

**CUMBERLAND COUNTY COMMISSIONERS'
BOARD OF COMMISSIONERS' MEETING**

**August 31, 2015 – 2:00 PM
COMMISSIONERS' HEARING ROOM
COURTHOUSE, CARLISLE, PA**

Board of Commissioners Present: Commissioner Barbara Cross, Jim Hertzler, and Gary Eichelberger.

Staff Present: Larry Thomas, Chief Clerk; Sandy Moyle, Deputy Chief Clerk; Jennifer Crum, Recording Secretary; Keith Brenneman, Solicitor.

Absent:

Departments: Al Whitcomb, Controller; Holly Sherman, Human Resources; Nicole Crisp and Virginia Koser, Children and Youth; Judge Brewbaker, MDJ.

Outside Agencies: Jessica Winesickle and Laura Hoffstetter, Big Spring School District; Todd McCauslin, Carlisle Area School District.

Media: The Sentinel

Call to Order: Chairman Cross called the meeting to order and led the Pledge of Allegiance to the Flag.

Roll Call: Commissioner Cross, Hertzler, and Eichelberger were present.

Public Comment: None

Approval of Minutes: Commissioner Hertzler moved to approve the Public Safety Review Team Minutes for July 29, 2015. Commissioner Eichelberger seconded the motion and it Unanimously carried.

Approval of Personnel Transactions: Commissioner Eichelberger moved to approve the Personnel Transaction of August 27, 2015. Commissioner Hertzler seconded the motion and it Unanimously carried.

Approval of Resolution 2015-25: Commissioner Hertzler moved to approve the Resolution 2015-25 Re: Budget Adjustments that were reviewed at the August 27, 2015 Workshop. Commissioner Eichelberger seconded the motion and it unanimously carried.

Proclamation: Commissioner Cross and Todd McCauslin on behalf of the Cumberland County Commissioners Proclaim September, 2015 as School Attendance Awareness Month in Cumberland County.

Commissioner Cross mentioned a Proclamation on behalf of the Commissioners recognizing Childhood Cancer Awareness Month.

Approval of Contracts/Grants: — Commissioner Eichelberger moved to approve the following contracts and grants that were reviewed at the August 27, 2015 Workshop. Commissioner Hertzler seconded the motion and it unanimously carried.

- a. **Aging & Community Services Agreement**
 - M. Crystal Lowe, MSW — Technical Assistance
- b. **Children and Youth Services Agreements**
 - United Methodist Home for Children Residential Care, Inc. — (Ongoing)
 - KidsPeace National Centers, Inc. — (Ongoing)
 - Family Support of Central Pennsylvania, Inc. — Family Support of Central Pennsylvania
 - Over the Rainbow Franklin County Children’s Advocacy Center — Forensic Interview and Child Medical Consult/Exam
- c. **Claremont Nursing and Rehab Center Agreements**
 - Functional Pathways of Tennessee, LLC — Therapy Services
 - KCI USA, Inc. — Extended Warranty Freedom VAC
 - Daniels SharpSmart, Inc. — Regulated Medical Waste Treatment and Disposal
- d. **Coroner Grant & Resolution**
 - American Trauma Society — South Central Regional Comprehensive Highway Safety Program Grant
 - Request Approval of Resolution 2015-23 to Accept Highway Safety Grant
- e. **Facilities Management Agreements**
 - Penn Township — Maintenance Agreement for HVAC Equipment — DJ Cohick’s Office
- f. **Human Resources Agreements:**
 - Hyrell Online Hiring Systems — 30 Day Trial
 - Federal Management Partners, Inc. — (Addendum)
 - 2016 Open Enrollment
 - Capital Blue Cross
 - Lincoln Financial Group
- g. **MH/IDD Agreements**
 - **FY 2014-2015 Early Intervention**
 - Early Intervention Specialists, Inc. — (Addendum) — Therapy Services
 - **FY 2015-2016 Early Intervention**
 - Advanta Therapy LLC — Therapy Services
 - Advanta Therapy LLC — Speech Therapy
 - Joanne Peters, MS, OTR/L — (Addendum) — Therapy Services
 - Joanne Peters, MS, OTR/L — Occupational Therapy Services
 - **FY 2015-2016 Intellectual and Developmental Disabilities**
 - Addus HealthCare Inc. d/b/a Addus HomeCare — Home and Community Habilitation Services
 - Central PA Supportive Services Inc. — Home and Community Habilitation Services
 - Messiah Lifeways Community Support Services — Licensed Habilitation Services
 - Perry County Transportation Authority — (Addendum) — Transportation Services
 - The ARC of Cumberland and Perry Counties — Various Professional Services
 - York County Transportation Authority d/b/a Rabbitransit — Transportation Services

