

BOARD OF COMMISSIONERS' MEETING

MARCH 30, 2015 – 2:00 PM
COMMISSIONERS' HEARING ROOM
COURTHOUSE, CARLISLE, PA

Board of Commissioners Present: Commissioner Cross, Hertzler and Eichelberger.

Staff Present: Larry Thomas, Chief Clerk; Sandy Moyle, Deputy Chief Clerk/Meetings Manager; Jennifer Crum, Recording Secretary; Keith Brenneman, Solicitor.

Departments: Al Whitcomb, Controller; Elizabeth Bouch, Human Resources; Wendy Hoverter, Children & Youth; Anita Brewster, CASA; Heather Ilgenfritz, Communications.

Outside Agencies: None

Media: Daniel Walmer, The Sentinel; Steve Marroni, The Patriot News.

Call to Order: Vice-Chairman Hertzler called the meeting to order and led the Pledge of Allegiance to the Flag.

Roll Call: Commissioner Cross, Hertzler and Eichelberger were present.

Public Comment: None

Approval of Minutes: Commissioner Eichelberger moved to approve the Public Safety Review Team Minutes of February 25, 2015. Commissioner Hertzler seconded the motion and it unanimously carried.

Approval of Personnel Transactions: Chairman Cross moved to approve the Personnel Transactions of March 26, 2015. Commissioner Eichelberger seconded the motion and it unanimously carried.

Proclamation and Press Release: On behalf of the Commissioners, Vice-Chairman Hertzler presented a Proclamation to Proclaim April as National Child Abuse Prevention Month to Wendy Hoverter. Commissioner Hertzler provided an overview of the new Mandated Reporting law and provided direction if child abuse is suspected.

Press Release: Anita Brewster discussed the Press Release for the Light of Hope Ceremony to be held on March 31, 2015 at 6:00 p.m. at the Old Courthouse. They will be swearing in eight new volunteers for the Court Appointed Special Advocates (CASA) for children.

CJ Planning/IP Program: Chairman Cross moved to approve the MacArthur Funding Foundation Safety & Justice Challenge Technical Assistance Grant that was reviewed at the March 12th Workshop. Commissioner Eichelberger seconded the motion and it unanimously carried.

Housing & Redevelopment Authority Budget and CDBG Funding: Commissioner Eichelberger moved to approve the Adoption of Resolution Approving the Five-Year Consolidated Plan and Fiscal Year 2015 Action Plan that was reviewed at the March 26, 2015 Workshop. Commissioner Hertzler seconded the motion and it unanimously carried.

Voluntary Separation Plan: Commissioner Eichelberger moved to approve the Cumberland County's 2nd Employee Voluntary Separation Incentive Benefit Plan for Specific Former Ineligibles that was reviewed at the March 26, 2015 Workshop. Chairman Cross seconded the motion and it unanimously carried.

Resolution 2015-6: Chairman Cross moved to approve Resolution Number 2015-6 Re: Budget Adjustments that was reviewed at the March 26, 2015 Workshop. Commissioner Eichelberger seconded the motion and it unanimously carried.

Contracts/Grants: — Chairman Cross moved to approve the following contracts and Grants that were reviewed at the March 26, 2015 Workshop. Commissioner Eichelberger seconded the motion and it unanimously carried.

- a. **Aging & Community Services Agreement**
 - Central Pennsylvania Food Bank — Amendment
- b. **Children and Youth Services Agreements**
 - Diakon Child, Family and Community Ministries
 - Language Services Associates, Inc. – Interpretalk
 - Children's Resource Center of Pinnacle Health Hospitals
 - George Junior Republic in Pennsylvania — Addendum
- c. **Claremont Nursing and Rehab Center Agreements**
 - Submission of Grant Application for Music Therapy Program — EGrant
 - Heartland Home Health Care & Hospice
 - Heartland Home Health Care & Hospice — Continuation
 - Credit Application for iHeart Media
 - Update to Notice of Nondiscrimination Policy
- d. **ERP Department Agreement**
 - RPI Consultants, LLC
- e. **Facilities Management Agreement**
 - Shuler & Shuler — Addendum to Lease for DJ Beckley's Office
- f. **Human Resources Agreement**
 - Federal Management Partners, Inc. — Addendum
- g. **MH/IDD Agreements**
 - FY 2014-2015 Early Intervention Agreements
 - Aspirations LLC
 - Invo HealthCare Associates LLC
 - Jena Vander Velden, MSPT
 - Jennifer Snyder, MPT
 - Joanne Peters, MS, OTR/L
 - Kimberly Snowden, MS CCC-SLP
 - Merle J. Crawford, MS, OTR/L, LLC
 - Nicole Custer, OTR/L
 - PinnacleHealth Hospitals, Infant Development Program
 - Shannon Sweeney, PT
 - Sovia Therapy LLC
 - United Cerebral Palsy of Central PA Inc.
- h. **Planning Grants & Agreement**
 - Land Partnership Grants
 - Hampden Township
 - Upper Allen Township
 - Cumberland Valley Rails to Trails Council
 - Shippensburg Borough
 - West Pennsboro Township

