

**CUMBERLAND COUNTY
COMMISSIONERS' WORKSHOP MEETING**

**JULY 30, 2015 – 9:00 AM
COMMISSIONERS' HEARING ROOM
COURTHOUSE, CARLISLE, PA**

Board of Commissioners Present: Commissioner Cross, Hertzler and Eichelberger.

Staff Present: Larry Thomas, Chief Clerk; Sandy Moyle, Deputy Chief Clerk/Meetings Manager; Jennifer Crum, Recording Secretary; Keith Brenneman, Solicitor.

Departments: Elizabeth Bouch, Human Resources; Dana Best, Finance; Mark Adams, IMTO; Al Whitcomb and Mike Clapsadl, Controllers; Silvia Herman, MH/IDD; Lynette McCulloch, Claremont Nursing and Rehabilitation Center; Jack Carroll, Drug & Alcohol; Wendy Sheaffer, Aging and Community Services; Bob Shively, Public Safety; Jeff Kelly, Planning; Wendy Hoverter, Children & Youth; Eric Radnovich, DA/Bureau of Justice Service; Charles Bear, Adult Probation.

Outside Agencies: Kate Molinaro, Housing and Redevelopment Authority

Media: Joshua Vaughn, The Sentinel; Rodger Quigley, The Patriot News.

Call to Order: Chief Clerk Thomas called the meeting to order and led the Pledge of Allegiance to the Flag.

Public Comment: None

Resolution 2015-20: Keith Brenneman reviewed the 911 Subscriber and Consumer Fee Resolution. Under the new Law the resolution is to be advertised as we do an ordinance. Changes in the resolution would be for it to be adopted today with an effective date of August 1, 2015 and reserved the right to collect fees. Commissioner Cross moved to approve the Resolution 2015-20 Re: Authorizing Receipt of 911 Subscriber and Consumer Fees for Local Use. Commissioner Hertzler seconded the motion and it unanimously carried.

Bridge Y-14 – Leidigh Road/Press Release: Keith Brenneman reviewed the letter from HRG Engineering Re: Cumberland County Bridge Inspection Program on Bridge Y-14 Leidigh Road over Yellow Breeches Creek. Jeff Kelly stated there was deterioration on the beams and bridge, PennDOT was notified, and a 27-Ton weight limit sign was posted on July 24th. The daily traffic is approximately 1,300 vehicles. Emergency responders, Monroe Township and State Police have been notified and pertinent information was provided.

Ordinance 2015-2: Commissioner Eichelberger moved to approve the Authorization to Advertise Ordinance 2015- 2 Re: Imposing a Weight Restriction on the Leidigh Bridge in Monroe Township. Commissioner Hertzler seconded the motion and the motion carried.

2015 CDBG & HOME Investment Partnerships Programs: — Kate Molinaro reviewed the following indicating that HUD has approved the 2015 Action Plan and is requesting the Commissioners approve the grant agreement with HUD.

- Funding Approval/Agreements for the 2015 Community Development Block Grant (CDBG) and HOME Investment Partnerships Programs. - \$1,122,423.00 and \$386,620
- Administrative Agreement between the County and the Redevelopment Authority for 2015 CDBG and HOME funds

7. **Contracts/Grants:** (Sandy Moyle)

a. **Aging & Community Services Agreements** — Wendy Sheaffer

- **Adult Day Care Services Agreements** - 1% increase
 - CPARC — Adult Day Care - \$46
 - Messiah — Adult Day Care - \$43
- **Food Bank Distribution Agreements** – No cost
 - Jesus Loves You Ministries, Inc.
 - The BRIDGE
 - Christian Life Assembly Food Bank
 - Project SHARE
 - Big Spring Area Food Pantry
 - The Salvation Army Food Bank
 - Mt. Holly Springs Food Bank
- **Emergency Shelter Service Agreements**
 - Carlisle C.A.R.E.S - \$10,000
 - Domestic Violence - \$2,000
 - Red Cross - \$5,000
 - Safe Harbour, Inc. - \$59,900
- **Personal Care and Home Support Services Agreements** – 1% increase from \$17.75/hr to \$17.93/hr.
 - VNA Private Duty, Inc.
 - Addus Healthcare Inc. d/b/a Addus Home Care
 - ALMA Health, LLC d/b/a MedStaffers
 - Guberman Companies, Inc. d/b/a Comfort Keepers #116
 - Hertiage in Home Care Services, Inc.
 - MareKare, LLC d/b/a In Your Home Care, Inc.
 - Maxim Healthcare Services, Inc.
 - Susquehanna Seniors LLC d/b/a Senior Helpers
 - UCP Central PA, Inc.
 - Unique Aid
- **Personal Emergency Response Systems Agreements** – No change
 - Connect America, LLC
 - Medscope America Corporation
 - Lifeline Systems Company d/b/a Philips LIFELINE, Inc.
- **Senior Center Services Agreements**
 - The Salvation Army — Senior Action Center
 - Big Spring Senior Center — Senior Center
 - Messiah Lifeways — Mechanicsburg Senior Center
 - Messiah Lifeways — Shippensburg Senior Center
- Language Line Services — Interpretation/Translation – used 3-4 times/month – mostly Russian language – \$1.15/minute
- George P. Branscum, M.D. — Medical Consultant Services - \$5,574/yr
- CONTACT Helpline — Generic Information & Referral Services -\$500

