

**CUMBERLAND COUNTY COMMISSIONERS’
BOARD OF COMMISSIONERS’ MEETING**

**OCTOBER 12, 2015 – 2:00 PM
COMMISSIONERS’ HEARING ROOM
COURTHOUSE, CARLISLE, PA**

Board of Commissioners Present: Commissioner Barbara Cross, Jim Hertzler and Gary Eichelberger.

Quorum: Yes

Staff Present: Larry Thomas, Chief Clerk; Sandy Moyle, Deputy Chief Clerk/Meetings Manager; Jennifer Crum, Recording Secretary; Keith Brenneman, Solicitor.

Departments: Liz Bouch, Human Resources; Dana Best, Finance; Bob Dagrosa, Controllers.

Media: Joshua Vaughn, The Sentinel.

Others Present:

Call to Order: Chairman Cross called the meeting to order and led the Pledge of Allegiance to the Flag.

Roll Call: Commissioner Cross, Hertzler and Eichelberger were present.

Public Comment: None

Personnel Transactions: Commissioner Eichelberger moved to approve the Personnel Transactions of October 8, 2015. Commissioner Hertzler seconded the motion and it unanimously carried.

Voluntary Separation Benefit: Commissioner Eichelberger moved to approve motion to Execute Declaration of September 2015 Voluntary Separation Benefit Contributions for County Participant that was reviewed at the October 8, 2015 Workshop. Commissioner Hertzler seconded the motion and it unanimously carried.

Tax Claim Bureau Repository: Commissioner Eichelberger moved to approve motion to Authorize Sale of Tax Claim Bureau Repository Properties that was reviewed at the October 8, 2015 Workshop. Commissioner Hertzler seconded the motion and it unanimously carried.

Contracts/Grants: — Commissioner Hertzler moved to approve the following contracts/grants that were reviewed at the October 8, 2015 Workshop. Commissioner Eichelberger seconded the motion and it unanimously carried.

a. **Children and Youth Services Agreements**

- Children’s Resource Center — Provide Group or Individual Therapy for County Agency Clients
- NHS Youth Services, Inc. — (Ongoing) — Amendment to Purchase of Service Agreement for the 2014-2015 Fiscal Year — Extending Term
- NHS Pennsylvania — (Ongoing) — Amendment to Purchase of Service Agreement for the 2014-2015 Fiscal Year — Extending Term

- Family Care Services, Inc. — (Ongoing) — Amendment to Purchase of Service Agreement for the 2014-2015 Fiscal Year — Extending Term
- b. **Claremont Nursing and Rehab Center Agreements**
- All Hands Home Care, LLC — Contingency Plan for CNRC Staffing for CNA's
 - HSE Staffing Agency — Contingency Plan for CNRC Staffing
 - NTT DATA — Purchase and Installation of SAP Crystal Reports 2013
 - TRICARE — (New) — Revenue Contract for Tricare Insurance
 - Motion to Approve Medicare Enrollment Application
- c. **Coroner Agreement**
- Forensic Pathology Associates — (New) — Autopsy and Toxicology Services
- d. **District Attorney's Agreement**
- Thermo Fisher Scientific — (New) — Service Contract for Lab Equipment (GC Mass Spectrometer — Contract Terms: (August 22, 2015 – August 21, 2016)
- e. **Drug & Alcohol Grant Agreement**
- PCCD Grant Award Letter for Cumberland County Opiate Overdose Prevention Program — Grant Amount \$10,000 for a one – year period (July 1, 2015 — June 30, 2016)
- f. **Facilities Management Agreements**
- Olde Glory Contractors, Inc. — (New) — Coating of Old Courthouse Roof Top
 - Eastern Janitorial Services — Option to Renew Agreement dated March 3, 2014 for an Additional Term of One (1) Year.
- g. **MH/IDD Agreements**
- **FY 2015-2016 Intellectual and Developmental Disabilities**
 - Living Unlimited, Inc. — (New) — Home and Community Habilitation and Supported Employment
 - The ARC of Dauphin County — (New) — Family Support
 - **FY 2014-2015 Mental Health**
 - Holy Spirit Hospital — A Geisinger Affiliate — (Addendum)
 - Keystone Service Systems, Inc. DBA Keystone Community Mental Health — (Addendum)
 - Perry County Prison — (Addendum)
 - Perry County Transportation Authority — (Addendum)
 - Thomas James, MS — (Addendum)
 - **FY 2015-2016 Mental Health**
 - Dauphin County MH-ID Program — (New)
- h. **Planning Department Agreement**
- HRG — Craighead Bridge Project — Part I and II Time Extension Request
- i. **Prison Agreement**
- H. B. McClure Company — (New) — Inspection/Preventative Maintenance for HVAC Equipment
- j. **Public Safety Grant and Agreement**
- Submission of Grant Agreement to PEMA — Capital Grant — Radiation Emergency Response Fund — 100% Funded
 - Velocitel, Inc. — (New) — Prison Tower Structural Modifications

