

**CUMBERLAND COUNTY
COMMISSIONERS' WORKSHOP MEETING**

**JUNE 18, 2015 – 9:00 AM
COMMISSIONERS' HEARING ROOM
COURTHOUSE, CARLISLE, PA**

Board of Commissioners Present: Commissioner Cross, Hertzler and Eichelberger.

Staff Present: Larry Thomas, Chief Clerk; Sandy Moyle, Deputy Chief Clerk/Meetings Manager; Jennifer Crum, Recording Secretary; Keith Brenneman, Solicitor.

Departments: Elizabeth Bouch, Human Resources; Dana Best, Finance; Mark Adams, IMTO; Bob Dagrosa and Lisa Weaver, Controllors; Penny Brown, Elections; Silvia Herman, MH/IDD; Linda Hollinger, Public Defender; Lynette McCulloch, Claremont Nursing and Rehabilitation Center; John Lopp, Facilities Management; Kirk Stoner, Planning; Jason Vioral, Sheriff's Dept.; Bob Shively, John Quirk and Brian Hamilton, Public Safety; Justin Smith, GIS; Frank Goshorn, DRO.

Outside Agencies: Anna Yelk, Central PA Conservancy

Media: Joshua Vaughn, The Sentinel; Steve Marroni, The Patriot News.

Call to Order: Chief Clerk Thomas called the meeting to order and led the Pledge of Allegiance to the Flag.

Public Comment: None

Letter of Support for Central PA Conservancy: Anna Yelk, Executive Director of the Central Pennsylvania Conservancy is requesting a Letter of Support for Central PA Conservancy (CPC) Grant Application to the Department of Community and Economic Development's Greenways, Trails, and Recreation Program. They are working on a two year purchase option for lots #1 & #2 for a total of 33 acres = \$309,000 South Middleton, Letort Regional Authority, Senator Vance, Dickinson College, and South Middleton Township are in support of grant application. The grant is for \$250,000 and CPC would fund the remaining \$60,000.

Voluntary Separation Plan: Bob Dagrosa reviewed the recommendation of Approval of Cumberland County's Voluntary Separation Plan for Additional Eligibles. In January 2015 when the VSP was approved 16 employees were excluded because of being ineligible. On March 30th they became eligible and were re-offered the VSP. There will be a savings this time of \$6,600.

Resolution No. 2015-14: Dana Best discussed the Resolution 2015-14 Re: Budget Adjustment (see attached). The first two have no impact to the General Fund and the Pictometry budget adjustment is so the contract and funding is available for the payment.

Title IV-D of the Social Security Act: Frank Goshorn discussed the Cooperative Agreement under Title IV-D of the Social Security Act. This agreement spells out all responsibilities of the county, the courts and DRO for child support. This is negotiated every three years.

Letter of Support for Pictometry: Justin Smith reviewed the request for a Letter of Support for Cumberland County and Perry County to Partner in a Joint Contract with Pictometry (see attached). Partnering with other Counties will save 10%. Justin is working on partnering with other counties.

Contracts/Grants: (Sandy Moyle)

- a. **Bureau of Elections Agreements** — (Penny Brown)
 - Penske Truck Leasing — Truck Rental for Special Election (August 2015) – Rent for one truck.
 - Shippensburg First Church of God — Conduct Voting During Municipal Election – November 3, 2015 – Formalizing their agreement.
- b. **Claremont Nursing and Rehab Center Agreements** — (Lynette McCulloch)
 - Vohra Health Services — Provide Wound Care Physician for the Residents – a no cost contract. The vendor charges patients insurance.
 - Aetna (re)credentialing Questionnaire – A Periodic review of our insurance and licenses.
- c. **MH/IDD Agreements** — (Silvia Herman)
 - *FY 2014-2015 Early Intervention* – additional funds available - \$3,000
 - Aspirations LLC — (Addendum)
 - *FY 2014-2015 Mental Health* – Increases - \$153,800
 - Aurora Social Rehabilitation Services — (Addendum)
 - PA Counseling Services Inc. — (Addendum)
 - Perry County (Prison) — (Addendum)
 - Perry County Transportation Authority — (Addendum)
 - NHS Stevens Center — (Addendum)
 - Thomas James, MS — (Addendum)
- d. **Public Defender Agreement** — (Linda Hollinger/Mark Adams)
 - CCAP – Unified Case Management - \$19,379 – Funded by the Records Improvement Fund
- e. **Sheriff's Department Agreement** — (Jason Vioral)
 - Telesoft, Inc. – (Addendum) - \$41,000 - Funded by the Records Improvement fund

Resolution 2015-15 Re: Revised 9-1-1 Telephone Access Plan: Bob Shively discussed the Resolution 2015-15 Re: Approving the Revised 9-1-1 Telephone Access Plan for the Residents of Cumberland County (a/k/a the Triennial Plan) and Transmittal Letter to Richard J. Flinn, Jr. the Director of PEMA. This is a three year State required Plan. It outlines any changes from the last three years of funding needed for Public Safety. Commissioner Hertzler questioned if the resolution will need to be updated if Legislation approves the increased fee and will the plan and resolution be set as it is.

Resolution 2015-16 re: Delegating Limited Authority: John Lopp discussed the Resolution 2015-16 Re: Delegating Limited Authority to the Director of Facilities Management to Approve Certain Change Orders for County Maintenance, Repair and Construction Projects (see attached). The change order will keep the projects moving with Facilities having the authority to approve increases or decreases of \$7,000 to the project; \$35,000 is the cap.

CNRC Tower: John Lopp discussed the CNRC Tower — 4th Floor Refurbishing Project. Approximately \$1,000 will be needed to install locks on the doors so records can be stored in a secure area. The current use and costs of the storage PODs will be removed.

