

PRISON BOARD MEETING

April 20, 2015, 10:00 AM
Cumberland County Courthouse
Carlisle, PA

Present: Commissioners Barbara Cross, Jim Hertzler and Gary Eichelberger; Al Whitcomb, Controller; Ron Anderson, Sheriff; Earl Reitz, Warden; Mike Carey, Deputy Warden – Treatment; Jeff Ilgenfritz, Deputy Warden – Security; Larry Thomas, Chief Clerk.

Call to Order: Controller Al Whitcomb called the meeting to order.

Public Comment: Controller Al Whitcomb asked if there was any public comment. There was none.

Approval of Minutes: Commissioner Cross moved to approve the Minutes of the March 16, 2015 meeting. Sheriff Anderson seconded the motion and it unanimously carried.

Commissary Report: Commissioner Hertzler moved to accept the Commissary Report (see attached). Sheriff Anderson seconded the motion and it unanimously carried.

Expenditure Sheets: Sheriff Anderson moved to accept the Prison Expenditure Sheets and Central Booking Expenditure Sheets for March 2015 (see attached). Commissioner Cross seconded the motion and it unanimously carried.

Warden Reitz presented his report (see attached) stating that the average daily Prison population for the month of March was 402, with 382 being in-house. The current population is 412, with 399 being in-house. There are currently 331 males and 81 female inmates. There were 29 inmates enrolled in the Work Release Program and two inmates were removed from the Program for disciplinary reasons. There were 20 inmates enrolled in the Inmate Worker Program, 20 inmates enrolled in the Outmate Trusty Program and three inmates enrolled in the Community Work Crew. The Community Work Crew projects for March were the Cumberland County Historical Society, Mount Holly Springs Borough and the Pennsylvania Game Commission. There were eight Extraordinary Occurrences to report for March; eight use of force. Warden Reitz reported they are currently holding 12 females for Perry County and five males for the Federal Bureau of Prisons. Commissioner Cross made a motion to accept the Warden's Report. Sheriff Anderson seconded the motion and it unanimously carried.

Warden Reitz gave an update on the Phase two, Prison Expansion/Renovation to shower/painting remediation. ECI has completed the Housing Unit S & T and Lobar has completed Housing Units N & O. Warden Reitz informed the Board that Lobar has asked for the County to release a payment to them in the amount of \$30,000. The County is currently retaining \$182,000 for Lobar. Chief Clerk Thomas asked if there are any conditions within the contract that would prohibit the release the funds. Housing units, E & F have been housed for approximately 2 months and there have been no issues with the work that has been done. John Lopp, Facilities Management and Warden Reitz are satisfied with the completed work. Chief Clerk Thomas asked the Assistant Solicitor to review the details of the contract. He also asked to review the same for Crabtree to see if funds can be released.

Commissioner Cross made a motion to go in to Executive Session at 10:18 AM. Sheriff Anderson seconded the motion and it unanimously carried.

Commissioner Cross made a motion to approve the hire of Cristeen Bitner as a Department Clerk II effective May 4, 2015. Commissioner Hertzler seconded the motion and it unanimously carried.

Commissioner Eichelberger made a motion to approve the hiring of a Corrections Officer. Sheriff Anderson seconded the motion and it unanimously carried.

Respectfully submitted,

Jennifer Crum
Administrative Coordinator