

**CUMBERLAND COUNTY  
COMMISSIONERS' WORKSHOP MEETING**

**APRIL 23, 2015 – 9:00 AM  
COMMISSIONERS' HEARING ROOM  
COURTHOUSE, CARLISLE, PA**

**Board of Commissioners Present:** Commissioner Cross, Hertzler and Eichelberger.

**Staff Present:** Larry Thomas, Chief Clerk; Sandy Moyle, Deputy Chief Clerk/Meetings Manager; Jennifer Crum, Recording Secretary; Keith Brenneman, Solicitor.

**Departments:** Elizabeth Bouch, Human Resources; Tammy Bender, Finance; Robin Weigle, Tax Assessment; Wendy Sheaffer, Aging & Community Services; Robin Tolan, MH/IDD; Lynette McCulloch, Claremont Nursing and Rehabilitation Center; Beth Chornak, ERP; Lisa Reider, Children & Youth; Kirk Stoner, Planning; Bob Shively, Public Safety; Michelle Seibert, Victim Services; Mark Adams, IMTO; Megan Silverstrim, Communications; Charles Carothers, DRO.

**Outside Agencies:** Monica Gould, Your Strategic Consultant; Rich Farr, RabbitTransit. Joe Martin – MH/IDD

**Media:** Joshua Vaughn, The Sentinel; Steve Marroni, The Patriot News.

**Call to Order:** Chairman Cross called the meeting to order and led the Pledge of Allegiance to the Flag.

**Roll Call:** Chairman Cross, Hertzler and Eichelberger were present.

**Public Comment:** None

**Press Release & Proclamation:** Commissioner Eichelberger presented a proclamation to Robin Tolan and Joe Martin on behalf of the Commissioners Proclaiming May 2015 as Mental Health Awareness Month (see attached).

**Press Release & Proclamation:** Chairman Cross presented a proclamation to Michelle Seibert on behalf of the Commissioners Proclaiming April 19-25, 2015 as National Crime Victim's Rights Week (see attached).

**Budget Resolution:** Tammy Bender discussed Resolution 2015-9 Re: Budget Adjustment for CJP/IPP increase - \$12,256 (see attached).

**CNRC Wage Agreement:** Elizabeth Bouch reviewed the AFSCME Agreement regarding the Nursing Home Wages (see attached).

**Contracts/Grants:** Sandy Moyle

- a. **Assessment** — Robin Weigle
  - Government Software Services, Inc. – renewal - Real Estate billing software – no increase. \$3,550/mo.
- b. **Children & Youth Services Agreements** – Lisa Reider
  - VisionQuest National, LTD – New Service – Group Home for girls.

- c. **Claremont Nursing and Rehab Center Grant Application, Agreements & Capital Project Request** — Lynette McCulloch
  - Submission of Grant Application to Department of Human Services (Long Term Living) – Funding for a wheelchair.
  - Lamar — Digital Billboards – Remaining 3 months \$13,500 – 9 billboards
  - House Calls RX LLC – Nurse Practitioners and Physician Assistants - no cost – they bill residents insurance.
  - Discussion of Capital Project Request — DME Wheelchair - \$16,670
- d. **ERP Department Agreement** — Beth Chornak
  - Infor (US) Inc. — Addendum – Upgrade – no cost
- e. **IMTO Agreements** — Mark Adams
  - Communtech Services, Inc. – Voicemail -\$5,400
  - Microsoft Software Asset Management — Consent Letter – license assessment
- f. **Planning Agreements** — Kirk Stoner
  - Construction Project Permit from National Park Service — Bernheisel Bridge – State requirement to continue work on the bridge.
- g. **Public Safety Grant & Agreements** — Bob Shively
  - Submission of Radiation Emergency Response Fund Grant Application to PA Emergency Management Agency (PEMA) – 2015/2016 – support for TMI preparedness planning - \$26,296.00
  - Cain Automotive – storage garage climate control for Haz. Mat. response equipment \$15,000/3 yr. contract.
  - Social Media Outreach — Megan Silverstrim – 49,000 people were reached on Facebook. The community has been using the site for information, which reduces calls to the 911 center.

Commissioner Hertzler asked if 911 sends out a notice after a storm to inform residents that everything is clear. Megan stated that they do not in the event the storm would start again. Chief Clerk Thomas commended Public Safety on the social media outreach.

#### **Capital Project Request:**

- a. Security Camera Upgrade for Domestic Relations Office  
Charles Carothers reviewed the upgrade from black/white to HD/Color - \$14,651.00.

#### **Library System:**

Consensus Building Project Update — Monica Gould (see attached)

- Review of Upcoming Panel Discussion – Monica and Jonelle Darr have been working with the Executive Directors of the Libraries. There will be a presentation to the Board regarding the outcomes from the meetings. Chairman Cross asked that the Presidents of the individual Library Boards have a voice in the meetings. Monica stated that they will be involved in the process. This will be a vision of the future, a consensus building. Commissioner Hertzler asked about municipal officials being involved. Monica stated that they will be involved in the process and that the municipalities have already been sent a survey to obtain information regarding their specific needs. Commissioner Hertzler asked about historical financial and tax reviews back to 1986 of the libraries. Chairman Cross asked for a review of which counties currently have a library tax in place and which counties do not.
- Purpose of the Session (see attached) Jonelle Darr is working on statistics and will send out to the Board. Grant funding will be discussed.