- Andventure Inc. d/b/a Links 2 Care — Family Aide Services
 - Goodwill Keystone Area Inc. — Pre-Vocational Services and Supported Employments
 - Keon Enterprises LLC — Transportation Services
 - Keystone Service Systems Inc. d/b/a Keystone Human Services Central PA — Home and Community Habilitation
 - **FY 2015-2016 Mental Health**
 - NAMI of Cumberland and Perry Counties — Family Support Services
 - NHS Stevens Center — Various Mental Health Services
 - York County Transportation Authority d/b/a Rabbittransit — Family Support Services
 - Supports Coordination Organization Annual Qualification Application
- h. **Planning Agreement**
- HRG Change Order No 1. — 2015 Bridge Maintenance Repairs Project — Additional Debris Removal at Cumberland County Bridge Y-7
- i. **Recycling & Waste Authority Grant**
- Submission of Municipal Recycling Program Performance Grant Application to Pennsylvania Department of Environmental Protection (DEP) — Monetary Reward for Residential and Commercial Tons Recycled

Authorize Advertisement of Ordinance: Commissioner Hertzler moved to approve the Authorization to Advertise Ordinance 2015-3 Re: County Municipal Waste and Recycling Transporters Ordinance that was reviewed at the August 27, 2015 Workshop. Commissioner Eichelberger seconded the motion and it unanimously carried.

Leidigh Road Bridge Y-14: Commissioner Hertzler moved to approve the Proposal from HRG To Provide Engineering and Related Services for the Cumberland County Bridge No. Y-14 (Leidigh Bridge) Superstructure Replacement Project that was reviewed at the August 27, 2015 Workshop. Commissioner Eichelberger seconded the motion and it unanimously carried.

Resolution 2015-26: Commissioner Hertzler moved to approve Resolution 2015-26 Re: Delegating Limited Authority to the Director of Planning to Approve Certain Change Orders for County Bridge Maintenance, Repair and Construction Projects that was reviewed at the August 27, 2015 Workshop (see attached). Commissioner Eichelberger seconded the motion and it unanimously carried.

Capital Project Request: Commissioner Hertzler moved to approve the following Capital Project Request that was reviewed at the August 27, 2015 Workshop. Commissioner Eichelberger seconded the motion and it unanimously carried.

- District Attorney Office — Copier Bundle DA Admin/DA Appeals — 36 Month Lease for two Copiers — \$20,464.56

Approval of Human Resources Policies:

- Family Medical Leave Act (FMLA) Policy - Commissioner Cross moved to approve the FMLA Policy that was reviewed at the August 27, 2015 Workshop. Commissioner Eichelberger seconded the motion and it unanimously carried.
- Promotions/Demotions Policy – Commissioner Cross moved to approve the Promotions/Demotions Policy that was reviewed at the August 27, 2015 Workshop. Commissioner Eichelberger seconded the motion and it unanimously carried.

General Disbursements Transfer Authorizations: Commissioner Hertzler moved to approve the following General Disbursement Transfer Authorizations. Commissioner Eichelberger seconded the motion and it unanimously carried.

- a. 08/17/15 \$ 2,746,766.48
- b. 08/17/15 \$ 145.92
- c. 08/17/15 \$ 674,440.93
- d. 08/21/15 \$ 834.38
- e. 08/21/15 \$ 1,995,093.61
- f. 08/26/15 \$ 22,961.06
- g. 08/28/15 \$ 1,957,062.33
- h. 08/28/15 \$ 1,165,004.36

Report of Executive Sessions: Commissioner Cross reported that there was an Executive Session held on August 27, 2015 @ 10:30 a.m. and August 31, 2015 @ 1:15 p.m. Re: Personnel Issues.

Acknowledge Receipt of Monthly Reports: Commissioner Cross Acknowledged Receipt of Monthly Reports from the Coroner — (Month of July) and Change of Assessment — (Month of August).

Other Business: None

Adjourn: There being no further business to come before the Board, the meeting adjourned.

Respectfully Submitted,

Jennifer Crum
Administrative Specialist