

PRISON BOARD MEETING

July 27, 2015, 10:00 AM
Cumberland County Courthouse
Carlisle, PA

Present: Commissioners Barbara Cross, Jim Hertzler and Gary Eichelberger; Al Whitcomb, Controller; Ron Anderson, Sheriff; Earl Reitz, Warden; Dave Freed, District Attorney; Christylee Peck, Judge; Jeff Ilgenfritz, Deputy Warden – Security; Mike Carey, Deputy Warden – Treatment; Jennifer Hipp, Assistant Solicitor; Larry Thomas, Chief Clerk.

Call to Order: Controller Al Whitcomb called the meeting to order.

Public Comment: Controller Al Whitcomb asked if there was any public comment. There was none.

Approval of Minutes: Commissioner Cross moved to approve the Minutes of the June 22, 2015 meeting. Judge Peck seconded the motion and it unanimously carried.

Commissary Report: Sheriff Anderson moved to accept the Commissary Report (see attached). District Attorney Freed seconded the motion and it unanimously carried.

Expenditure Sheets: Commissioner Hertzler moved to accept the Prison Expenditure Sheets and Central Booking Expenditure Sheets for June 2015 (see attached). Commissioner Cross seconded the motion and it unanimously carried.

Warden's Report: Warden Reitz presented his report (see attached) stating that the average daily Prison population for the month of June was 391, with 385 being in-house. The current population is 414, with 407 being in-house. There were 33 inmates enrolled in the Work Release Program and 9 inmates were removed from the Program for disciplinary reasons. There were 23 inmates enrolled in the Inmate Worker Program, 11 inmates enrolled in the Outmate Trusty Program and 1 inmate enrolled in the Community Work Crew. The Community Work Crew projects for June were the Cumberland County Historical Society and Mount Holly Springs Borough. There were 4 extraordinary occurrences to report for the month with 4 uses of force. Warden Reitz reported they are currently holding 12 females for Perry County and 3 males for the Federal Bureau of Prisons. Sheriff Anderson made a motion to accept the Warden's Report. District Attorney Freed seconded the motion and it unanimously carried.

Painting/Shower Remediation Update:

Warden Reitz gave an update on the showers and painting remediation project. He has been working with Crabtree and Rohrbaugh regarding the remaining issues.

Children & Youth Services Visiting Program: Warden Reitz updated the Board regarding the new Visiting Program that started on July 13th at the Prison. They have partnered with Children & Youth and a visitation room has been remodeled to reflect a child friendly environment. Children & Youth have a contract with George Jr. Republic to oversee the program, and provides parenting training. The inmates have to meet a certain criteria for visitation rights with supervision provided during a visit by George Jr. Republic.

Other Business: Warden Reitz updated the Board regarding a request from Schuylkill County regarding housing approximately 60 of their inmates while they build a new Prison. There is no timeline of when or if the prison will be constructed. They are also considering options to use other Counties and split up the inmates.

If 2 housing units would be needed, 9 additional Corrections Officers would need to be hired. 1 housing unit would require 6 additional Corrections Officers.

Estimated revenue from housing the inmates were compiled as follows:

| | | |
|------------|---|----------------|
| 60 inmates | = | \$1,423,000.00 |
| 40 " | = | \$1,000,000.00 |
| 20 " | = | \$ 593,000.00 |

There are additional cost details that need to be determined. Commissioner Eichelberger made a motion for staff to continue with determining more cost details to provide to the Board. Commissioner Cross seconded the motion and it unanimously carried.

Executive Session: District Attorney Freed made a motion to go in to Executive Session at 10:35 AM. Sheriff Anderson seconded the motion and it unanimously carried.

Sheriff Anderson made a motion to authorize the hiring of two full-time Corrections Officers , Shawnaley Booz and Jonathan Keller, effective August 10, 2015. Commissioner Cross seconded the motion and it unanimously carried.

District Attorney Freed made a motion to approve the hiring of Brandon Vautar as a part-time Records Officer, effective August 10, 2015. Commissioner Cross seconded the motion and it unanimously carried.

Adjourn: The meeting adjourned at 10:40.

Respectfully submitted,

Jennifer Crum
Administrative Specialist