Hertzler moved to appoint Dennis Gotthard as Chairman to the Cumberland County Municipal Authority for a Five Year term that was reviewed at the February 12, 2015 Workshop. After discussion on the matter, the motion died for lack of a second.

Appointment to Aging & Community Services Advisory Board: Commissioner Hertzler moved to approve the appointment of Vicki Gullixon to the Aging & Community Services Advisory Board for a three year term expiring on December 31, 2017 that was reviewed at the February 12, 2015 Workshop. Commissioner Eichelberger seconded the motion and it unanimously carried.

Approval of Resolution 2015-4 Re Resolution Authorizing Adoption of VALIC Retirement Services Company Retirement Plan for Governmental Employers: Commissioner Hertzler moved to approve Resolution 2015-4 Re Resolution Authorizing Adoption of VALIC Retirement Services Company Retirement Plan for Governmental Employers that was reviewed at the February 12, 2015 Workshop (see attached). Commissioner Eichelberger seconded the motion and it unanimously carried.

Approval of CAT Capital Budget Letter: Commissioner Hertzler read a letter into the record from the Board to Bill Jones, Capital Area Transit (CAT) requesting that CAT suspend any action to procure any major new systems and without any action aimed at considering new facilities or acquiring additional real estate at this time (see attached). Commissioner Hertzler moved to approve sending the letter to CAT. Commissioner Eichelberger seconded the motion and it unanimously carried.

Support to Cumberland County Historical Society Re Access to History Plan Phase I: Chairman Cross moved to approve signing the letter of support for the Cumberland County Historical Society Re Access to History Plan Phase I (see attached). Commissioner Eichelberger seconded the motion and it unanimously carried.

Approval of Minutes: Commissioner Eichelberger moved to approve the Minutes of January 29 and February 2, 2015. Commissioner Hertzler seconded the motion and it unanimously carried.

Approval of Personnel Transactions: Commissioner Hertzler moved to approve the Personnel Transactions (see attached). Commissioner Eichelberger seconded the motion and it unanimously carried.

Approval of Contracts/Grants: Commissioner Hertzler moved to approve the following Contracts/Grants that were reviewed at the February 12, 2015 Workshop. Commissioner Eichelberger seconded the motion and it unanimously carried.

- a. **GIS Agreement**
 - ESRI Software Maintenance
- b. **Aging & Community Service Agreements**
 - New Hope Ministries — Food Distribution
 - Business Associate Agreement — Geisinger
 - Diane Gourley — Professional Services
- c. **Adult Probation & Parole Agreement**
 - HACC Public Safety Center & Law Enforcement Complex — Probation Officer Firearm Training
- d. **Children and Youth Services Agreements**
 - Carlisle Barracks Family Advocacy Program
 - Children's Service Center of Wyoming Valley, Inc.
 - York County Youth Development Center
- e. **District Attorney's Office Agreement**
 - Dr. Ross H. Lowe, Jr. — Forensic Toxicologist for the DA's Office Lab
- f. **Drug and Alcohol Agreements**
 - 2014-2015 Addendum to Outpatient Agreements
 - Diakon Lutheran Social Ministries
 - Gaudenzia, Inc.
 - NHS Human Services, The Stevens Center
 - Perry Human Services
 - UHS of PA

- g. **Facilities Management Agreement**
 - Modern Group Power Systems
 - George A. Kint, Inc. t/a Fire Protection
 - P.M. Associates — Elevator Inspections
- h. **Human Resources Agreement**
 - Viverae, Inc. – Amendment to Master Services Agreement
- i. **IMTO Agreement**
 - Center for Internet Security, Inc.
- j. **MH/IDD Agreements**
 - **FY -2014-2015 Early Intervention Agreements**
 - Advanta Therapy, LLC
 - Amy Hempt, ME, CCC-SLP
 - Aspirations LLC
 - Barbara Weber, MS, CCC-SLP
 - Building Blocks Therapy LLC
 - Early Intervention Specialists, Inc.
 - International Corporate Training & Marketing LLC
 - Invo HealthCare Associates LLC
 - Jena Vander Velden, MSPT
 - Jennifer Snyder, MPT
 - Joanna Karns, MT-BC
 - Joanne Peters, MS, OTR/L
 - Keystone Service Systems, Inc. d/b/a Keystone Children & Family Services
 - Kimberly Snowden, MS, CCC-SLP
 - Leanne Broadbent, MS, CCC-SLP
 - Merle J. Crawford, MS, OTR/L, LLC
 - Nicole Custer, OTR/L
 - Patricia Acker-Bailey, MS, CCC-SLP
 - PinnacleHealth Hospitals, Infant Development Program
 - Shannon Sweeney, PT
 - Sovia Therapy LLC
 - Stacy Foreman, MS, CCC-SLP
 - TMB Developmental Therapy & Infant Massage, Inc.
 - United Cerebral Palsy of Central PA, Inc.
 - Western PA School for the Deaf
 - **FY 2014-2015 Intellectual and Developmental Disabilities Agreements**
 - AHEDD, Inc.
 - Andventure, Inc. d/b/a Links 2 Care
 - Angels On Call LLC
 - Aurora Social Rehabilitation Services
 - Benevolent Heart Assisted Living LLC
 - Center for Independent Living of Central PA., Inc.
 - Central PA Supportive Services, Inc.
 - Cumberland County (Transportation Department)
 - Cynthia B. Vriens, M-Ed
 - Goodwill Keystone Area, Inc.
 - KenCrest Services, Inc.
 - Keon Enterprises LLC
 - Keystone Service Systems, Inc. d/b/a Keystone Human Services Central PA
 - Living Unlimited, Inc.
 - Messiah Lifeways Community Support Services

