

## **PRISON BOARD MEETING**

**March 16, 2015, 10:00 AM  
Cumberland County Prison  
Carlisle, PA**

**Present:** Commissioners Barbara Cross, Jim Hertzler and Gary Eichelberger; Al Whitcomb, Controller; Dave Freed, District Attorney; Ron Anderson, Sheriff; Earl Reitz, Warden; Mike Carey, Deputy Warden – Treatment; Jeff Ilgenfritz, Deputy Warden – Security; Larry Thomas, Chief Clerk; Rebekah Finkey, IP.

**Call to Order:** Controller Al Whitcomb called the meeting to order.

**Public Comment:** Controller Al Whitcomb asked if there was any public comment. There was none.

**Approval of Minutes:** Commissioner Hertzler moved to approve the Minutes of the February 23, 2015 meeting. Sheriff Anderson seconded the motion and it unanimously carried.

**Commissary Report:** District Attorney Freed moved to accept the Commissary Report (see attached). Commissioner Eichelberger seconded the motion and it unanimously carried.

**Expenditure Sheets:** Sheriff Anderson moved to accept the Prison Expenditure Sheets and Central Booking Expenditure Sheets for February 2015 (see attached). District Attorney Freed seconded the motion and it unanimously carried.

Warden Reitz presented his report (see attached) stating that the average daily Prison population for the month of February was 402, with 391 being in-house. The current population is 404, with 393 being in-house. There are currently 321 males and 87 female inmates. There were 32 inmates enrolled in the Work Release Program and 8 inmates were removed from the Program for disciplinary reasons. There were 20 inmates enrolled in the Inmate Worker Program, 21 inmates enrolled in the Outmate Trusty Program and 4 inmates enrolled in the Community Work Crew. The Community Work Crew projects for February were the Cumberland County Historical Society and County Archives. There were five Extraordinary Occurrences to report for February; five use of force. Warden Reitz reported they are currently holding 15 females for Perry County, 1 male for the United States Marshall Service and 4 males for the Federal Bureau of Prisons. Commissioner Cross asked if the inmate that walked off has been found. Warden Reitz stated no. Commissioner Cross made a motion to accept the Warden's Report. District Attorney Freed seconded the motion and it unanimously carried.

Warden Reitz gave an update on the Phase two, Prison Expansion/Renovation Project. The project is on schedule. Housing unit E & F have been completed. Inmates were moved this morning from Q & R to E & F. ECI is starting Q & R today and Lobar has moved to units J & K this morning.

Rebekah Finkey provided a Summary of county IP Grant (see attached).

District Attorney Freed also provided detail of the program changes. The DUI/IP Program potential change to the sentencing would be a higher ratio of time on Electronic Monitoring and less time incarcerated.

Commissioner Cross made a motion to go in to Executive Session at 10:20 AM. Sheriff Anderson seconded the motion and it unanimously carried.

Commissioner Cross made a motion to reconvene the meeting. Sheriff Anderson seconded the motion and it unanimously carried.

Sheriff Anderson made a motion to approve the hire of Christine Ramond as a Mental Health Case Manager, grade 9/step 8 effective March 23, 2015. Commissioner Eichelberger seconded the motion and it unanimously carried.

Commissioner Cross made a motion to approve the hire of Kelly Beatty as a Prison Case Manager grade 9/step 1, effective Monday, March 30, 2015. Commissioner Hertzler seconded the motion and it unanimously carried.

Commissioner Hertzler made a motion to approve the hire of Anthony Gigilio as a Corrections Officer, grade p-2-1/step 1, effective Monday, March 30, 2015. Commissioner Cross seconded the motion and it unanimously carried.

Commissioner Cross made a motion to approve the hiring of an Accounts Officer and a Department Clerk II position. District Attorney Freed seconded the motion and it unanimously carried.

Respectfully submitted,

Jennifer Crum  
Administrative Coordinator