- HRG Change Directive No.1 — Clearwater Construction — Addendum

- i. **Public Safety Agreement**
 - Archonix
- j. **Transportation Agreement**
 - NHS Pennsylvania

Approval of Capital Project Requests: — Reviewed at the March 26, 2015 Workshop

- a. IMTO — LogRhythm — Requesting the Purchase of a Log Server – Commissioner Eichelberger moved to approve the LogRhythm Capital Project. Chairman Cross seconded the motion and it unanimously carried.
- b. IMTO — Computer Life-cycle – 2015 – Chairman Cross moved to approve the Computer Life-cycle Capital Project. Commissioner Eichelberger seconded the motion and it unanimously carried.

Approval of Bid Awards — Reviewed at the March 26, 2015 Workshop

- Chairman Cross moved to approve awarding the Contract to **Elite Plumbing and Heating & AC** for the Removal and Installation of Two Rooftops Units – Cumberland County Human Services Building in the amount of \$19,479.00. Commissioner Eichelberger seconded the motion and it unanimously carried.
- Commissioner Eichelberger moved to approve awarding the Contract to **Old Glory Contracting** for the Removal of Roof Shingles and Installation of New Roof – Cumberland County Allen Road Service Center Building in the amount of \$62,050.00. Chairman Cross seconded the motion and it unanimously carried.
- Chairman Cross moved to approve awarding the Contract to **Old Glory Contracting** for the Removal of Roof Shingles and Installation of New Roof – Human Services Building in the amount of \$84,571.00. Commissioner Eichelberger seconded the motion and it unanimously carried.
- Commissioner Eichelberger moved to approve awarding the Contract **JB Roofing LLC** for the Removal of Roof Shingles and Installation of New Roof – Aging and Community Services Buildings in the amount of \$24,445.00. Chairman Cross seconded the motion and it unanimously carried.

Gallagher’s Compensation Plan Timeline: (see attached) Elizabeth Bouch reviewed the timeline with Gallagher and the Departments. June 4th 2015 is the target date for approval by the Board of Commissioners.

Chairman Cross moved to approve the Professional Services with Affinity for Division of Labor for Management Services for CNRC with discussion. Commissioner Eichelberger seconded the motion. Chairman Cross asked for clarification on the length of the contract and the contract amount. Solicitor Brennenman stated it is for one year in the amount of \$2,500/month / \$8,400/Quarter for strategic financial planning and reporting with scenarios of 1, 3, and 5 years for CNRC, Rehab Center and Heritage Harbor. The vote unanimously carried.

Chairman Cross moved to approve the Professional Services with Premier for Division of Labor for Management Services for CNRC with discussion. Commissioner Eichelberger seconded the motion. Solicitor Brennenman stated the contract is for 6 months with the option to extend an additional 6 months. Chairman Cross asked if they provide a license. Chief Clerk Thomas stated yes, licensing and recruitment of an Administrator, Managerial and Mock Survey support.

General Disbursements Transfer Authorizations:

- a. 03/16/15 \$ 523,288.50
- b. 03/16/15 \$ 2,123,257.76

c.	03/19/15	\$	4,000.00
d.	03/20/15	\$	1,572.07
e.	03/20/15	\$	2,315,319.73
f.	03/25/15	\$	29,513.26
g.	03/25/15	\$	259.77
h.	03/27/15	\$	211,268.77
i.	03/27/15	\$	1,893,236.40

Chairman Cross moved to approve the General Disbursement Transfer Authorizations. Commissioner Eichelberger seconded the motion and it unanimously carried.

Report of Executive Session: Chairman Cross reported there was an Executive Session held on March 26, 2015 @ 10:40 a.m. Re: Personnel Issues.

Monthly Reports: Chairman Cross Acknowledged Receipt of the Monthly Coroners Report for February 2015.

Other Business: None

ADJOURN: There being no further business to come before the Board, the meeting adjourned.

Respectfully Submitted,

Jennifer Crum
Administrative Coordinator