

**CUMBERLAND COUNTY  
COMMISSIONERS' WORKSHOP MEETING**

**AUGUST 27, 2015 – 9:00 AM  
COMMISSIONERS' HEARING ROOM  
COURTHOUSE, CARLISLE, PA**

**Board of Commissioners Present:** Commissioner Barbara Cross, Jim Hertzler and Gary Eichelberger.

**Quorum:** Yes

**Staff Present:** Larry Thomas, Chief Clerk; Sandy Moyle, Deputy Chief Clerk/Meetings Manager; Jennifer Crum, Recording Secretary; Keith Brenneman, Solicitor.

**Departments:** Elizabeth Bouch, Holly Sherman, Human Resources; Dana Best, Ron Snow, Stephanie Phillips, Tammy Bender, Finance; Al Whitcomb, Lynn Grew and Mike Clapsadl, Controllers; Megan Silverstrim and Chris Sechrist, Communications; Sue Carbaugh, MH/IDD; Lynette McCulloch, Claremont Nursing and Rehabilitation Center; Jamie Keating, District Attorney; Wendy Sheaffer, Aging and Community Services; Bob Shively, Claudia Garner, Brian Hamilton, John Quirk, Public Safety; Kirk Stoner, Planning; Justin Miller, Recycling & Waste; Necole McElwee, Children & Youth; Penny Brown, Elections; Matt Stoner, Coroner; John Lopp, Facilities Management;

**Media:** Joshua Vaughn, The Sentinel; Rachael Bunn, The Patriot News.

**Others Present:** Susan Hartman, Cumberland Bar Association; Rick Rovegno; Representative Stephen Bloom; Senator Patricia Vance; Representative William Tallman; Ben Junkin for Senator John Eichelberger.

**Call to Order:** Chief Clerk Thomas called the meeting to order and led the Pledge of Allegiance to the Flag.

**Public Comment:**

Susan Hartman explained the restoration of the Juror and Judges chairs. On September 9<sup>th</sup>, a Dedication of the Newly Restored Juror and Judges Chairs Ceremony will take place. A plaque will be placed on the wall in the Old Courthouse Courtroom.

**Press Release & Presentations:** Penny Brown introduced the 50 Year Voter Hall of Fame recipients (see attached).

**Press Release:** Megan Silverstrim reviewed the Press Release Re: Cumberland County Announcing the Next Town Hall Meeting to Address Heroin & Prescription Opiate Abuse in East Pennsboro Township at Central Penn College September 22<sup>nd</sup> at 7:00 p.m.(see attached).

**Employee Recognition:** Commissioner Cross and Chief Clerk Thomas recognized Bob Shively for 25 Years of Service.

**Press Release & Proclamation:** Megan Silverstrim reviewed the Press Release and Proclamation Re: National Preparedness Month (see attached). There will be preparedness presentation on the web.

**Press Release & Presentation:** Commissioner Cross presented the GFOA Distinguished Budget Award to the County's Finance Office (see attached). Dana Best thanked the staff for all their hard work and dedication.

**Update on Transit Regionalization** — Chief Clerk Thomas provided an overview of the regionalization efforts. Mike Clapsadl explained that staff has been working with Dauphin County and two additional counties. He reviewed the potential savings with Regionalization and the new Saturday services. There will be a workshop in September for counties that are interested. Staff met with Berks County and Lancaster County Transit Agency and toured two local transportation facilities. Commissioner Hertzler provided his view of the collaborative effort with the transportation regionalization, the savings, and providing good service for residents. Commissioner Cross mentioned concerns that our representatives need to be involved. The Regionalization savings over a five year period will be approximately \$1.6 million. Chief Clerk Thomas asked what commonality does local counties need with transportation in relation to tourism attractions. Kirk Stoner mentioned that the benefits are listed in the reports so the Plan needs to move forward. Rick Rovegno mentioned that in his position as a CAT member he will push for this to happen.

**Resolution 2015-25:** Ron Snow reviewed the Budget Adjustments for Liquid Fuels Fund and County Fee Local Use Fund (see attached).

