

BOARD OF COMMISSIONERS' MEETING

JULY 20, 2015 – 2:00 PM
COMMISSIONERS' HEARING ROOM
COURTHOUSE, CARLISLE, PA

Board of Commissioners Present: Commissioners Cross, Hertzler, and Eichelberger.

Staff Present: Larry Thomas, Chief Clerk; Sandy Moyle, Deputy Chief Clerk/Meetings Manager; Jennifer Crum, Recording Secretary; Keith Brenneman, Solicitor.

Departments: Al Whitcomb, Controller; Elizabeth Bouch, Human Resources; Charles Hall, Coroner.

Outside Agencies:

Media: Joshua Vaughn, The Sentinel; Roger Quigley, The Patriot News.

Call to Order: Chairman Cross called the meeting to order and led the Pledge of Allegiance to the Flag.

Roll Call: Commissioners Cross, Hertzler and Eichelberger were present.

Public Comment: None

Personnel Transactions: Commissioner Hertzler moved to approve the Personnel Transactions of July 16, 2015. Commissioner Eichelberger seconded the motion and it unanimously carried.

Letter of Support – Hampden Twp.: Commissioner Eichelberger moved to approve the Letter of Support for Hampden Township for Grant Funding through the Multimodal Transportation Fund to Support Transportation Improvements along a portion of the Carlisle Pike in Hampden Township that was reviewed at the July 16, 2015 Workshop. Commissioner Hertzler seconded the motion and it unanimously carried.

Letter of Support – Carlisle Borough: Commissioner Hertzler moved to approve the Letter of Support for the Borough of Carlisle for the “B Street Project” that was reviewed at the July 16, 2015 Workshop. Commissioner Eichelberger seconded the motion and it unanimously carried.

Housing/Redevelopment Authority: Commissioner Hertzler moved to approve the Resolution Authorizing Submission of the 2015 Emergency Solutions Grant Application that was reviewed at the July 16, 2015 Workshop. Commissioner Eichelberger seconded the motion and it unanimously carried.

Approval of Contracts/Grants: — Commissioner Hertzler moved to approve the following Contracts and Grants items a. through g. & i. that were reviewed at the July 16, 2015 Workshop. Commissioner Eichelberger seconded the motion and it unanimously carried.

- a. **Children and Youth Services Agreements**
 - Richard M. Dracha, ACSW, LSW, Agape Associates
 - YWCA
 - Justice Works Youth Care, Corporation

- Adelphoi Village, Inc. — (Ongoing)
 - Alternative Rehabilitation Communities, Inc. — (Ongoing)
 - The Bair Foundation of Pennsylvania, Inc. — (Ongoing)
 - Andrew C. Som d/b/a Central PA Family Support Services
 - Drug and Alcohol Rehabilitation Services, Inc. — (Ongoing)
 - Cornell Abraxas Group, Inc. — (Ongoing)
 - Family Care for Children & Youth, Inc. — (Ongoing)
 - George Junior Republic in Pennsylvania — (Ongoing)
 - Children’s Home of York, Inc. — (Ongoing)
 - National Mentor Healthcare, LLC d/b/a/, PA Mentor — (Ongoing)
 - VisionQuest National, LTD — (Ongoing)
 - Edison Court — (Ongoing)
 - Youth Services Agency — (Ongoing)
 - Common Sense Adoption Services, Inc. — (Ongoing)
 - Pressley Ridge — (Ongoing)
 - Language Services Corporation, Inc. – InterpreTalk
- b. **Claremont Nursing and Rehab Center Agreements**
- Alert Pharmacy Services, Inc. — (Addendum)
 - Michael Gawlas, D.O.
- c. **District Attorney/Victim Witness Grant Application**
- Acceptance of Subgrant Award from the Pennsylvania Commission on Crime and Delinquency for Victims of Juvenile Offenders
- d. **Drug & Alcohol Agreements**
- 2015-2016 Inpatient Agreement
 - a. Bowling Green Inn, Brandywine
 - 2015-2016 Prevention Agreement
 - a. Perry Human Services
 - Clear Brook, Inc.
- e. **MH/IDD Agreement**
- FY 2014-2015 Early Intervention Agreement
 - Jennifer Snyder, MPT — (Addendum)
- f. **Planning Agreement**
- East Pennsboro Township — Land Partnership Grants
- g. **Prison Agreement**
- PrimeCare Medical, Inc.
- i. **Tax Assessment/Tax Claim Bureau Agreement**
- Lee Enterprises, Inc. d/b/a The Sentinel — Advertising Agreement
- h. **Public Safety Agreements**
- 2015 State Homeland Security Grant Program Agreement – Commissioner Hertzler moved to approve the 2015 State Homeland Security Grant Program Agreement. Commissioner Eichelberger seconded the motion and it unanimously carried.
 - Annual Hazardous Material Emergency Response Preparedness Report – Commissioner Eichelberger moved to approve the Annual Hazardous Material Emergency Response Preparedness Report. Commissioner Hertzler seconded the motion and it unanimously carried.
- Phone Recovery Services LLC
 - Dilworth Paxson LLC Engagement Letter

Chairman Cross questioned if Phone Recovery Services is a sole source provider. Chief Clerk Thomas explained how the two agencies are working together on this project. There is a 40% contingency fee that the agencies will receive. Deputy Chief Clerk Moyle stated that she spoke to Berks, Dauphin, and Delaware Counties and indicated that they are all paying a contingency fee of 40% and did not dispute the fee. Chief Clerk Thomas talked to the 911 consultant to receive further explanation. The County will not lose anything if they wait to pursue. The new Law gives amnesty to the phone company, changing the formula for how they can charge, by a trunk or a phone line. If the County waits until after August 1, 2015 to file a claim, the difference in the Law may impact our recovery fees. Discussion ensued regarding possibly requesting the agencies receive 30% vs the 40%.

