

# BOARD OF COMMISSIONERS' MEETING

MAY 11, 2015 – 2:00 PM  
PUBLIC SAFETY BUILDING  
1 PUBLIC SAFETY DRIVE, CARLISLE, PA

**Board of Commissioners Present:** Commissioner Cross, Hertzler and Eichelberger.

**Staff Present:** Larry Thomas, Chief Clerk; Sandy Moyle, Deputy Chief Clerk/Meetings Manager; Jennifer Crum, Recording Secretary; Keith Brenneman, Solicitor.

**Departments:** Controller Whitcomb; Holly Sherman, Human Resources; Finance; Mark Adams, IMTO; Megan Silverstrim and Chris Sechrist, Communications; John Quirk, Michele Parsons and Bob Shively, Public Safety.

**EMS Attendees:** James Wettrich, Robert Campbell, Marie Calaman, Jonathan Fischer, Kenneth Hivner, Thomas Manning, Michael Murray, Paul Rundle, Benjamin Specht, Kim Weaver, Ken Hivner, Lower Allen Twp. EMS.

**Outside Agencies:** Jonathan Bowser and Kristen Rowe, Cumberland Area Economic Development Corporation; Shireen Farr, Cumberland Area Economic Development Corporation/Cumberland Valley Visitors Bureau; PJ Heyman and Gene Heyman, Village Artisans.

**Media:** None.

**Call to Order:** Chairman Cross called the meeting to order and led the Pledge of Allegiance to the Flag.

**Roll Call:** Commissioners Cross, Hertzler, and Eichelberger were present.

**Public Comment:** None

**Approval of Minutes:** Commissioner Hertzler moved to approve the minutes of April 9<sup>th</sup>, April 13<sup>th</sup>, April 23<sup>rd</sup>, and April 27<sup>th</sup>, 2015. Commissioner Eichelberger seconded the motion and it unanimously carried.

**Approval of Public Safety Minutes:** Commissioner Eichelberger moved to approve the minutes of March 25, 2015 Public Safety Review Team. Commissioner Hertzler seconded the motion and it unanimously carried.

**Approval of Personnel Transactions:** Commissioner Hertzler moved to approved the Personnel Transactions from May 7<sup>th</sup>. Commission Eichelberger seconded the motion and it unanimously carried.

**Proclamation:** On behalf of the Commissioners, Chairman Cross presented a Proclamation to PJ Heyman Proclaiming October 2-11, 2015 as American Craft Week (see attached).

**Press Release:** On behalf of the Commissioners, Chairman Cross recognized 25 Area Emergency Medical Providers (see attached).

**Voluntary Separation Benefit Contributions:** Commissioner Hertzler moved to approve Execute Declaration of April 2015 Voluntary Separation Benefit Contributions for County Participants that was reviewed at the May 7, 2015 Workshop. Commissioner Eichelberger seconded the motion and it unanimously carried.

**Approval of Resolution:** Commissioner Eichelberger moved to approve Resolution 2015-10 Re: Budget Adjustment that was reviewed at the May 7, 2015 Workshop. Commissioner Hertzler seconded the motion and it unanimously carried.

**Advertising:** Commissioner Hertzler moved to approve the Authorization to Advertise for Bernheisel Bridge Superstructure Replacement that was reviewed at the May 7, 2015 Workshop. Commissioner Eichelberger seconded the motion and it unanimously carried.

**Advertising:** Commissioner Hertzler moved to approve the authorization to Advertise for 2015 Bridge Maintenance Contract that was reviewed at the May 7, 2015 Workshop. Commissioner Eichelberger seconded the motion and it unanimously carried.

**Contracts/Grants:** — Commissioner Eichelberger moved to approve the following contracts and grants that were reviewed at the May 7, 2015 Workshop. Commissioner Hertzler seconded the motion and it unanimously carried.

- a. **Drug & Alcohol Agreements**
  - PA Department of Human Services (formerly DPW) — HealthChoices Revenue
- b. **Children & Youth Services Agreements**
  - The Bair Foundation of Pennsylvania, Inc. — Addendum
  - NHS Pennsylvania
  - PA Family Support Alliance
- c. **Claremont Nursing Agreements**
  - Deloitte LLP — Addendum
  - Victoria Adam's d/b/a De'Ja'Do Hair Designs — Addendum
  - Premier GPO — Vendor Supply America — Addendum
- d. **Coroner Grant & Capital Request Project**
  - Submission of Grant Application to PA Department of Transportation
  - Discussion of Capital Project Request — New Vehicle
- e. **District Attorney Agreements**
  - YWCA – STOP Grant Pass Through
  - Domestic Violence Services
- f. **Victim Services Division of the DA's Office Grant Application**
  - Submission of Grant Application to Pennsylvania Commission on Crime and Delinquency — Covers Direct Services Provided to Crime Victims
- g. **Human Resources Agreements**
  - Discussion of the CNRC Liability Insurance Renewal
  - Discussion of the Professional Liability Insurance for Dr. Wayne Ross
- h. **IMTO Agreement**
  - Century Link — Option to Renew Contract for a one (1) year period
- i. **MH/IDD Agreements**
  - *FY 2014-2015 Early Intervention Agreement*
    - Early Intervention Specialist Inc. — Addendum
  - *FY 2014-2015 Intellectual and Developmental Disabilities*
    - Goodwill Keystone Area Inc. — Addendum

- Keystone Service Systems Inc. DBA Keystone Human Services  
Central PA — Addendum
- *FY 2014-2015 Mental Health*
  - NHS Human Services (HIPPA BAA for NHS Stevens Center)

**Training:** Commissioner Hertzler moved to approve the Mandated Reporter Training and Child abuse Clearances Policy that was reviewed at the May 7, 2015 Workshop. Commissioner Eichelberger seconded the motion and it unanimously carried.

**Capital Project Request for Aging - New Van** Commissioner Hertzler moved to approve the Capital Project Request for the Purchase of a Van for Aging and Community Services that was Reviewed at the May 7, 2015 Workshop. Commissioner Eichelberger seconded the motion and It unanimously carried.

**Capital Project Request for Coroner - New Vehicle**

A question was raised regarding repeating the request to retire an old vehicle that was to be retired last year for a new vehicle and the concern of misuse of County residents tax dollars. Discussion ensued. Chairman Cross made a motion to approve the capital request for a new vehicle. Commissioner Eichelberger seconded the motion and the motion carried.

**Preliminary Fiscal Budget:** Commissioner Eichelberger moved to approve the Approval to Lay on View FY 2015/2016 Preliminary Fiscal Budget that was reviewed at the May 7, 2015 Workshop. Commissioner Hertzler seconded the motion and it unanimously carried.

**General Disbursements Transfer Authorizations:** Commissioner Hertzler moved to approve the following General Disbursements Transfer Authorizations. Commissioner Eichelberger seconded the motion and it unanimously carried.

a.	05/01/15	\$	897.20
b.	05/01/15	\$	3,655,149.66
c.	05/04/15	\$	591.82
d.	05/06/15	\$	6,641.86
e.	05/08/15	\$	1,919,934.93

**Executive Session:** Chairman Cross reported there was an Executive Session held on May 7, 2015 @ 10:10 a.m. Re: Personnel Issues.

**Monthly Reports:** Chairman Cross Acknowledged Receipt of Monthly Reports for the Register of Wills; Recorder of Deeds; Prothonotary; Veteran's Affairs and Change of Assessments — Month of April.

**Other Business:** None

**ADJOURN:** There being no further business to come before the Board, the meeting adjourned.

Respectfully Submitted,

Jennifer Crum  
Administrative Coordinator