YATA Documents: — Reviewed at the October 8, 2015 Workshop

- Commissioner Hertzler moved to approve Proposed By-Laws for Central Pennsylvania Transportation Authority. Commissioner Eichelberger seconded the motion and it unanimously carried.
- Commissioner Hertzler moved to approve a motion to Advertise Ordinance Indicating Cumberland County's Desire to Join with YATA. Commissioner Eichelberger seconded the motion and it unanimously carried.

State Budget Impasse Measures – Chief Clerk Thomas reviewed the Human Services budget/State budget impasse. The Human Services Departments have come up with a plan that would extend essential services while maintaining the county's good financial condition. An Executive Session discussion provided the Board with recommendations as follows:

- To withhold payments to providers within the Human Services field.
- A hiring freeze for new or existing positions that becomes vacant.
- Restrictions on non-emergency overtime and non-essential travel.
- Suspension of new capital project expenses and grant funds not related to salaries before the grant funding is received.
- This policy will be in effect by close of business on October 12, 2015, and remain in effect until the Board of Commissioners may terminate or alter conditions contained therein or until the county and other counties are presented with a functioning State budget.

The situation will be monitored regarding the impact to the budget impasse on County services and finances and additional measures will be taken as needed. Chairman Cross requested a motion to accept and implement this policy effective today (October 12, 2015) and remain in effect until such time that this Board may terminate all conditions present and above regarding the recommendations of the Finance Director, the Directors of the Human Services Departments and the Chief Clerk regarding the State Budget Impasse and potential consequences for Cumberland County. Commissioner Hertzler made a motion as requested. Commissioner Eichelberger seconded the motion and it unanimously carried. Commissioner Hertzler clarified that the Board will do their best to deal with the State budget impasse situation. Commissioner Eichelberger stated that due to the lack of action by our state legislatures and the Governor's office on the State budget, it is going to be more costly to our citizens in the county. Commissioner Cross stated that it is unfortunate that we are in this situation and have to be so proactive.

MH/IDD Appointment: Commissioner Eichelberger moved to approve the appointment of Dr. Christopher Royer to the MH/IDD Advisory Board commencing on October 12, 2015 and expiring August 31, 2018. Commissioner Cross seconded the motion and it unanimously carried.

MH/IDD Appointment: Commissioner Eichelberger moved to approve the appointment of Dr. Verne W. Greiner to the MH/IDD Advisory Board commencing on October 12, 2015 and expiring August 31, 2018. Commissioner Hertzler seconded the motion and it unanimously carried.

General Disbursements Transfer Authorizations: Commissioner Eichelberger moved to approve the following general disbursement transfer authorizations. Commissioner Hertzler seconded the motion and it unanimously carried.

- a. 10/02/15 \$ 3,672,749.99
- b. 10/02/15 \$ 754.90
- c. 10/07/15 \$ 15,226.84
- d. 10/09/15 \$ 706,831.47
- e. 10/09/15 \$ 1,960,120.61

Report of Executive Sessions: Commissioner Cross reported there was an Executive Session on October 08, 2015 @ 10:40 a.m. and October 12, 2015 at 11:00 a.m. Re: Personnel Issues.

Monthly Reports: Commissioner Cross Acknowledge Receipt of Monthly Reports: Recorder of Deeds; Register of Wills; Clerk of Courts and Veteran’s Affairs— (Month of September)

Other Business: None

ADJOURN: There being no further business to come before the Board, the meeting adjourned.

Respectfully Submitted,

Jennifer Crum
Administrative Specialist