

## **PRISON BOARD MEETING**

**June 22, 2015, 10:00 AM  
Cumberland County Prison  
Carlisle, PA**

**Present:** Commissioners Barbara Cross and Jim Hertzler; Al Whitcomb, Controller; Ron Anderson, Sheriff; Earl Reitz, Warden; Dave Freed, District Attorney; Christylee Peck, Judge; Jeff Ilgenfritz, Deputy Warden – Security; Mike Carey, Deputy Warden – Treatment; Janet Scott, Deputy Warden - Operations; Larry Thomas, Chief Clerk.

**Call to Order:** Controller Al Whitcomb called the meeting to order.

**Public Comment:** Controller Al Whitcomb asked if there was any public comment. There was none.

**Approval of Minutes:** Commissioner Cross moved to approve the Minutes of the May 18, 2015 meeting. Sheriff Anderson seconded the motion and it unanimously carried.

**Commissary Report:** Sheriff Anderson moved to accept the Commissary Report (see attached). Judge Peck seconded the motion and it unanimously carried.

**Expenditure Sheets:** Commissioner Hertzler moved to accept the Prison Expenditure Sheets and Central Booking Expenditure Sheets for May 2015 (see attached). Commissioner Cross seconded the motion and it unanimously carried.

**Warden's Report:** Warden Reitz presented his report (see attached) stating that the average daily Prison population for the month of May was 388, with 379 being in-house. The current population is 401, with 393 being in-house. There were 40 inmates enrolled in the Work Release Program and two inmates were removed from the Program for disciplinary reasons. There were 20 inmates enrolled in the Inmate Worker Program, 26 inmates enrolled in the Outmate Trusty Program and one inmate enrolled in the Community Work Crew. The Community Work Crew projects for May were the Cumberland County Historical Society, Mount Holly Springs Borough, Penn Township, Board of Election and the Game Commission. There were four extraordinary occurrences to report for the month with four uses of force. Warden Reitz reported they are currently holding 11 females for Perry County and 8 males for the Federal Bureau of Prisons and one female for the Marshall Services. Commissioner Cross made a motion to accept the Warden's Report. Judge Peck seconded the motion and it unanimously carried.

**First Quarter Report from PrimeCare Medical, Inc.(see report included):**

Warden Reitz informed the Board that the first quarter meeting minutes with PrimeCare Medical were included in the Prison Board meeting packet. The Warden mentioned that the Detox needs for individuals coming into the jail continue to be at a high number. There are currently three pregnant and only one needing treatment.

**Painting/Shower Remediation Update:**

Warden Reitz gave an update on the showers and painting remediation project. There is one more housing unit to be completed. The project is still targeted for completion for July 9, 2015.

**Other Business:** This past Saturday evening's thunderstorms caused several issues in the Prison. A lightning strike(s) caused malfunctions to the electronic security system, causing electronic locking controls to stop working, outside gate operator electronic controls to stop working and loss of some CCTV. Security operations went to total key operations for the north section of the Prison and staff needed to be posted outside at the vehicle gates to operate gates and maintain communications with Central Control. The system is currently being worked on by Stanley Security Systems to bring lost systems back on line.

During routine maintenance of the electronic sliding bar grille cell doors in the maximum security housing units, it was discovered that the gang locks system, which manually opens doors in an emergency, would only open approximately fifty percent of the cells. Maintenance staff determined a possible cause to this condition was that when these locking systems were rebuilt during phase II, at least one motor was installed improperly which was causing the gang locking system not to work properly. Chief Clerk Thomas asked if the cables needed to be replaced. Warden Reitz does not believe so, however, that will all need to be checked out.

**Executive Session:** District Attorney Freed made a motion to go in to Executive Session at 10:15 AM. Sheriff Anderson seconded the motion and it unanimously carried.

Commissioner Cross made a motion to reconvene. Commissioner Hertzler seconded the motion and it unanimously carried.

Sheriff Anderson made a motion to authorize the hiring of three full-time corrections officer vacancies, two male and one female, and one Phlebotomist, which is a per-diem position. Commissioner Cross seconded the motion and it unanimously carried.

District Attorney Freed made a motion to approve the hiring of Shawn Keebaugh as a full-time Corrections Officer, effective July 13, 2015. Judge Peck seconded the motion and it unanimously carried.

Respectfully submitted,

Jennifer Crum  
Administrative Coordinator