- Bev Christ, R.N. — Registered Nurse Consultant – *no change*
 - The Nutrition Group — Food Service – *1% increase = from \$4.22 – to \$4.26/meal*
- b. **Children and Youth Services Agreements** — Wendy Hoverter
- Children’ Service Center of Wyoming Valley, Inc. — Purchase of Service Agreement — (Ongoing)
 - NHS Human Services – Berks Office — MOU – *2.8% Increase*
 - NHS Youth Services, Inc. – *2% Increase*
 - NHS Pennsylvania – *2% Increase*
 - CONCERN — Professional Services for Children, Youth & Families — (Ongoing) – *No Increase*
 - Diakon Child, Family and Community Ministries — (Ongoing) – *No Increase*
 - York County Youth Development Center — (Ongoing) – *No Increase*
 - Children’s Aid Society of Franklin County — (Ongoing) – *No Increase*
 - Preventative Aftercare, Inc. – *2% Increase*
 - Community Services Group, Inc. — Chariots Program — (Ongoing)
 - Jennifer Bush Archer, Esq.
- c. **Claremont Nursing and Rehab Center Agreements** — Lynette McCulloch
- Novitas Solutions, Inc. — Recertification of Users’ Medicare Logon ID
 - Capital Blue Cross — Reimbursement of Services Provided in 2014 in the Amount of \$32,879
 - Schlage Primus — Authorization to Receive the Primus “Master Key”
 - House Calls RX, LLC — (Addendum) — Adding the Medical Director to Scope of Contract Coverage
 - House Calls RX, LLC — (Addendum) — Name and Entity Change to New EIN #, Address, etc.
- d. **District Attorney/Bureau of Justice Services** — Eric Radnovich reviewed the PCCD grant and asked for approval due to deadline of grant submission – \$36,000 - *no match*. Funds will still be provided despite the state budget
- Submission of Grant Application to Pennsylvania Commission on Crime and Delinquency — Cumberland County Forensic Training Initiative
- Commissioner Eichelberger moved to approve submission of the Grant application to PCCD. Commissioner Hertzler seconded the motion and it unanimously carried.
- e. **Drug & Alcohol Agreements** — Jack Carroll/Ryan Simon
- Center for Behavioral Health — (Discovery House) — Methadone Agreement beginning July 1, 2015 - ending June 30, 2016 – *No Increase*
 - UHS of PA (d/b/a Roxbury) — (2015 Addendum to Agreement) – No interruption in treatment.
- f. **ERP Department Agreement** — Beth Chornak
- Business Software, Inc. — (Addendum) — BSI TaxFactory Software – *Lawson system – updates to the software - \$149 Increase*
- g. **Facilities Management Agreement** — John Lopp
- Freehold Enterprises — (Addendum) MDJ Brewbaker’s Office – *lease space increase to 3,683 sq. ft. Additional space was offered by the Landlord until renovations are complete. Completion is planned for end of October.*

