

**CUMBERLAND COUNTY
COMMISSIONERS' WORKSHOP MEETING**

**July 2, 2015 – 9:00 AM
COMMISSIONERS' HEARING ROOM
COURTHOUSE, CARLISLE, PA**

Board of Commissioners Present: Commissioners Cross, Hertzler and Eichelberger.

Staff Present: Larry Thomas, Chief Clerk; Sandy Moyle, Deputy Chief Clerk/Meetings Manager; Barbara Sue Hershey, Recording Secretary; Keith Brenneman, Solicitor; Al Whitcomb, Controller.

Departments: Silvia Herman, Robin Tolan, MH/IDD; Jack Carroll, Ryan Simon, Drug & Alcohol; Wendy Sheaffer, Aging & Community Services; Rebekah Finkey, C J Planning & IP Programs; Lisa Reider, Children & Youth Services; Lynette McCulloch, Claremont Nursing and Rehabilitation Center; Dave Freed, District Attorney; John Lopp, Facilities; Ron Snow, Finance; Chuck Baer, Adult Probation; Justin Miller, Recycling & Waste; Robin Weigle, Assessment; Mary Brokans, Controllers Office.

Outside Agencies: Keith Metts, Hampden Township; Kate Molinaro, Ben Laudermilch, Cumberland County Housing & Redevelopment Authorities (CCHRA); Perry Heath, Carlisle Borough; Jonathan Cox, Rhoads & Sinon; Jonathan Bowser, Mary Kuna, Cumberland Area Economic Development Corporation (CAEDC); Rick Rovegno, Capital Area Transit (CAT).

Media: Adrian Sipes, The Sentinel; Steve Marroni, The Patriot News.

Call to Order: Chief Clerk Thomas called the meeting to order and led the Pledge of Allegiance to the Flag.

Public Comment: Larry Thomas apologized for his comments made at last week's Finance meeting.

Request for Letter of Support: For Grant Funding for Hampden Township to the Department of Community and Economic Development's Greenways, Trails and Recreation Program for Construction of the Hampden Township Veterans Memorial Park in Hampden Township, Cumberland County

- Keith Metts informed the Commissioners that there are 18.8 acres that was donated by the development of Giant of Hampton Market Place Way.
- Commissioner Hertzler commended Keith Metts and the Commissioners for setting aside this additional acreage on the West Shore and acknowledged that he fully supports this proposal.

Discussion of the 2015-2016 Cumberland County Human Services Plan:

- Silvia stated that the plan is due July 6, 2015.
- Commissioner Cross asked that updates be provided to the Chief Clerk on a regular basis.
- Jack indicated the most challenging is not knowing what the allocations will be. The Governor did propose some increases but it's hard to tell what is likely to happen.

Recognition and Thank You Letter to the Cumberland County Transportation Department as they Transition to Rabbitransit:

- Commissioner Cross read the above letter and called upon her colleagues to sign.
- Commissioner Hertzler commented that he recognizes the dedication of a lot good people who work in the County Transportation Department and through this transition; no one lost their jobs. This week the agreement with the York Adams Transit Authority (YATA) will be signed to move forward; one of the items that he was assured of is that all existing services in terms of County transit within Cumberland County will remain the same. There will be no reduction in services; that includes services for our senior citizens – free transportation if you are 60 and over to and from an assortment of locations, which recently the Public Library was added as a destination. All services will continue uninterrupted. One of the items our Chief Clerk pointed out also is that in the near future there will be Saturday services as well.
- Larry Thomas thanked some key individuals; Solicitor, Keith Brenneman; John Lopp; Rose Cook; Kirk Stoner and the Finance Department lead by Dana Best.

Contracts/Grants:

- a. **Aging & Community Services Agreements** — Wendy Sheaffer reviewed the following:
 - Allied Attorney's — (Addendum) – *No increase.*
 - York County Transportation Authority d/b/a Rabbitransit — *Contract for Professional Services - services & rates to remain the same.*
- b. **C J Planning & IP Program Grant** — Rebekah Finkey reviewed the following:
 - Acceptance of Grant Money in the Amount of \$321,737.00 Awarded from Pennsylvania Commission on Crime and Delinquency — Cumberland County Intermediate Punishment Programs
- c. **Children and Youth Services Agreements** — Lisa Reider reviewed the following:
 - Diakon Lutheran Social Ministries — MOU SWAN Legal Services Initiative - *Provides two paralegals for office at no cost.*
 - Commonwealth Affiliates, P.C. - *Provides Psychiatric Services.*
 - Hempfield Behavioral Health, Inc. – *Provides Counseling Services for Fiscal Year 15/16 with no increase.*
- d. **Claremont Nursing and Rehab Center Agreements** — Lynette McCulloch reviewed the following:
 - Commercial-Industrial Laundry Service, Inc. (CILS) — Laundry Equipment Service Agreement - *PM on laundry equipment as well as repairs with no increase.*
 - Department of Veterans Affairs — Extend current revenue rates to July 15-June 16, 2016 - *No increase.*
 - Institute of Caregiver Educations, Inc. — To Provide Nursing Experience for Students in the Institutes' Nursing Program - *No cost*
 - Cumberland Perry Health Education Resource Center — CPR Classes - *Reduction of cost for CPR classes*
- e. **District Attorney Grant** — Dave Freed reviewed the following:
 - Submission of Grant Application to the PA Department of Transportation in the Amount of \$49,410.00 — DUI Enforcement from October 2015 to September 2016 – (E-Grant) - *Effective tool/program for deterrence provides us with money from PennDot to do things such as checkpoints, roving patrols, blitzes and phantom checkpoint at high DUI concentrations such as the Fourth of July. This has been done for many years.*

- f. **Drug & Alcohol Agreements** — Jack Carroll reviewed the following:
- **2015-2016 Outpatient Agreements**
 - Diakon Lutheran Social Ministries - *No increase in rates.*
 - UHS of PA - *No increase in rates.*
 - NHS Human Services, the Stevens Center - *No increase in rates.*
 - Gaudenzia, Inc. - *No increase in rates.*
 - Perry Human Services - *No increase in rates.*
 - **2015-2016 Inpatient Agreements**
 - Clem-Mar House
 - Firetree, Ltd.
 - H.E.A.R., Inc.
 - UHS of PA (Roxbury Treatment Center)
 - White Deer Run
 - Catholic Charities (Evergreen House)
 - Daystar Center
 - Neustra Clinica
 - Pyramid Healthcare
 - Treatment Trends
 - Penn Foundation for Mental Health, Inc.
 - Eagleville Hospital
 - Gaudenzia, Inc.
 - Libertae, Inc.

- Rates for these programs are set by the drug and alcohol administrative units in their region. Some fall within our region, some are set by other parts of the state since we use inpatient facilities throughout the state. 40% of the facilities are going to see some increase in the per diem, which is generally at the 2-4% range. The other 60% will be a 0% increase per diem.
- g. **Facilities Management** — John Lopp reviewed the following:
- First Night Carlisle, Inc. — *New Year's Eve Celebration on December 31, 2015 - Requesting to use old courthouse/Second floor courtroom from 5:00 p.m. -12:00 a.m. for this event. They are also asking for some parking spaces which we have supplied in the past. John Lopp has spoken with the Solicitor who has drafted an agreement which is ready for signatures.*
- h. **Finance Agreement** — Ron Snow reviewed the following:
- Huggins Actuarial Services, Inc. - *Purpose is to set Workers Compensation rates. An increase of \$166 over last year.*
- i. **Probation – Adult** — Chuck Bear reviewed the following:
- BI Incorporated — *Extended Warranty and Support Services Agreement - Annual agreement for the support and maintenance of the 41 GPS units that are used on defendants who get time out of jail with no increase in cost.*

Discussion of Resolution 2015-17 Re: Budget Adjustment — Ron Snow reviewed the following:

- Increase of \$1500.00 for a grant from to purchase Cognitive Behavioral Therapy workbooks with no impact to the General Fund.

Commercial Revitalization and Shopsteading Loan Program Request Re: Real Estate located at 2 W. Big Spring Ave., Newville (Newville Borough) — Kate Molinaro reviewed the following:

- Real Estate located at 2 W. Big Spring Ave., Newville (Newville Borough), which includes three (3) commercial units & two (2) residential units which are both occupied and one (1) restaurant tenant.

Discussion of Community Housing Development Organization Certification — Kate Molinaro reviewed the following:

- Request for Tri-County Housing Development Corporation (TCHDC) to be certified as a Community Housing Development Organization (CHDO).

