

BOARD OF COMMISSIONERS' MEETING

September 28, 2015 – 2:00 PM
COMMISSIONERS' HEARING ROOM
COURTHOUSE, CARLISLE, PA

Board of Commissioners Present: Commissioner Cross, Hertzler, and Eichelberger.

Staff Present: Sandy Moyle, Deputy Chief Clerk; BarbaraSue Hershey, Recording Secretary; Keith Brenneman, Solicitor.

Absent: Larry Thomas, Chief Clerk.

Departments: Bob Dagrosa, Deputy Controller; Elizabeth Bouch, Human Resources; Darin Baish, IMTO; Michael Snyder, John Quirk, Eric Harne and Bob Shively, Department of Public Safety; and Justin Smith, Geographic Information Systems (GIS).

Outside Agencies: Thomas Brathwaite, Citizen

Media: Joshua Vaughn, The Sentinel.

Call to Order: Chairman Cross called the meeting to order and led the Pledge of Allegiance to the Flag.

Roll Call: Commissioners Cross, Hertzler, and Eichelberger were present.

Public Comment: None

Approval of Minutes: Commissioner Eichelberger moved to approve the minutes of September 10th and September 14th, 2015. Commissioner Hertzler seconded the motion and it unanimously carried.

Approval of Personnel Transactions: Commissioner Eichelberger moved to approve the Personnel Transactions (see attached). Commission Hertzler seconded the motion and it unanimously carried.

Press Release and Proclamation of October as Cybersecurity Awareness Month: The Commissioners presented Megan Silverstrim of Communications and Darin Baish of IMTO with a Proclamation to proclaim October as Cybersecurity Awareness Month. Megan stated that IMTO spearheaded this campaign a couple years ago. Mr. Baish announced that he will be sending emails to County employees regarding malicious and fictitious emails during the month of October.

Press Release and Certificate of Recognition: The Commissioners presented Eric Harne, a 9-1-1 Dispatcher for assisting in the delivery of a baby boy on September 6th by providing detailed medical instructions to a caller. Eric was presented with a blue “stork” pin and his name placed on a plaque at the Public Safety Building.

Approval of Contracts/Grants: Commissioner Eichelberger moved to approve the following Contracts and Grants that were reviewed at the September 24th, 2015 Workshop. Commissioner Hertzler seconded the motion and it unanimously carried.

- a. **Aging & Community Services Agreements**
 - East Pennsboro Township —Senior Center
 - Movement Arts — Exercise Instructor
- b. **Claremont Nursing and Rehab Center Grant Application**
 - Submission of Grant Application to Department of Human Services — “The Story of Me” Project — 2 Year Agreement/Program — Application Due 9/30/15
- c. **Conservation District Agreements**
 - Memorandum of Understanding (MOU)
 - Team Ag, Inc. — Conservation Plan Written for Farmers — Provider’s Fee \$13,832.00
- d. **Controller’s Office Agreement**
 - Hay Group — Actuarial Consulting Services
- e. **Coroner’s Agreement**
 - Wayne Ross — Forensic Services
- f. **CASA/Court Administrator’s Office Agreement**
 - Dickson College — Federal Work-Study Program
- g. **District Attorney’s Grant Application**
 - Submission of the Sobriety Checkpoint and DUI — Underage Drinking Enforcement Program Grant to the PA Department of Transportation — Grant Amount \$49,410.00
- h. **Victim Witness Grant**
 - Project Modification Request for the Rights and Services Act (RASA) grant
- i. **Drug & Alcohol Agreements**
 - Diakon Lutheran Social Ministries — 2015/2016 Outpatient Agreement — (Addendum #1)
 - Twin Lakes — 2015/2016 Inpatient Agreement — (New)
- j. **ERP Department Agreement**
 - Kronos — (Addendum)
- k. **Facilities Management Agreement**
 - Direct Energy Business – Revenue Contract — (New)
- l. **GIS Agreement**
 - Pictometry — (Addendum) — 2016 Renewal
- m. **Human Resources Agreement:**
 - Hyrell Online Hiring Systems — License Agreement
- n. **MH/IDD Agreements**
 - **FY 2015-2016 Early Intervention**
 - International Corporate Training & Marketing LLC — (Addendum) — To Increase Contract Total and Increase the Following Base Funded Early Intervention Services — Language Interpretation
 - Nicole Custer, OTR/L — (New) — Early Intervention Services — Therapy Services
 - Nicole Custer, OTR/L — (New) — Early Intervention Services — Occupational Therapy Services
- o. **Prison Agreements**
 - Abel Fence — (New) — Preventative Maintenance/Inspections for all Gate Operators
 - Terminate Contract with Carlisle Regional Medical Center

- p. **Public Safety Agreement**
 - Comcast — (New) — XCAD Internet Connection — Initial \$99 Install Fee, \$148 Monthly for 2 years. This is Required Connection for our CAD Upgrade that is Being Installed
- q. **Recycling & Waste Authority Grant and Contract**
 - Submission of Household Hazardous Waste Collection Program Grant to Pennsylvania Department of Environmental Protection (DEP)
 - Vintage Tech Recyclers — Service Agreement for Collection Events

Approval of Ordinance 2015-3: Commissioner Eichelberger moved to approve the County Municipal Waste and Recycling Transporters Ordinance that was reviewed at the September 24, 2015 Workshop. Commissioner Hertzler seconded the motion and it unanimously carried. A Roll Call Vote was taken. Commissioner Cross voted Yes, Commissioner Hertzler voted Yes, and Commissioner Eichelberger voted Yes. The vote unanimously carried.

Approval of Position Classification Review Policy: Commissioner Eichelberger moved to approve the Position Classification Review Policy that was reviewed at the September 24th, 2015 Workshop. Commissioner Cross seconded the motion. The motion carried with Commissioner Hertzler voting no.

Approval of Two Capital Project Requests:

- Facilities Management
 - Replacement of the Current 1995 Chevy K2500 Model Plow Truck and Replacement of the Current 1995 Ford F250 Plow Truck — Total Project Cost of \$80,000.00

Commissioner Hertzler moved to approve the Facilities Management replacement of two new vehicle at the cost of \$80,000.00 that were reviewed at the September 24th, 2015 Workshop. Commissioner Eichelberger seconded the motion and it unanimously carried.

- Conservation District
 - New Vehicle Purchase — No General Fund Monies will be Used for the Purchase — Total Project Cost of \$24,000.00

Commissioner Eichelberger moved to approve the Conservation District replacement of one new vehicle at the cost of \$24,000.00 that were reviewed at the September 24th, 2015 Workshop. Commissioner Hertzler seconded the motion and it unanimously carried.

Approval of Strategic Consulting Partners Proposal: Commissioner Eichelberger moved to approve the Proposal for Voluntary Separation Plan Focus Group that was reviewed at the September 24th, 2015 Workshop. The motion died for lack of a second.

General Disbursements Transfer Authorizations: Commissioner Hertzler moved to approve the following General Disbursements Transfer Authorizations. Commissioner Cross seconded the motion and it unanimously carried.

a.	09/15/15	\$	542,146.80
b.	09/15/15	\$	2,438,887.25
c.	09/18/15	\$	45.00
d.	09/18/15	\$	2,522,916.49
e.	09/18/15	\$	865.24
f.	09/23/15	\$	7,408.61

Report of Executive Session: Chairman Cross reported there was an Executive Session held on September 24th, 2015 @ 10:45 a.m. Re: Personnel Issues

Other Business: None

ADJOURN: There being no further business to come before the Board, the meeting adjourned.

Respectfully Submitted,

BarbaraSue Hershey
Administrative Assistant