**Contracts/Grants:** — (Sandy Moyle)

- a. **Aging & Community Services Agreements** — (Wendy Sheaffer)
  - M. Crystal Lowe, MSW — Technical Assistance – *New Consultant - August – December 2015 \$100/hr. w/\$75 max - \$7,500*
- b. **Children and Youth Services Agreements** — (Necole McElwee)
  - United Methodist Home for Children Residential Care, Inc. — (Ongoing)
  - KidsPeace National Centers, Inc. — (Ongoing)
  - Family Support of Central Pennsylvania, Inc. — Family Support of Central Pennsylvania – *4.5% Increase*
  - Over the Rainbow Franklin County Children's Advocacy Center — Forensic Interview and Child Medical Consult/Exam - *New*
- c. **Claremont Nursing and Rehab Center Agreement** — (Lynette McCulloch)
  - Functional Pathways of Tennessee, LLC — Therapy Services – *No Increase – based on usage.*
  - KCI USA, Inc. — Extended Warranty Freedom VAC – *No Increase \$2000/yr.*
  - Daniels Sharpmart, Inc. — Regulated Medical Waste Treatment and Disposal – *10% - \$240/yr. Increase*

- d. **Coroner Grant & Resolution** — (Matt Stoner)
- American Trauma Society — South Central Regional Comprehensive Highway Safety Program Grant (see attached) – *Grant Max \$144,000*
  - Request Approval of Resolution 2015-23 - *to Accept Highway Safety Grant*
- e. **Facilities Management Agreements** — (John Lopp)
- 3-T Investors, L.P. — Lease Agreement — MDJ Fegley’s Office - *Current lease expires in 2020 with escalation charges. A renegotiation of the lease will save over \$500,000 within a 15 year period. Commissioner Eichelberger moved to approve the new lease agreement. Commissioner Hertzler seconded the motion and it unanimously carried.*
  - Penn Township — Maintenance Agreement for HVAC Equipment — DJ Cohick’s Office – *When there are equipment issues, they will pay us for repairs - \$590/yr. Commissioner Cross has concerns regarding competition with the private sector. There is no additional impact to staff.*
- f. **Human Resources Agreements:**
- Hyrell Online Hiring Systems — 30 Day Trial - (Elizabeth Bouch) – *To test a hiring tracking system.*
  - Federal Management Partners, Inc. – (Addendum) – *Train the Trainer for rater consistency training - Supervisory Training. - \$4,100*
  - 2016 Open Enrollment — (Holly Sherman)
    - Capital Blue Cross – Renewals - *Medical 9.8% Increase / Dental 3% decrease / Vision – No change*
    - Lincoln Financial Group – Life Insurance - *20% Decrease*
- g. **MH/IDD Agreements** — (Sue Carbaugh)
- **FY 2014-2015 Early Intervention**
    - Early Intervention Specialists, Inc. — (Addendum) — Therapy Services – *Increase \$38,893*
  - **FY 2015-2016 Early Intervention – Increase \$22,391**
    - Advanta Therapy LLC — Therapy Services
    - Advanta Therapy LLC — Speech Therapy
    - Joanne Peters, MS, OTR/L — (Addendum) — Therapy Services
    - Joanne Peters, MS, OTR/L — Occupational Therapy Services
  - **FY 2015-2016 Intellectual and Developmental Disabilities**
    - Addus HealthCare Inc. d/b/a Addus HomeCare — Home and Community Habilitation Services
    - Central PA Supportive Services Inc. — Home and Community Habilitation Services
    - Messiah Lifeways Community Support Services — Licensed Habilitation Services
    - Perry County Transportation Authority — (Addendum) — Transportation Services – *Increase to \$255,000*
    - The ARC of Cumberland and Perry Counties — Various Professional Services
    - York County Transportation Authority d/b/a Rabbittransit — Transportation Services

- Andventure Inc. d/b/a Links 2 Care — Family Aide Services
  - Goodwill Keystone Area Inc. — Pre-Vocational Services and Supported Employments
  - Keon Enterprises LLC — Transportation Services
  - Keystone Service Systems Inc. d/b/a Keystone Human Services Central PA — Home and Community Habilitation
  - **FY 2015-2016 Mental Health** - \$3,000,020
    - NAMI of Cumberland and Perry Counties — Family Support Services
    - NHS Stevens Center — Various Mental Health Services
    - York County Transportation Authority d/b/a Rabbitransit — Family Support Services
  - Supports Coordination Organization Annual Qualification Application
- h. **Planning Agreements** — (Kirk Stoner)
- HRG Change Order No 1. — 2015 Bridge Maintenance Repairs Project — Additional Debris Removal at Cumberland County Bridge Y-7 – *For tree removal - \$5,900. He requested that the Commissioners consider approving him to have the ability to sign off on change orders regarding a specific amount if additional funding is needed for the projects.*
- i. **Recycling & Waste Authority Grant** — (Justin Miller)
- Submission of 904 Municipal Recycling Program Performance Grant Application to Pennsylvania Department of Environmental Protection (PA DEP) (see attached) — *Monetary Reward for Residential and Commercial Tons Recycled from municipalities and counties. Funds are received from the States \$2.00/ton tipping fee.*

**Household Hazardous Waste Event:** Justin Miller, Recycling Coordinator, provided a report on the Household Hazardous Waste Event held Saturday, August 22, 2015. (See Press Release) 969 vehicles and 121,218 pounds of material went through the event. Paint was the most material collected. There is a Paint Care organization that collects funds to help with the cost of disposing of old paint. Kirk provided his view of the recycling event stating that the residents were satisfied with the program.