Discussion of Cumberland County Recycling & Waste Memo Re: Waste Management Plan Transporter Registration — Justin Miller reviewed the following:

- Justin Miller recommends revision of the Waste Management Plan by amending Ordinance 2013-5.
- Commissioner Eichelberger asked why the state took over the licensing of haulers. Jason stated he heard that the reasoning was they wanted to get a better feel for what was going on.
- Commissioner Eichelberger asked if we do away with registration does that rob you of vital information that you need to know. Justin answered, no that what he is proposing to remove the section that requires them to submit this application. We would keep the other requirements of submitting recycling reports.
- Commissioner Eichelberger asked Justin how does a new hauler on the scene around here know how to submit reports to him? Justin answered that he monitors the state's list.
- Commissioner Cross asked if the list is on the state's website. Justin responded yes.
- Commissioner Cross asked if a hauler came into town that was not on the list, can Justin notify the state. Justin stated yes.
- Commissioner Hertzler referred to Act 101 of 1988 regarding PA being a dumping ground for New Jersey & New York waste coming here. He asked if PA has sufficient space, and does this impact our ability that we have adequate disposal and what extent can we limit outside waste from coming in. Justin indicated that this was more of a safety issue than a disposal issue.

Discussion to Authorize Advertising for the Tax Bill Printing Contract for 2016 for the Assessment Office — Robin Weigle reviewed the following:

- Request the Authorization to Advertise for the Tax Bill Printing Contract for 2016 for the Assessment Office.

Ratification of Agreements with York Adams Transportation Authority, Effective July 1, 2015:

- a. Ritner Lease
 - b. Transportation Agreement
- Commissioner Cross moved to approve Ratification of Agreement with York Adams Transportation Authority for the Ritner Lease. Commissioner Hertzler seconded the motion and it unanimously carried.
 - Chairman Cross moved to approve Ratification of Agreement with York Adams Transportation Authority for the Transportation Agreement. Commissioner Eichelberger seconded the motion and it unanimously carried.

Discussion of the Resolution Re: The Establishment of a Tax Increment Financing District for the IAC/Masland Site within the Borough — Perry Heath, President of Carlisle Borough/Jonathan Cox, Bond Attorney for the CCIDA/Jonathan Bowser – reviewed the following: *(See Power Point Presentation Urban Redevelopment Plan, Funding Strategies)*

Commissioners' Liaison Reports:

Commissioner Cross:

- Finance meeting Ag Extension presented videos.
- Pennsylvania Association of Conservation District conference will be held next week in Monroeville.
- 911 analyses came in from CCAP; the bill was signed by the Governor on Monday. Commissioner Cross thanked those legislators for supporting this bill.
- Last night this board heard the report from the Carlisle Police Chief regarding the transition to county dispatch. Commissioner Cross acknowledged Bob Shively and his staff for their work and dedication on this transition.

Commissioner Hertzler:

- Aging Advisory Board met Friday June 19th a presentation by Rachel Albright the Coordinator of Pilot Cares Transitions Program a partnership with Holy Spirit Hospital that is completely voluntary which is aimed at helping to ensure that patients are following doctor's orders, taking proper medications once they get home.
 - From February 4, 2015 – June 18, 2015; there were 220 patients referred to the program, 96 followed, 60 declined for various reasons, 47 accepted and only 5 were readmitted to the hospital.
- Terry Barley reported the Office of Aging based on the remaining 2014-15 Aging Block Grant Funding State Lottery to provide supplemental funding for six senior citizens centers to equal approximately \$10-15,000.00 each for improvements.
- Harrisburg Area Transportation (HAT) met last Friday
 - Discussion on bridge replacements.
 - Passed unanimously on Commissioner Hertzler's motion for Dauphin County Commissioner Jeff Haste urging Congressional Delegation to get behind and support the passage of a Federal Transportation Funding Bill. The letter references ACT 89 of 2013.
- Commissioner Hertzler joined with Commissioners Cross and Eichelberger and jointly signed a letter to PennDot to unanimously support pursuing a single model for public transportation for a cost savings of possibility of up to 2.4 million annually; as identified in phase II of the PennDot study. Commissioner Hertzler shared a copy of the letter with the press.
 - Rick Rovegno who is on the Capital Area Transit (CAT) board thanked the Commissioners for their direction and asked if they have had any discussion with other elected officials or have any idea when Dauphin County and/or the City will make a decision.
 - Commissioner Hertzler stated there was an outreach made and he understands there was a meeting that Toby Fauver was to address Harrisburg Council this week however, it was cancelled. He believes it is rescheduled for July 2nd. There is a plan in progress for a multi-county regional get-together to hear a presentation from someone within Berks County on July 22nd.
 - Commissioner Cross stated she made a recommendation to the Chief Clerk to cancel the finance meeting that afternoon and sunshine that in the event that anyone would like to attend.

- Commissioner Hertzler thanked Mike Clapsadl who is a member of the CAT board on behalf of the County for helping to draft this letter.