CNRC Sale of Beds: John Belko discussed the Authorization to Advertise for Requests for Proposals for the Sale of Eight (8) Skilled Nursing Beds located at CNRC. These are on the 4th floor tower, but not currently being used or needed in the future. There is a local county currently looking for these types of beds. Commissioner Hertzler clarified there are currently 290 beds and this will bring it to 282, there is no impact to staff or residents, and there is no future needs for the beds.

2015 Bridge Maintenance Repairs: Kirk Stoner discussed the Bid Results for the Cumberland County 2015 Bridge Maintenance Repairs Project (see attached). There were three bidders. The bid range is \$537,239 to \$928,257. Lobar is the lowest bidder of the three totaling \$537,239.15. Chairman Cross asked how is emergency response issues handled. Kirk explained that he does go out to the bridge and investigates the issues. Kirk explained the use of the \$5.00 fee imposed on county vehicle registrations would be used for maintenance and preventative measures. Commissioner Hertzler questioned the timeframe of completion of the Orrs Bridge project. Kirk informed the Board that they did put information regarding the bridges on facebook and have had 15,000 hits since Monday.

York Adams Transportation Authority Agreements: Discussion of York Adams Transportation Authority Agreements (see attached):

- a. Ritner Lease — This is the terms, conditions, and costs for the space. Dana Best explained this is for 6 months based on fair market value. To keep a non-taxable property it cannot be a rent, but can be a cost allocation plan. All additional expenses will flow through the plan and adjustments will be made no more than 5% up or down. Inspections will still take place at the Ritner site. All aspects needed to perform the inspections are being discussed.
- b. Transportation Agreement — Chief Clerk Thomas/Kirk Stoner/Keith Brenneman/John Lopp – This is the transfer of the transportation services on July 1, 2015 – Dec. 31, 2015. By-Laws will be changed to include a Cumberland County Representative and is to be in effect January 2016. There are two fail-safe clauses in the agreement if this does not happen by that time, one is for an extension and the other is an option to dissolve the agreement.
- c. Assignment Agreement — Chief Clerk Thomas explained leasing of \$1.00/vehicle for the 6 month period. This agreement is clarification of vehicles for PennDOT.

Capital Project Requests (see attached):

- a. **CNRC — Design and Creation of Resident Garden — \$60,000.** Lynette McCulloch reviewed the resident garden. Funding is from the 2014 endowment. Funding covers the scope of work and security for the residents. Chairman Cross suggested this could be promoted as a Community Design Project that could possibly save money.
- b. **Public Safety — XCAD — Silent Dispatch — \$401,434.00** — Brian Hamilton explained silent dispatch, webcam and reporting to streamline operations. The department savings from salaries of \$920,000 that can go toward the project. A survey was sent out to all emergency service agencies that could benefit from the system. They are close to receiving 100% participation from all that received the survey.

Commissioners' Liaison Reports:

Commissioner Cross:

- The Ag Extensions 4-H is having its Ag Science Camp, scheduled for June 23rd and 24th. The Conservation District Board will meet Tuesday, June 23rd.
- A Lebanon VA Medical Center Town Hall meeting is scheduled for tonight.
- 911 HB was a unanimous vote from the Senate and has moved to the House for a vote on the 911 fee increase to \$1.65. The bill was amended by the House Rules Committee to remove language inserted by the Senate that would have permitted Counties to impose a fee per occupied housing unit of up to \$52 annually.

Commissioner Hertzler:

- Ag Land Preservation Board met last Wednesday, June 8th. Program funding and acreage pending is on track and will surpass 17,000 acres since inception of the program. A letter from the Secretary of Agriculture, Russ Redding, was sent to our Officials at the Federal US Department of Agricultural to rectify inconsistency between the State and Federal Farmland Preservation Programs. PA stands to lose funding for this program. Since 1996 Pennsylvania has received \$33 million in Federal funds for the program; Cumberland County has received \$3.1 million in Federal funds. The Farmland Preservation Board will be sending a letter of support to Legislative Representatives.
- Last Friday, June 12th, there was a conference call regarding CCAP Assessment and Taxation Committee meeting regarding a resolution stating opposition for an effort to weaken the standard constitution for an institutional Purely Public Charity of Property Tax Exemption Purposes.
- Friday, June 12th the Housing and Redevelopment Authority Board met and approved their 2015/2016 Fiscal Budget and mentioned the additional \$250,000 for housing assistance.
- Attended a Naturalization Ceremony Friday, June 12th.
- Monday, June 15th the Capital Region Council of Governments met and Tim Sullivan, PA Fire Commissioner was the guest speaker who spoke about recruiting volunteer first responders. Reported to COG that county is working on restoring a THANKS Program to reward active first responders.

Commissioner Eichelberger:

- MH/IDD Board will meet this afternoon, June 18th.
- Planning Commission met this morning, June 18th. There was discussion regarding Farmland Preservation options regarding Clean & Green and Ag Security. Monthly work plan will be provided to the Board.
- Library System Board met Monday, June 15th and discussed the Consensus Building Project. Monica Gould reported on the review of Board Practices and is suggesting By-Law changes. Jonelle Darr provided a summary of comparisons between the Library System and other County governmental interaction with the Library. Video conferencing was discussed.
- Economic Development Corporation Board meeting was held on Tuesday, June 16th and discussed the old Masland site and working with Carlisle Borough. They are also working on re-energizing the workforce development.

Executive Session: Report of Executive Session: June 10, 2015 @ 1:30 p.m. Re: Personnel Issues.

Executive Session: Request for an Executive Session Re: Personnel Issues.

Other Business: None.

ADJOURN: There being no further business to come before the Board, the meeting adjourned.

Respectfully Submitted,

Jennifer Crum
Administrative Coordinator