

**CUMBERLAND COUNTY  
BOARD OF COMMISSIONERS' MEETING**

**SEPTEMBER 14, 2:00 PM  
COMMISSIONERS' HEARING ROOM  
COURTHOUSE, CARLISLE, PA**

**Board Members Present:** Commissioners Barbara Cross, Jim Hertzler and Gary Eichelberger.

**Staff Members Present:** Larry Thomas, Chief Clerk; Sandra Moyle, Deputy Chief Clerk/Meetings Manager; Al Whitcomb, Controller; Keith Brenneman, Solicitor; and Ruth Ann Ciecierski, Recording Secretary.

**Others Present:** Michael Halkias, Public Defender; Lisa Reider, Children & Youth Services; Mick Burkett, Human Resources; Ryan Ilgenfritz, Information Management & Technology Office (IMTO); and Raymond Soto, Claremont Nursing & Rehab Center (CNRC).

**Media:** Joshua Vaughn, The Sentinel

**Call to Order:** Chairman Cross called the meeting to order and led the Pledge of Allegiance to the Flag.

**Roll Call:** Commissioner Cross, Hertzler and Eichelberger were present

**Public Comment:** None

**Approval of Minutes:** Commissioner Hertzler moved to approve the Minutes of August 13, August 17, August 27, and August 31, 2015. Commissioner Eichelberger seconded the motion and it unanimously carried.

**Personnel Transactions:** Commissioner Eichelberger moved to approve the Personnel Transactions (see attached). Commissioner Hertzler seconded the motion and it unanimously carried.

**Approve Motion to Execute Declaration of August 2015 Voluntary Separation Benefit Contributions for County Participants:** Commissioner Eichelberger moved to Execute the Declaration of August 2015 Voluntary Separation Benefit Contributions for County Participants that was reviewed at the September 10, 2015 Workshop Meeting. Commissioner Hertzler seconded the motion and it unanimously carried.

**Approval of Revisions to the County's CDBG and HOME Program Budget Modifications:** Commissioner Eichelberger moved to approve the Revisions to the County's CDBG and HOME Program Budget Modifications that was reviewed at the September 10, 2015 Workshop Meeting. Commissioner Hertzler seconded the motion and it unanimously carried.

**Approval of Cumberland County Redevelopment Authority Agreements:** Commissioner Hertzler moved to approve the Cooperation Agreement between the County of Cumberland and Carlisle Productions, Inc. that was reviewed at the September 10, 2015 Workshop Meeting. Commissioner Eichelberger seconded the motion and it unanimously carried.

Commissioner Eichelberger moved to approve the Cooperation Agreement between the County of Cumberland and the Redevelopment Authority of the County of Cumberland that was reviewed at the September 10, 2015 Workshop Meeting. Commissioner Hertzler seconded the motion and it unanimously carried.

**Approval of Children & Youth Services Needs Based Budget for FY 16/17:** Commissioner Hertzler moved to approve the Children & Youth Services Needs Based Budget for FY 16/17 that was reviewed at the September 10, 2015 Workshop. Commissioner Eichelberger seconded the motion and it unanimously carried.

**Approval of Contracts/Grants:** Commissioner Eichelberger moved to approve the following Contracts and Grants that were reviewed at the September 10, 2015 Workshop. Commissioner Hertzler seconded the motion and it unanimously carried.

**Approval of Contracts/Grants:** *(Reviewed at the September 10, 2015 Workshop)*

- a. **Aging & Community Services Agreements**
  - Carlisle C.A.R.E.S. — Amendment to Agreement for Emergency Shelter Service
  - New Hope Ministries — Food Bank
  - City of Harrisburg — City Island — Park Permit Application
  - Domestic Violence — Amendment to Agreement for Emergency Shelter Service and Domestic Violence Services of Cumberland and Perry Counties
  - Contact Helpline, Inc. — Amendment to Agreement for Generic Information and Referral Services
- b. **Bureau of Elections Agreement**
  - Penske Truck Leasing — Truck Rental for November 2015 Elections
- c. **Claremont Nursing and Rehab Center Agreements**
  - Alert Pharmacy Services, Inc. — Addendum 2
  - Alert Pharmacy Services, Inc. — (New) — Pharmaceutical Services
  - PatientPing, Inc. — Provide Web-based Online Software Service
  - Vibra Health Plan — Provide Skilled and Custodial Care to Vibra Health Plan Participants
- d. **Drug & Alcohol Grant Agreement**
  - Five Year Grant Agreement with PA Department of Drug & Alcohol Programs — Grant Term: 7/1/2015 – 6/30/2020
- e. **Facilities Management Agreement**
  - Affordable Elevator Inspections — Equipment Service Agreement for Elevator Inspections
- f. **Human Resources Agreement**
  - Yost Engineering — OIG Exclusion Renewal
- g. **IMTO Agreement**
  - MultiComm Inc. — Equipment Service Agreement — New Courthouse and Allen Road Tower Inspections

**Approval of the Cash Management Master Agreement for Electronic Banking Services:** Commissioner Eichelberger moved to approve the Cash Management Master Agreement for Electronic Banking Services that was reviewed at the September 10, 2015 Workshop Meeting. Commissioner Hertzler seconded the motion and it unanimously carried.

**Approval of the 2014 Indirect Cost Allocation Plan:** Commissioner Hertzler moved to approve the 2014 Indirect Cost Allocation Plan that was reviewed at the September 10, 2015 Workshop Meeting. Commissioner Eichelberger seconded the motion and it unanimously carried.

**Annual Review of CNRC Policies:**

Commissioner Eichelberger moved to approve the annual review of CNRC Admissions Statement Policy that was reviewed at the September 10, 2015 Workshop Meeting. Commissioner Hertzler seconded the motion and it unanimously carried.

Commissioner Eichelberger moved to approve the Annual Review of CNRC Notice of Nondiscrimination Policy that was reviewed at the September 10, 2015 Workshop Meeting. Commissioner Hertzler seconded the motion and it unanimously carried.

Commissioner Hertzler moved to approve the Annual Review of CNRC Statement of Equal Employment Opportunity Policy that was reviewed at the September 10, 2015 Workshop Meeting. Commissioner Eichelberger seconded the motion and it unanimously carried.

**General Disbursements:** Commissioner Eichelberger moved to approve the General Disbursements Transfer Authorizations. Commissioner Hertzler seconded the motion and it unanimously carried.

- a. 09/04/15       \$       836.53
- b. 09/04/15       \$ 2,058,080.92
- c. 09/09/15       \$    26,072.43
- d. 09/09/15       \$        15.55
- e. 09/11/15       \$  671,243.61
- f. 09/11/15       \$ 1,947,331.48

**Executive Session:** Chairman Cross reported that there was an Executive Session held on September 10, 2015 @ 9:45 a.m. Re: Personnel Issues.

**Monthly Reports:** Chairman Cross moved to accept the Monthly Reports from the Prothonotary. Register of Wills, Conservation District, Recorder of Deeds; Clark of Courts; and Veterans Affairs (August).

**ADJOURN:** There being no further business to come before the board, the meeting was adjourned.

Respectfully Submitted,

Ruth Ann Ciecierski  
Administrative Assistant