- PA Lifesharing LLC
- Perry County Transportation Authority
- Riverside Associates PC
- Skills of Central PA, Inc.
- The Advocacy Alliance
- The ARC of Cumberland and Perry Counties
- The Cornerstone Agency of PA, Inc.
- The Devereux Foundation
- United Cerebral Palsy of Central PA, Inc.
- Valley Community Services, Inc.
- **FY 2014-2015 Mental Health Agreements**
 - Aurora Social Rehabilitation Services
 - Cumberland County (Prison)
 - Cumberland County (Transportation Department)
 - Diakon Child Family and Community Ministries d/b/a Daikon Family Life Services
 - Keystone Service Systems, Inc. d/b/a Keystone Community Mental Health
 - Living Unlimited, Inc.
 - NAMI of Cumberland and Perry Counties
 - New Visions, Inc.
 - Pennsylvania Counseling Services, Inc.
 - Perry County (Prison)
 - Perry County Transportation Authority
 - Redevelopment Authority of the County of Cumberland
 - Riverside Associates PC
 - The Mental Health Association of the Capital Region, Inc.
 - Thomas James
- k. **Public Safety Grant and Agreements**
 - PA Emergency Management Agency – Emergency Management Performance Grant Application
 - Emergency Services Marketing Group
 - Empire Friendship Firefighters Association d/b/a Carlisle Fire & Rescue Services
 - City Directories — InfoGroup - (Renewal)

Resolution 2015-2 Re Budget Adjustment: Commissioner Eichelberger moved to approve Resolution 2015-2 Re Budget Adjustment that was reviewed at the February 12, 2015 Workshop (see attached). Commissioner Hertzler seconded the motion and it unanimously carried.

M & T Certificate of Authority for Receipt of Charitable Funds: Commissioner Eichelberger moved to approve the M & T Certificate of Authority for Receipt of Charitable Funds that was reviewed at the February 12, 2015 Workshop (see attached). Commissioner Hertzler seconded the motion and it unanimously carried.

Approval of Affordable Housing Trust Fund Agreement: Commissioner Hertzler moved to approve the Affordable Housing Trust Fund Agreement for 1/1/15 through 12/31/20 and the Revised 2015 Budget that was reviewed at the February 12, 2015 Workshop. Commissioner Eichelberger seconded the motion and it unanimously carried.

Approval of the Letter to PHMC the PennDOT Re Wolf Bridge Project: Commissioner Hertzler moved to approve the Letter to the Pennsylvania Historic Museum Commission and the Pennsylvania Department of Transportation Re Wolf Bridge Project that was reviewed at the February 12, 2015 Workshop. Commissioner Eichelberger seconded the motion and it unanimously carried.

Approval Capital Project Requests: Commissioner Eichelberger moved to approve the following Capital Project Requests that were reviewed at the February 12, 2015 Workshop. Commissioner Hertzler seconded the motion and it unanimously carried.

- Aging & Community Services Building
- Allen Road, Human Service Building, Aging & Community Services Building
- Human Services Building

Approval to Authorize Advertising: Commissioner Hertzler moved to approve the authorization to Advertise the Bid for Installation of Human Services Building Roof Top Units that was reviewed at the February 12, 2015 Workshop. Commissioner Eichelberger seconded the motion and it unanimously carried.

Commissioner Hertzler moved to approve the authorization to Advertise the Bid for Shingled Roof Replacements of the Human Services, Allen Road and Aging & Community Services Buildings that was reviewed at the February 12, 2015 Workshop. Commissioner Eichelberger seconded the motion and it unanimously carried.

Approval of Proposed Plans for 2015 Household Hazardous Waste Collection Event and Approval to Send Letter to the PDA: Commissioner Eichelberger moved to approve the Proposed Plans for 2015 Household Hazardous Waste Collection Event and Approval to Send Letter to the Pennsylvania Department of Agriculture that was reviewed at the February 12, 2015 Workshop (see attached). Commissioner Hertzler seconded the motion and it unanimously carried.

Resolution 2015-3 Re 911 Funding and System Reform: Chairman Cross moved to approve Resolution 2015-3 Re 911 Funding and System Reform that was reviewed at the February 12, 2015 Workshop (see attached). Commissioner Hertzler seconded the motion and it unanimously carried.

General Disbursement Transfer Authorizations: Commissioner Eichelberger moved to approve the General Disbursement Transfer Authorizations. Commissioner Hertzler seconded the motion and it unanimously carried.

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| a. 2/05/15 | \$ 606.18 |
| b. 2/06/15 | \$ 1,184.64 |
| c. 2/06/15 | \$ 2,876,837.21 |
| d. 2/13/15 | \$ 99,016.41 |
| e. 2/13/15 | \$ 1,893,751.01 |

Report of Executive Sessions: Chairman Cross reported that Executive Sessions were held on February 12, 2015 @10:55 am and February 12, 2015 @11:45 am Re Personnel Issues.

Acceptance of Monthly Reports: Chairman Cross moved to accept the monthly reports from Clerk of Courts, Conservation District, Prothonotary, Recorder of Deeds and Register of Wills for January 2015; and Veterans Affairs for February 2015. Commissioner Hertzler seconded the motion and it unanimously carried.

Other Business: None

ADJOURN: There being no further business to come before the Board, the meeting was adjourned.

Respectfully Submitted

Ruth Ann Ciecierski
Administrative Assistant