Commissioner Eichelberger:

- Attended Recycling & Waste Authority meeting, discussion was covered by Justin Miller.
- MH/IDD: The last board meeting there was a presentation regarding the Dream Partnership Program that started in 2013 to provide for expanding educational opportunities at 10 colleges for those with intellectual disabilities. Millersville University is one of the local participating colleges.
 - Nominating committee of the advisory board, three individuals will be leaving the Advisory Board this fall. Those positions need to be filled by particular skill levels; seeking a psychologist, nurse, and psychiatrist. Any names can be forwarded to either Commissioner Eichelberger or Silvia Hernan.
- Planning
 - New swimming ordinance under Mount Holly Springs Borough, this is their first update since the 1970's.
 - Technical assistance with Carlisle Borough.
 - Penn Township is conducting a transportation study.
 - Kirk Stoner wanted to pass on that the Planning department is proud of the success they are having with social media along with our Communications department. He mentioned that a recent posting regarding a bridge reached 16,000 people in 4 days.
- Economic Development & Tourism Borough: Grants application that was referred to in the last meeting is under way. Received feedback from 31, lots of ideas of how to promote visitors/visitation to the county along with a lot of interest in participation with helping.
- Libraries Board update: Public meeting at Bosler Library July 22, 2015 from 7:00-9:00 p.m.
 - Reported that there is a very interesting article in the Washington Post regarding transition of libraries in the digital age. Commissioner Eichelberger forwarded onto Jonelle Darr.

Report of Executive Session: June 29, 2015 @ 1:00 p.m. Re: Personnel Issues

Executive Session: Chief Clerk Thomas requested an Executive Session Re: Personnel Issues.

Other Business:

Discussion of Bid for Electronics: Justin Miller reviewed the following:

Justin sent out eleven courtesy copies, asked Department of Environmental Protection (DEP) to distribute copies. However, we did not get a single bid for the electronics.

- Called a couple vendors that received courtesy copies, asked for comments on why they may not have bid.
- Fewer & fewer recyclers are willing to do drop off events.
- A lot already had events scheduled.
- Cumberland is a big County that generates a lot of material which is a lot to manage in one day.
- Even multiple collection sites in one day equals more logistics.
- Industry is a mess.
- Justin is recommending that we don't go back out to bid right away, that we take a step back to re-evaluate and look at 2016.

- Commissioner Hertzler stated it is a great privilege and honor to have been elected 4 years ago to serve as County Commissioner. During that time we have eliminated a 9.8 million dollar structural budget.
 - o Thanked Chief Clerk, Larry Thomas for his apology today and for verifying that the total cost is over 2.2 million dollars to our taxpayers.
 - o Commissioner Hertzler acknowledged the recent disagreement with regard to the compensation plan; it is his opinion the plan is flawed. He does not believe it is fair & balanced for the County's workers or the County's tax payers.
 - o Commissioner Hertzler stated we work for the people of Cumberland County; who have every right to know the details of what we are doing with their money.
 - o Commissioner Hertzler thanked the Carlisle Sentinel for publishing the article containing the list of employees without their names in today's story. Commissioner Hertzler indicated he will leave it up to the people of Cumberland County whether or not they believe this is fair or not.
 - o Commissioner Hertzler stated that he recently learned as liaison to the Aging Advisory Board about the increased minimum salary for the newly characterized Senior Human Case Managers.
 - Appear way out of line with respect with market demands.
 - The previous minimum was \$36,621.00.
 - Starting pay for like positions in South Central Pennsylvania is between upper \$20,000.00-\$33,000.00.
 - Increase in the new minimum is \$12,901.29.
 - The new minimum \$49,523.29.
 - o Using Office of Aging as an example.
 - o Commissioner Eichelberger stated those numbers did shift, we expected some shifting. He requested the Chief Clerk provide the Board with updated information which was received late that afternoon. Commissioner Eichelberger requested the press to receive the same information. In addition, he stated there are a lot of facts that are missing from Commissioner Hertzler's statement.
 - o Commissioner Cross thanked Chief Clerk, Larry Thomas for putting together the updated analysis; stating clearly this is a work in progress and when you try to move an organization of this size with this many departments and employee's it's not going to happen overnight.
 - Commissioner Cross has not changed her stance on this plan, feels that it is timely and needs to move forward.
 - o Commissioner Eichelberger echoed Commissioner Cross' need to moved and mentioned; gain sharing, early separation.
 - o Commissioner Hertzler maintained; bottom line is nobody was interested in stopping this. Commissioner Hertzler declared "I'm not a rubber stamp for anybody".

ADJOURN: There being no further business to come before the Board, the meeting adjourned.

Respectfully Submitted,

BarbaraSue Hershey
Administrative Coordinator