Commissioner Hertzler moved to approve the agreement with Phone Recovery Services LLC and Dilworth Paxson LLC Engagement letter. Chairman Cross seconded the motion with further discussion.

There was discussion regarding how this will work going forward and how do we pursue if fees are not recovered from the agencies Commissioner Eichelberger questioned a higher standard according to the law? Commissioner Eichelberger questioned if York and Adams County are willing to negotiate the lower percentage? Chief Clerk Thomas suggested that this be discussed at the Wednesday Transportation meeting. Solicitor Breneman stated that 40% is standard in most fee collection agreements. The new law starts on August 1, 2015. The motion carried.

Resolutions:

- a. Commissioner Eichelberger moved to approve Resolution No. 2015-18 Re: Budget Adjustment that was reviewed at the July 16, 2015 Workshop. Commissioner Hertzler seconded the motion and it unanimously carried.
- b. Commissioner Eichelberger moved to approve Resolution No. 2015- 19 Re: Intermunicipal Resolution Supporting MS4 Requirements that was reviewed at the July 16, 2015 Workshop. Commissioner Hertzler seconded the motion and it unanimously carried.

Capital Project Requests:

- a. Prison Tower Structural Modification — Total Project Cost \$44,819.00 – Commissioner Eichelberger moved to approve the Prison Tower Structural Modification that was Reviewed at the July 16, 2015 Workshop. Commissioner Hertzler seconded the motion and it unanimously carried.
- b. ESTA Drill Tower Exterior Sheeting — Total Project Cost \$15,892.32 - Commissioner Hertzler moved to approve the ESTA Drill Tower Exterior Sheeting that was reviewed at the July 16, 2015 Workshop. Commissioner Eichelberger seconded the motion and it unanimously carried.

County Policies:

- a. Commissioner Eichelberger moved to approve the County Policies for Human Resources Re: Garage Liability/Garage Keepers Insurance Policy that was reviewed at the July 16, 2015 Workshop. Commissioner Hertzler seconded the motion and it unanimously carried.
- b. Commissioner Eichelberger moved to approve the County Policies for Human Resources Re: County Owned Parking Assignment Policy that was reviewed at the July 16, 2015 Workshop. Commissioner Hertzler seconded the motion and it unanimously carried.

Legislative Support Letter: Commissioner Hertzler moved to approve the Legislative Letter Re: Local Advocacy for County Human Services Budget Priorities that was reviewed at the July 16, 2015 Workshop. Commissioner Eichelberger seconded the motion and it unanimously carried.

Bridge Contract Award: Commissioner Hertzler moved to approve awarding the Contract for The Bernheisel Bridge Superstructure Replacement Project to the Lowest Reputable Contractor

Lobar Site Development Corporation in the Amount \$1,352,734.49 that was reviewed at the July 16, 2015 Workshop. Chairman Cross seconded the motion. Commissioner Eichelberger abstained from the vote and the motion carried.

Bridge Mitigation Plan: Commissioner Hertzler moved to approve the Proposed Historic Mitigation Plan for Wolf Bridge that was reviewed at the July 16, 2015 Workshop. Commissioner Eichelberger seconded the motion and it unanimously carried.

SCWIB Reappointments: Commissioner Eichelberger moved to approve the Resolution No. 2015-21 Re: South Central Workforce Investment Board Reappointments. Commissioner Hertzler seconded the motion and it unanimously carried.

General Disbursements Transfer Authorizations: Commissioner Hertzler moved to approve the following General Disbursements Transfer Authorizations. Commissioner Eichelberger seconded the motion and it unanimously carried.

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| a. | 07/07/15 | \$ | 6,931.25 |
| b. | 07/10/15 | \$ | 851.21 |
| c. | 07/10/15 | \$ | 1,841,487.81 |
| d. | 07/15/15 | \$ | 37,343.02 |
| e. | 07/17/15 | \$ | 7,260,990.33 |
| f. | 07/17/15 | \$ | 1,804,248.34 |
| g. | 07/17/15 | \$ | 983,198.36 |
| h. | 07/17/15 | \$ | 2,199,383.87 |

Report of Executive Session: Chairman Cross reported that there was an Executive Session held on July 16, 2015 @ 10:15 a.m. Re: Personnel Issues.

Monthly Reports: Chairman Cross Acknowledged Receipt of Monthly Reports: Coroner, Prothonotary, Register of Wills and Recorder of Deeds — (Month of June)

Other Business: Solicitor Brenneman mentioned the Act 911 Funds – ordinance is required. The Solicitor requested he be authorized to create the Ordinance and advertise. Chairman Cross moved to approve authorizing an Ordinance and advertising. Commissioner Hertzler seconded the motion and it unanimously carried.

Executive Session: Chairman Cross requested an Executive Session Re: personnel issues.

ADJOURN: There being no further business to come before the Board, the meeting adjourned.

Respectfully Submitted,

Jennifer Crum
Administrative Specialist