h. **MH/IDD Agreements** — Silvia Herman

- *FY 2015-2016 Early Intervention* - *Base funded/Waiver funded*
 - Amy Hempt, ME, CCC-SLP — Therapy Services
 - Amy Hempt, ME, CCC-SLP — Speech Therapy
 - Aspirations LLC — Therapy Services
 - Aspirations LLC — Medicaid Waiver Program
 - Barbara Weber, MS, CCC-SLP, BCBA — Therapy Services
 - Barbara Weber, MS, CCC-SLP, BCBA — Speech Therapy
 - Building Blocks Therapy LLC — Therapy Services
 - Building Blocks Therapy LLC — Medicaid Waiver Program
 - Early Intervention Specialists Inc. — Therapy Services
 - Early Intervention Specialists Inc. — Medicaid Waiver Program
 - Jena Vander Velden, MSPT — Therapy Services
 - Jena Vander Velden, MSPT — Medicaid Waiver Program
 - Jennifer Snyder, MPT — Therapy Services
 - Jennifer Snyder, MPT — Medicaid Waiver Program
 - Keystone Autism Services — Therapy Services
 - Keystone Autism Services — Medicaid Waiver Program
 - Kimberly Snowden, MS, CCC-SLP — Therapy Services
 - Kimberly Snowden, MS, CCC-SLP — Medicaid Waiver Program
 - Kimberly Snowden, MS, CCC-SLP — (Addendum)
 - Leanne Broadbent, MS, CCC-SLP — Therapy Services
 - Leanne Broadbent, MS, CCC-SLP — Medicaid Waiver Program
 - Merle J Crawford, MS, OTR/L, LLC — Therapy Services
 - Merle J Crawford, MS, OTR/L, LLC — Medicaid Waiver Program
 - Patricia Acker-Bailey, MS, CCC-SLP — Therapy Services
 - Patricia Acker-Bailey, MS, CCC-SLP — Medicaid Waiver Program
 - Sovia Therapy LLC — Therapy Services
 - Sovia Therapy LLC — Medicaid Waiver Program
 - Shannon Sweeney, PT — Therapy Services
 - Shannon Sweeney, PT — Medicaid Waiver Program
 - TMB Developmental Therapy and Infant Massage Inc. — Evaluation Services
 - United Cerebral Palsy of Central PA Inc. — Therapy Services
 - United Cerebral Palsy of Central PA Inc. — Medicaid Waiver Program
- *FY 2015-2016 Mental Health* - Renewals
 - Alert Pharmacy Inc. — Manage Pharmacy Benefits Program – *Positive relationship, cost have gone down and less staff time involvement.*
 - Aurora Social Rehabilitation Services — Social Rehabilitation Services
 - Cumberland County (Prison) — Transitional and Community Integration Services
 - Diakon Child Family and Community Ministries d/b/a Diakon Family Life Services — Outpatient Services
 - Gregory Knox, MSW, LSW — Services Related to On-Call Delegate Services
 - Keystone Service Systems Inc. d/b/a Keystone Community Mental Health — Community Residential Services
 - Living Unlimited Inc. — Family Support Services

- New Visions Inc.
- Perry County (Prison) — Transitional and Community Integration Services
- Pennsylvania Counseling Services, Inc. — Transitional and Community Integration
- Perry County Transportation Authority — Family Support Services
- Redevelopment Authority of the County of Cumberland — Housing Support Services
- Riverside Associate PC — Outpatient Services
- Thomas James MS — Transitional and Community Integration Services
- FY 2014-2015 Intellectual and Developmental Disabilities
 - Hempfield Behavioral Health Inc. — Licensed Day Habilitation – Red Tomato Farm
- i. **Probation Grant/Adult Probation and Parole** — Charles Bear
 - Submission of Grant to the PA Board of Probation and Parole for Grant-in-Aid Funds Awarded to any County for the Purpose of Providing Additional Funding for the Improvement of Adult Probation and Parole Supervision and its Continuing Programs. - \$240,000
- j. **Public Safety Agreement** — Bob Shively - Navy-wide - for direct landline routing from Mechanicsburg Navy Depot to Norfolk, VA. The County does not have any liability issues due to it being a Federal program. Cell phone lines will be directed to County 911.
 - Memorandum of Understanding between Commander, Navy Region Mid-Atlantic and Cumberland County Department of Public Safety

Bid Opening – Cumberland County Tax Bill: Solicitor Brenneman Report of Bid Opening for the Printing & Mailing of Cumberland County Tax Bills. Seven bidders – bids range from \$.20 to \$3.91 for printing and mailing of Tax Bills. Lowest bidder – S.S.S. Printing, New Cumberland, PA. The Solicitor requested the contract be awarded to that company at the next Commissioner meeting.

Right-to-Know Transition: Solicitor Brenneman discussed the transition of the Right-To Know Requests from the Commissioners’ Office to the Solicitors’ Office. It has been discussed in the past and they believe they are ready to take on that role. He asked that Roxanne Lehman, Paralegal, be appointed the Open Records Officer.

Commissioners’ Liaison Reports:

Commissioner Cross:

- **Ag Extension** - will meet next week.
- **Conservation District** - Interns report produced soil/nitrogen testing; 108 fields were tested, which equaled a total of 1,700 acres. Nitrogen recommendations were provided to the farmers. The Cover Crop Incentive Program will be available with a deadline of October 15, 2015. The Watershed Mini-grant program will soon be available for five (5) watersheds to apply for up to \$2,000 for a project. The Chesapeake Bay Foundation organized a canoe trip on the Conodoguinet Creek.
- **Public Safety** - PHEMA exercise reports will be provided. There were 101 participating locations and Cumberland County did well.