**Authorize Advertisement:** Justin Miller reviewed the Ordinance 2015-3 Re: County Municipal Waste and Recycling Transporters Ordinance and requested the Board authorize Advertisement of the Ordinance. An amendment was made to the Plan that removed the requirement for haulers to register with the county since the States program has the same requirement.

**Leidigh Bridge Project:** Kirk Stoner discussed the Leidigh Bridge Replacement Project. With the 27 Ton weight limit, he has been receiving many calls regarding concerns that they still need access over the bridge. The detours are not a better alternative for the heavy vehicles. HRG has created a scope of work to expedite the super structural project. Commissioner Cross mentioned that \$850,000 that will be available in December.

## **Capital Project Request:**

- District Attorney Office — Copier Bundle DA Admin/DA Appeals — 36 Month Lease for two Copiers — \$20,464.56 — Jamie Keating – They have three printers that are 12+ years old. IMTO suggested leasing Xerox all in one machines with all materials included except for the paper.

## **Commissioners' Liaison Reports**

### **Commissioner Cross**

**Ag Extension** Press Release re: September 19<sup>th</sup> as Farm Garden Day at Allen Road - 9:00 – 12:00. The theme is Garden To Table – Arborist – “How Not to Plant a Tree” presentation.

**Children & Youth** will hold a Banquet to recognize students who participated in Independent Living on Friday, August 28<sup>th</sup>.

**Conservation District** held their Recognition Event on Tuesday, August 25<sup>th</sup> at Pleasant View Heart – Brian Grasley representing Red Barn received the Clean Water Award; Paul Garrett representing Green Cause, received the Conservation Organization Award; Randy Cassell, CVHS – Educator Award; Thomas Witmer received the Farmer of the Year Award. Their Annual Golf Tournament is September 25<sup>th</sup> – Scholarship - \$17,000 has been collected throughout the years from this event.

**Drug and Alcohol** will meet in Perry County next week.

### **Commissioner Hertzler**

**Housing & Redevelopment Board** met last Friday Gary Gilden – Dickinson School of Law student lawyers have gone up in Carlisle recently. An investment with the Commonwealth the past 10 years in the amount of \$225 million in the State Capital Funds managed by the County Redevelopment Authority still remains in place. There may be an opportunity to coordinate with EDC and the County. There will be a Workshop on October 14<sup>th</sup> for CDGB grant recipients to receive assistance with applications and receiving the funds.

**Tri-County Regional Planning Executive Committee** will meet today, August 27<sup>th</sup>.

### **Commissioner Eichelberger**

**MH/IDD** items were discussed at this meeting.

**Planning** items were discussed at this meeting.

**Recycling & Waste** information was discussed during the meeting. Attended the Household Hazardous Waste Recycling Event that went very well and there was good PR for this event. The Authority Board met last week and discussed the recycling events and the vendor donation Electronic Recycling Event, discussing the legal requirements.

**Library System** presentation at the Finance meeting re: 2014 Audit and the MOU. During the regular monthly meeting there was discussion regarding funding scenarios, minimum wage issues, reading programs, and information that the data bases are running well. There was a committee of Directors to review outcome measures for poor service areas. They are reviewing requirement specs on new software and floating collection for the County Star Program.

**Work Force Investment Board** met last week and discussed the Innovation Opportunities Act. The requirements for the work force and the Work Force Investment Boards. New program – SouthCentral PA Works.

**EDC's** strategic plan was discussed at the Board meeting on August 18<sup>th</sup>. The 2015 Tourism Conference is November 4<sup>th</sup> - The Art of Storytelling - to attract businesses.

**Report of Executive Session:** Chief Clerk Thomas reported that there was an Executive Session held on August 19, 2015 @ 1:30 p.m. Re: Personnel Issues

**Request for an Executive Session:** Chief Clerk Thomas requested an Executive Session be held Re: Personnel Issues

**Other Business:**

CNRC – Michael Gawlas D.O. – (Addendum) – Lynette reviewed Dr. Harm needed to transfer his responsibilities due to a personal issue. Commissioner Hertzler moved to approve the contract addendum. Commissioner Eichelberger seconded the motion and it unanimously carried.

**Adjourn:** There being no further business to come before the Board, the meeting adjourned.

Respectfully Submitted,

Jennifer Crum  
Administrative Specialist