Commissioner Eichelberger requested that Jonelle be involved with the historical tax review, receive an update on the Consultants work hours to date, that Chief Clerk Thomas be involved with the meetings, and provide more detailed statistics. Monica stated this project involves seeing that the individual libraries meet the needs of their unique community. Commissioner Eichelberger stated the meeting panel discussion on April 30<sup>th</sup> will be priority in decisions to the financials.

### **RabbitTransit:**

Shared Ride Presentation — Larry Thomas gave an update on the status of the changes that have been made to the County Transportation. Rich Farr reported that the operation changes are on target. There have been meetings to standardize policy, procedures, software updates, and the Saturday services are being reviewed. A Purchase order of over \$100,000 needs to be approved today for new computer hardware that will be grant funding from PennDOT. Governance changes need to be looked at and a new Municipal Authority will need to be created. Chief Clerk Thomas reviewed 3 phases: Phase 1 – MOU effective date July 1<sup>st</sup>, then a formal review of By-Laws that will be posted by York County. Phase 2 - July 1 through December 31, 2015 incorporation should be completed similar to Adams County. Solicitor Brenneman questioned the documentation as of July 1<sup>st</sup> regarding the facilities building lease and using county employees. A proposed Management Agreement is needed from the Authority Council before July 1, 2015. A decision needs to be made in regards to a Commissioner seat on the Authority to participate in decisions up to the December 31, 2015 timeline. Rich Farr stated that York and Adams Commissioners have to make that decision. Chairman Cross moved to support the PennDOT grant opportunity for the \$100,000 hardware and software purchase. Commissioner Eichelberger seconded the motion with a question from Commissioner Hertzler regarding a contract stating which county will serve on the Board. The motion carried.

### **Commissioners' Liaison Reports:**

#### **Commissioner Cross:**

- Children & Youth Spring Dinner – recognition went to Foster Parents Association and Senator Vance and Commissioner Cross presented a citation to Wendy Hoverter, Director of Children and Youth.
- Conservation District – 38<sup>th</sup> Annual Tree Sale sold approximately 8,000 seedlings and had approximately 250 customers. They purchased 2,400 seedlings and 4,000 tree covers for landowners for the Chesapeake Bay Foundation program.
- Commission for women – There will be an appointment request during Monday's meeting.
- Drug & Alcohol – concerns regarding drug overdose on the use of painkillers continues. Contract providers for next fiscal year were reviewed. There is a positive outlook of the State Police being provided the use of naloxone for overdoses.
- Public Safety –TMI exercise – Chairman Cross commended staff and volunteers for a successful event. 911 Legislation will have a final vote on May 4<sup>th</sup> then it will go to the Senate.
- The President from Central Penn College is working with the workforce on special classes for workforce development.

#### **Commissioner Hertzler:**

- Senior Citizen Home - Branch Creek Place, relocated to a permanent home on Fayette Street, Shippensburg. Improvements were made with \$12,000 of State Lottery Grant

Funding, Aging Block Grant funding, and Messiah lifeways contributed furnishings. There will be a Grand opening on May 7<sup>th</sup> at 12:30 p.m.

- Farm Bureau Dinner - Representative Bloom and Representative Keller attended.
- Attended the TMI exercise.
- Welcomed Governor Tom Wolf during the Eight County General Assembly. Economic Development panel discussion resulted in similar needs of workforce development.
- Attended a Statewide recognition for Kirk Stoner for his hard work and dedication to Planning.
- Secretary of Aging, Theresa Osborne - honored volunteer citizens for their effort in assisting older adults. The Aging Board made recommendations to vacancies for Betty Magaro and Bonnie Fowler.
- Housing and Redevelopment met last Friday and approved their five-year plan for Urban Development. The Auditor review had no concerns.
- Attended a community meeting in Mt. Holly – discussion was upgrades of Street Scape - \$25,000 grant.
- Attended a retirement party for Rausaa Roscinski at the Big Spring Senior Center and recognized two other individuals who are retiring from a Carlisle Senior Center.
- Attended the Capital Region Council of Governments - approved refinements to By-Laws and added Elizabethtown to the Council of Governments.

**Commissioner Eichelberger:**

- MH/IDD – Mental Health Awareness Month May 1<sup>st</sup>. An Employment Grant for IDD – targeting high school students. Reconvening the Aging/IDD Team to assist the aging parents who care for their mental health children. Alert pharmacy, Medicaid expansion Budget discussion – funding will stay the same. There was discussion on the budget.
- Library – Consensus-building exercise took place with discussion regarding participation in meeting new standards for reporting and child protection laws.
- Economic Development Corporation Board meeting - Defense Preservation group met and discussed enhancement in local facilities such as Carlisle Barracks expansion. The County needs to be involved with planning and discussion with the Carlisle Barracks. EDC has a new website with easy to use navigation tools for potential businesses and visitors. The Commissioners Office received updated guides, brochures, and booklets. A Tourism Grant will go out next week offering approximately \$100,000 in funding.
- South Central Workforce Investment Board strategic planning session is tomorrow re: Workforce development.
- Recycling & Waste met this week and is recommending Sharon Dodd as a new Authority Board member.

**Executive Session:** Chief Clerk Thomas requested an Executive Session Re: Personnel Issues.

**Other Business:** None

**ADJOURN:** There being no further business to come before the Board, the meeting adjourned.

Respectfully Submitted,

Jennifer Crum  
Administrative Coordinator