Commissioner Hertzler:

- **Housing Authority** – Met on July 17th and reelected Officers. Penny Palmer will serve as the Consumer Representative on the Housing Authority Board. \$250,000 has been set aside for HUD. 1,253 are on the waiting list for housing assistance.
- **Redevelopment Authority** – Nearing completion are two low-income housing units. Shepherds Crossing in Hampden Twp., 35 units off Lambs Gap Road, and the second phase of the Historic Molly Pitcher Senior Housing with 8 units in Carlisle.
- **CAPCOG** – Met Monday, July 20th – amended their By-laws to permit expansion of the CAPCOG to include Municipalities in Lancaster County. There are now over 40 municipalities that represent the CAPCOG.
- **Tuesday evening, July 21st** - attended the Shippensburg Fair with State Senator John Eichelberger, Representative Mark Keller, and Will Tallman as guests of the FFA.
- **Wednesday, July 22nd** - attended the Transit Regionalization Summit at Fort Hunter. Mike Pries, Dauphin County Commissioner provided an update on the Red Rose Transit System and BARTA county consolidation to save costs.
- **Tri-County Regional Planning Commission** – A meeting was held last Thursday. Letters of Support were sent out for the Multimodal Transportation funding for the B Street project in Carlisle, Hampden Twp. DCED grant for Federal Park, and transportation improvements along the 581 overpass and Sporting Hill Road along the Carlisle Pike. A support letter for Cumberland/Perry County joint effort was sent to support the cost savings for the 2016 Flyover Digital Imagery.
- **Sunday, July 26th** - attended the Mt. Holly Borough Revitalization and Traffic initiatives held at the Mt. Holly Borough Fire Hall.
- **CCAP Annual Conference in Pittsburgh** - starts Sunday August 2nd through Wednesday, August 5th.

Commissioner Eichelberger:

- **Planning Commission** – Commissioner Eichelberger stated that information was already presented earlier in this meeting.
- **MH/IDD** - There was a presentation for Dr. Scott Trayer and Dr. Brown who will no longer be serving on the Advisory Board. Discussed acute utilization presentation. Budget issues were discussed.
- **Recycling & Waste Authority** – Electronic Recycling event – a memo was provided regarding a company that approached the County to hold 2 events this year at no cost. A presentation will be provided on Thursday August 6th.
- **Library System Board** – A meeting was held Monday, July 20th. There was a Groundbreaking Ceremony for the Shippensburg library. An evening meeting was held on July 24th at Bosler Library with positive feedback from ones who attended. Changes to some of the digital programs at the Library will start August 1st. Heritage Quest will be replaced by My Heritage Place.
- **Transit Regionalization Summit** – good ideas came from the meeting. Future meetings and details will take place.

Executive Session Report: Report of Executive Session: July 20, 2015 @ 3:40 p.m. Re: Personnel Issues

Executive Session: Request for an Executive Session Re: Personnel Issues

Other Business:

Intergovernmental Transfer Program (see attached) – Nursing Home – funding differences. It takes what received from Medicaid and what we would have received from Medicare. SS Act and CNS allowed this to occur. Funds are transferred to DHS, within 24 – 48 hours the money

is received back and distributed to Counties with the State match included. There was discussion regarding the \$23 million in the State budget for Nursing Homes and how the funds are processed. This transfer program ended in 2006 because Pennsylvania decided not to participate. Chief Clerk Thomas highlighted that these funds will be coming from the reserve of the general fund. How can the additional funds be utilized – put in reserve or use for something that is needed. DHS will receive a portion of the funds as support. There will be enough advance notice to put general fund dollars into this and not impact current CD's.

Department of Transportation: Next step with the consolidation of regionalization of Transportation services. There needs to be a representative appointed to participate in the meeting discussions. No timeframe is specified for the length of service. Commissioner Hertzler has volunteered to participate on the Committee. He also suggested that Mike Clapsadl be appointed to serve on the Committee. Chairman Cross commended Mike Clapsadl for all the work he has been doing with updating the Board. Commissioner Eichelberger suggested that someone other than a Commissioner should serve on the Board; someone with technical and financial background would be more suited for those positions. Chairman Cross made a motion to approve Mike Clapsadl and Commissioner Hertzler. Commissioner Hertzler seconded the motion with Commissioner Eichelberger voting No.

Adjourn: There being no further business to come before the Board, the meeting adjourned.

Respectfully Submitted,

Jennifer Crum
Administrative Specialist